
**MINUTES OF THE MARCH 16, 2010
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Joseph Zagorski, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, March 16, 2010 at the RCC/SOU Higher Education Center (HEC) Room 129, 101 S. Bartlett, Medford, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Tim Johnson, Joe Keith, Kevin Talbert and Dean Wendle and Joseph Zagorski. Joe Davis was unable to attend. Advisory Committee member Midge Renton attended.
3. **Introduction of Guests and Public Comment** – Alec Holser, Opsis Architecture; Gene Abell, Abell Architectural Group; Todd Jagles, Abell Architectural Group; Andrea Henderson, Executive Director, Oregon Community College Association (OCCA); Robin Kaminski, Josephine County Public Health; Jane Stevenson, Jackson County Public Health; Amanda Guthmiller, KOBI-TV; Matthew Vorderstrasse, Associated Student Government of RCC (ASGRCC) RVC Campus President; Christopher Sanders, ASGRCC RVC Director of Publicity and Veteran’s Club President; RCC management, faculty and staff including Peter Angstadt, Kori Bieber, Kenton Gould, Jeanne Howell, Cheryl Markwell, Matt Moreali, Mary O’Kief, Sue Orris, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **Presentations/General Discussion**
 - A. Institutional Master Plan Presentation – *Opsis Architecture and The Abell Architectural Group*

Alec Holser, Opsis Architecture, provided a Power Point presentation (see file) which included the following highlights:

Why Do a Master Plan?

 - Understand what you have
 - Create a campus vision
 - A roadmap for incremental change
 - Support for Funding/Fundraising

Master Plan Process

 1. Master plan vision/goals
 2. Existing conditions database
 3. Existing conditions evaluation
 4. Concept options development
 5. Concept options analysis
 6. Final report/framework plan

6.A.a

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Existing Conditions Database

Collect Existing Documentation

- Previous master plans/reports
- Building documents/plans

Comprehensive Site Tour

- Verify existing conditions

Electronic Survey

- Detailed review of program/facility accommodation

AutoCadd Digital Building Database

Existing Conditions Database

Campus Site Analysis

- Sense of “campus” / wayfinding
- Organization and adjacencies
- Development potentials

Building Condition Assessment

- Construction type/life cycle

Program Accommodation

- How does the facility support learning/discipline

The following maps were reviewed:

- Redwood Campus - Creating a Campus Heart
- Riverside Campus - Site Analysis, Long Range Site Development, Building F Development and Creating a Campus Heart
- Table Rock Campus – Long Range Site Development, Flex Tech Building, Blue Room/Justice Training

Area/Cost Analysis – (Draft) Program area and estimated cost analysis - Phase I building projects.

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Joseph Zagorski expressed his concern that the presentation encompassed facility information only and did not include the educational side of an institutional master plan. As an example, there is currently an increase of students taking distance learning (online) classes. If this growth continues, will facility needs change? Kevin Talbert agreed with Dr. Zagorski and also asked if the current timeline will allow for an inclusive institutional master plan to be developed.

President Angstadt responded by explaining some future program needs were addressed in this initial presentation such as the Table Rock Flex Tech building and the Table Rock Blue Room/Justice Training Center. He will continue to discuss an inclusive institutional master plan, accreditation considerations and the timeline involved, with Opsi Architecture and the Abell Architectural Group.

B. Oregon Community College Association Report – *Andrea Henderson*

Andrea Henderson, OCCA Executive Director, described the association and her role within the association, serving all 17 Oregon community colleges. She reported that state funding is not projected to improve any time soon. OCCA is making sure legislators are aware of community college needs; however, given the current economic condition, the legislature does not consider community colleges as a mandated service. K-12 is mandated. Oregon State Human Services is expected to increase approximately 46% during the next biennium. During the next legislative session, OCCA will push to get state funding needed to support community college enrollment growth. It will be important to keep in constant communication with local State Representatives.

Ms. Henderson discussed the shortfall in Oregon Opportunity Grant funding. She is unsure of the impact this shortfall will have on community college enrollment. The Pell Grant will be increased next year.

The capital construction project list is being developed. She believes RCC's project is near the top of the list (possibly 6th).

President Obama's American Graduation Initiative, which would invest more than \$10 billion over the next decade in reforming our nation's community colleges, promoting college completion, and moving toward the President's goal of having the highest proportion of college graduates in the world by 2020, is at risk of being pulled from a comprehensive bill. Andrea recommended contacting Senators about this.

The Applied Baccalaureate issue is being reviewed upon legislative direction from last session. It is estimated that a decision on this issue is at least one year away. The issue on converting to a semester system has subsided. There is not funding to support such change.

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OCCA and OSBA Executive Committees will meet to discuss the relationship between the two entities.

OCCA will be holding a Board Development session July 22 & 23. This is not just training for new Board members; instead, it is designed to help develop as a Board and individually. The annual OCCA conference will be held November 4, 5 & 6 and will include three keynote speakers.

Board members thanked Ms. Henderson for attending and providing a report.

5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports

Student: Matthew Vorderstrasse reported student government began accepting student government election applications on 3/15 and will continue to accept them until 5/3. Campaigning will run from 5/5 until 5/14. Elections will take place 5/17 until 5/21.

The following activities have been planned:

- 4/3 – Bowling night
- 4/6 – Blood drive
- 4/7 – Movie night
- 4/10 – Pear Blossom Parade, students will be entering a float with hopes of winning first place again!
- 4/21 – Words of Hate workshop
- 4/28 – Movie night
- 5/12 – Rock the Block, students are looking at turning this into a college fair versus a carnival.

Dean Wendle complimented RWC Student Government for their work on organizing the Grants Pass City Council Candidate Forum held in the Rogue Building on Redwood Campus.

Faculty: Sue Orris reported faculty and staff are working very hard with the increase in enrollment. Given the current economic state, faculty and staff are seeing a different student, one with more needs, and at times, seem more desperate. There are people who have been laid off, more people grieving from their loss of employment, anger, disciplines problems and also veterans returning from active service. Staff is working diligently to retain these students. A large time commitment is involved with student retention. The faculty union encourages administration to look at how long this surge of students will be with us and the level of support needed. The local Oregon National Guard unit will be returning next month. Tim Johnson added that the Chaplain of the brigade lives in this area and would be a good resource. Tim will forward his name to Kori Bieber.

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Classified – None

B. Advisory Committees

Josephine County – Midge Renton reported this committee met and discussed student enrollment levels and the feasibility study to be conducted by the Clements Group.

Jackson County – N/A

C. Board Executive Committee – Pat Ashley, Dean Wendle and Kevin Talbert attended. The Board meeting agenda was reviewed and discussed.

D. Facilities Committee – Dean Wendle reported a meeting will be held next week regarding the request for proposal for RVC-F building.

E. Finance and Audit Committee – Pat Ashley reported the committee met prior to the Board meeting and reviewed the financial statement. The College is currently working on the proposed phase of the budget process for 2010/11. This phase is scheduled to be presented to the Budget Committee April 20, 2010. Discussions regarding the 2010/11 budget are being held at Campus Council, Faculty Senate, FAMAT and CAMAT meetings.

F. Foundation Report – Joe Keith reported the Morris Family Foundation celebration, held at TRC, was well received.

G. OCCA/OSBA Reports – Dean Wendle discussed Senate Bill 996, otherwise known as the “Whistleblower” bill. Senator Schrader is sponsoring this bill which would expand protection under the public employee Whistleblower Law to include discussions with members of the elected governing body of political subdivision in state. Board members can contact Dean to review a copy of the bill.

6. Consent Agenda

Kevin Talbert moved, seconded by Dean Wendle, the RCC Board approve the consent agenda as follows:

A. Meeting Minutes

- a. February 12, 2010 Special Board Meeting – RCC Foundation/Clements Group
- b. February 16, 2010 Board Meeting

B. Human Resources – None

C. Grants

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- a. New Grant(s)
 - 1. 2009-1011 Career Pathways Grant
 - 2. Basic Healthcare Career Pathways Certificated – Phase II Grant
- b. Continuation Grant(s) – None

D. Financial

- a. Monthly Financial Data Report – February 2010

Pat Ashley noticed a type error in the meeting minutes dated 2/12/10 misspelling the name Joe Davis as Joe David. Denise Nelson will make the correction.

The motion was unanimously approved.

7. Other Action/Information Items

**A. New Board Policy Article I, Section A, Policy 060 – Core Themes
(First Reading)**

Denise Swafford explained the people involved, and process used, to develop the core themes.

Joseph Zagorski called for a ten-minute break at 5:30 p.m., reconvening at 5:40 p.m.

**B. Approve Board Policy Article II, Section B, Policy 020 – Tobacco Free Campus
(Third Reading)**

A requested was made by the Board at the February Board meeting to clarify wording in the Smoking Restricted option. This clarification was made and the revision has been marked by underline in Exhibit A. Three options remain before the Board regarding this policy. President Angstadt provided his recommendation of the Smoking Restricted option in which smoking is allowed in designated areas only.

Pat Ashley moved, seconded by Joe Keith, the Board adopt Resolution No. P67-09/10 approving Board Policy Article II: General Operations, Section A: Miscellaneous, Policy 020: Smoking Restricted, as revised.

Kevin Talbert acknowledged the efforts of staff during this process. The Board received a very good amount of data regarding this issue and feels well informed.

Joseph Zagorski would prefer a more restrictive policy which would provide an example of good leadership for the future.

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A roll call vote was conducted. Results are as follows:

Yes – Pat Ashley, Joe Keith, Kevin Talbert, Dean Wendle

No – Tim Johnson, Joseph Zagorski

The motion was approved 4-2.

C. Approve 2010/11 Tuition (Second Reading)

Tim Johnson moved, seconded by Kevin Talbert, the Board adopt Resolution No. B76-09/10 approving the recommended tuition for the 2010/2011 school year as presented and effective Summer Term 2010.

The motion was unanimously approved.

D. Review 2010/11 Fees (First Reading – Handout)

President Angstadt reviewed proposed changes. No action taken, first reading.

E. Approve 2010/11 Full-time Faculty Renewal List

A revised list was distributed via handout.

Tim Johnson moved, seconded by Kevin Talbert, the Board adopt Resolution No. HR82-09/10 approving the faculty renewal list for 2010/11, as revised.

The motion was unanimously approved.

F. Approve Revisions to the 2008/12 Strategic Planning Goals and Objectives

Kevin Talbert moved, seconded by Pat Ashley, the Board approve revisions to the 2008/12 Strategic Planning Goals and Objectives as presented.

The motion was unanimously approved.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report

- Written monthly report was provided (see file).
- Given the dire outlook for state support in the future, Peter is proposing the development of a longer term budget forecast and process – a 10 year analysis. We will be scheduling a time for the upcoming work session soon. The session will include long term forecasting.
- Spring In-service will be held May 14 in Grants Pass, RWC. Denise Nelson will forward the agenda to Board members. Members interested in attending please RSVP to Denise.

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- Previously, Peter was nominated by Senator Alan Bates, and has now been appointed, to the state healthcare workforce committee and will be attending meetings at the end of March, April and May.
- Rick Levine will be running for the State Legislature.
- Pat Ashley will be attending the 4/8 Student Scholar Event in Salem.
- Peter will be discussing the SOREDI EDA grant with the Presidents of SOU and OIT. (This grant will be used to fund a feasibility study of whether nursing/allied health programs could be expanded in the Rogue Valley using differential tuition/fees.)

b. FTE Report (see file)

RCC FTE is up 23%. Statewide average is 17%.

c. HB 2011 – Senior Course Audits (see file)

This bill has passed. Administration is working through implementation. Currently, seats are being provided on an available basis.

d. Strategic Plan Second Quarter Progress Report (see file)

e. Grants Office Summary Report – March (see file)

f. Go Oregon Stimulus Project Update (see file)

g. Faculty Senate Meeting Notes (see file)

h. President’s Climate Commitment (see file)

RCC’s Green Team completed an in-depth study of the American College and University President’s Climate Commitment. This contains more sensitive, sustainability issues and reflects tasks the College President will oversee. Peter plans to move forward and sign the document, affirming RCC’s commitment to sustainability, as stated in the Strategic Plan.

9. Executive Session – None

10. Old Business

A. Pending Items – (see file)

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11. New Business

Pat Ashley voiced her concern regarding the incorrect grammar and spelling found in the tobacco issue student surveys. Peter suggested this could be a reflection of increased use of electronics, such as texting, with abbreviations being highly utilized. Also, with the average RCC student age of 32, some students haven't been in school for a long time, but placement testing helps with this. He provided the reminder that RCC students have the highest scoring GPA's as they transfer on.

12. Board Round Table

Dean Wendle mentioned that Josephine County Transit has seen a dramatic increase in ridership. In fact, the last two months have seen the highest numbers of riders to RCC in the history of that transit line.

Dean also reported the New York Times published an interesting article March 10, 2010 titled, "The New Poor – In Hard Times, Lured Into Trade School and Debt." The article provides information regarding the unfortunate debt experienced by students attending for-profit colleges and trade schools.

13. Adjournment – The meeting adjourned at 6:05 p.m.

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Pat Ashley, Vice-Chair, RCC Board of Education

Date: April 20, 2010
