
**MINUTES OF THE MARCH 16, 2004
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **CALL TO ORDER** - Chair, David Trump called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:00 p.m. on Tuesday, March 16, at RCC's Riverside Campus, 101 S. Front Street, Medford, Oregon. Due notice was given.
2. **DETERMINE PRESENCE OF QUORUM** - A quorum of the Board was present including, Dr. Trump, Sharon Davidson, Jim Dole, Pat Huycke, Kevin Talbert (participated by telephone for architect and president search discussions only), Charles Warren and Dean Wendle. RCC Advisory Committee members John Anhorn and Skip Patterson also attended.
3. **INTRODUCTION OF GUESTS** - RCC Faculty and staff attending were: President Rick Levine, Tom Bradbeer, Margaret Bradford, Kathy Burkey, Galyn Carlile, Mary Louise Doran, Paul Fisher, Betsy Fuller, Cindy Hauser, Rand Hill, Pat Huebsch, John Lopez, Cheryl Markwell, Wolfgang McAninch-Runzi, Larry Mullaly, Mary O'Kief, Dean Prescott, Linda Renfro, Danielle Rodriguez, Lisa Stanton, Shirlee Willis-Haslip, Denise Swafford, and OSBA Consultant for RCC President Search, Jon Carnahan.
4. **PRESENTATIONS**
 - A. **Institutional Planning and Effectiveness Council (IPEC)– Student Satisfaction Survey**

Larry Mullaly and Danielle Rodriguez distributed and discussed the RCC Student Satisfaction Inventory – Executive Report, Fall 2003, including background information, strengths, challenges, and next steps. They also shared a brochure with inventory highlights for college-wide distribution.

The survey results will be used by IPEC to help the college effect changes that will better meet students' needs and exceed expectations.

Board members and President Levine thanked Larry and Danielle for their good work in carrying out this important survey.
5. **COMMITTEE ADVISORY REPORTS**
 - A. **Students, Faculty, Classified**

No student report.

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Paul Fisher reported for faculty by sharing some unfavorable news from the following handouts: December 3, 2003 press release, "Evaluation

Leaders Decry Department of Education's Proposed Evaluation Methods," March 14, 2004 article from the Oregonian, "Pushing for a degree of change," and a white paper written at the request of Senator Wyden and prepared by Southern Oregon Educators in response to the No Child Left Behind (NCLB) Act. He asked the board to review these materials and consider drafting a resolution in opposition to unfunded mandates of the NCLB Act.

Dean Prescott report for classified. This group is also working on a legislative issue – HB 127 – a revision to an existing bill that would close a loophole in legislative mandates funding education.

- B. Advisory Committee** – Skip Patterson, Dick Rudisile, John Anhorn, Pat Fahey and Lois Wilson met with Rick Levine for their monthly breakfast meeting. The topic of discussion was centered on the president search process.

- C. Presidential Search Update** (See discussion under Old Business below)

- a. Review President's position description and contract**

Pat Huycke moved, seconded by Dean Wendle that the Board adopt Resolution No. P77-03/04 approving the position description for Rogue Community College President, with an amendment under Section C, Community Relations, No. 5. The sentence should begin as follows: "At the invitation of the Foundation, serves . . .". **The motion was carried 5 to 0.**

(Note: Ms. Davidson was not present for the vote).

- D. OCCA Board Liaison**

Dean Wendle thanked Rick and everyone who attended the OSAC public hearings in Grants Pass and Medford. He said RCC sent an effective message which he thought was more heartfelt and perhaps better received than the message from bigger colleges in the state.

He added that the Board needs to get to work with college staff on the campus action plan proposed by the OCCA by forming a legislative committee on or before the next Board meeting. Misinformation, like what Paul shared in his faculty report (above) needs to be corrected and the college needs to become very active in addressing funding and other issues facing our college.

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E. Foundation Board Liaison

It was reported that the Foundation has experienced a 10% increase in the number of scholarship applications this year; however, at least 60-75% of those who applied will be funded at some level.

F. Finance Committee Liaison

Curt Sommerfeld is currently at Blue Mountain (BMCC) installing purchasing software BMCC purchased from RCC. A few other Oregon community colleges have expressed an interest in RCC's software.

Tuition and fees are on track with a \$397,000 reduction in the proposed budget next month

a. Monthly Financial Report – February 2004

Mr. Huycke moved, seconded by Jim Dole that the RCC Board adopt Resolution No. 68-03/04 approving the Monthly Financial Statements for February 2004. **The motion was carried 6 to 0.**

6. G. Facilities/Table Rock Subcommittee (See discussion under 7B below).
CONSENT AGENDA

Mr. Wendle moved, seconded by Pat Huycke that the RCC Board approve the consent agenda as follows:

A. Minutes - February 17, 2004 Board Meeting

B. Grants

- a. Even Start Grant – Project Listo
- b. Manufacturing Support Multi-Region Project Amended Grant

C. Human Resources

- a. Full-time faculty (Resignation) – Kim Grynck
- b. Full-time Faculty Renewal List (2004/2005)
- c. Full-time Faculty (Microsoft) – Jeremy Taylor

The motion was carried 6 to 0.

(Note: Dean Wendle requested a copy of Jeremy Taylor's curriculum vitae, which was missing from the resolution.)

7. FINANCIAL AND OTHER ACTION/INFORMATION ITEMS

A. Approve Participation in OSBA Ethics Conference (Jim Dole)

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Mr. Wendle moved, seconded by Sharon Davidson that the Board approve Resolution No. P78-03/04 granting Jim Dole's request to participate in the OSBA's May 20 School Board Ethics Course.
The motion was approved 5 to 0 with Jim Dole abstaining.

B. Approve Architect's Contract

Ms. Davidson moved, seconded by Jim Dole that the RCC Board approve Resolution B71-03/04 authorizing the college to enter into a contract with Mahlum architects with these revisions to the resolution:

On page 2, the last paragraph after "professional services" delete the words "for the completion of phases one, two, and Three of the TRC remodel project" and replace it with the words "pursuant to the March 10, 2004 letter from the architect attached hereto."

The motion was carried 6 to 1, Kevin Talbert abstaining, since he had not been involved in the entire discussion because he was traveling and joined the meeting by telephone (late) for this topic.

Staff was directed to report on additional costs, not listed in the referenced letter that might occur. Expenses and potential supplementary costs should be double-checked and evaluated.

Dean Wendle opined that the Board consider bonding first and using COPs as a fallback in case of bond failure.

Sharon Davidson said financing is not the issue required for vote with this resolution but simply approval of the master plan. Total financing will need to be discussed in more detail at some point in the future.

Pat Huycke added, once CM/GC work is done, the College will need a firmer grip on the contract; but, for the time being, this contract provides enough flexibility to move forward.

Charles Warren felt the project financials are very conservative.

8. PRESIDENT'S REPORT

A. Staff, Faculty, Student Recognition – March report attached and incorporated herein.

B. Campus Leaders' and Grant Summary – March report attached and incorporated herein.

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C. Administration/Organization/Information Items

- a. Regarding the article in the Oregonian that Paul Fisher shared in his faculty report (above), Rick noted that the transfer problem is because of the university transfer criteria and needs to be corrected by the Board of Higher Education.
- b. Lynda Warren is seeking Board representation for a study group working on a business plan for a technical park at RCC in Grants Pass.
- c. Rick informed the Board that he would be on vacation March 17 – April 7 in Florence. Lynda Warren will be the administrator in charge.

9. EXECUTIVE SESSION

The Board adjourned for executive session at approximately 5:30 p.m. pursuant to ORS 192.660 (1)(a) - Employment of Public Officers, Employees and Agents and ORS 192.660 (1)(e) - Real Property, and returned to regular session at approximately 7:20 p.m.

10. OLD BUSINESS

a. Approve President Candidate Finalists

Immediately following executive session, Pat Huycke moved, seconded by Jim Dole that the RCC Board approve the top three (3) candidates for interviews as recommended by the President Search Committee: Peter Angstadt, Mike Holland and Blaine Nisson. **The motion was carried 7 to 0.**

b. Other Issues regarding president's search

Board members discussed and approved the interview schedule proposed by Jon Carnahan, agreed on a process for establishing interview questions, and approved candidates' travel expenses to be covered by the college as well as expenses for spouses that may accompany candidates to RCC for interviews.

They also reviewed the timeline on the adopted president search calendar and determined that they would need to schedule a meeting to discuss the new president's contract and possible schedule some site visits before making a final decision.

Sharon Davidson, David Trump and Dean Wendle were each assigned one of the candidates for reference checks.

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- 11. **NEW BUSINESS** - None
- 12. **BOARD ROUND TABLE** - None
- 13. **ADJOURNMENT** - The meeting was adjourned at approximately 7:50 p.m.

Denise Swafford, Executive Secretary to the President and RCC Board of Education

David Trump, M.D., Chair, RCC Board of Education

Dated: April 20, 2004
