

---

**MINUTES OF THE FEBRUARY 17, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

1. **Call to Order** – Chairman David Trump, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:05 p.m. on Tuesday, February 17, 2009 at the Redwood Campus (RWC), Building H, Room 2, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Sharon Davidson, Pat Huycke, Kevin Talbert, Dean Wendle and Joseph Zagorski. Advisory Committee member Midge Renton also attended.
3. **Introduction of Guests and Public Comment** – Andrea Henderson, Executive Director, Oregon Community College Association (OCCA), Patti Richter, Reporter, GP Daily Courier, Jennifer Wheatley, Executive Director, Foundation, and RCC staff including Peter Angstadt, President, Kori Bieber, Dean of Student Services, Galyn Carlile, Dean of Special Projects, Jeanne Howell, Associate Dean of Instruction, John Lopez, Associate Dean of Instruction, Mary O’Kief, Grants and Planning Coordinator, Linda Renfro, Associate Dean of Instruction, Curtis Sommerfeld, Associate Dean of College Services, Lisa Stanton, Director of Budget and Finance, Denise Swafford, Administrative Coordinator/Recorder, and Lynda Warren, Dean of College Services/Chief Financial Officer also attended. See Item 4.B regarding public comment.
4. **Presentations/General Discussion**
  - A. **Illinois Valley Business and Entrepreneurial Center (IVBEC)** – John Lopez discussed progress on the IVBEC. He provided handouts describing the construction and operations phases and a marketing piece describing services and facility use for the general public.
  - B. **OCCA Report** – Andrea Henderson provided an update on legislative-budget issues for education. With the state revenue forecast due Friday, all state agencies have been asked to provide plans for 5% cuts.

Budget (Year Ending June 2009): Legislators are reluctant to pull from “rainy day” reserve funds, but OCCA is pushing this to mitigate impact on students and staff.

Federal workforce funding anticipated at \$4 billion (about 1% for Oregon), will be dedicated, for the most part, to dislocated workers and youth programs. A state stabilization fund may bring an additional \$480-\$580 million to Oregon.

Next biennium: Federal stimulus legislation requires the state to fund colleges at no less than the 2006 level which was \$428 million.

Good news: Colleges received \$4 million in deferred maintenance funding and there will be an increase in financial aid (Pell) for students.

---

**MINUTES OF THE FEBRUARY 17, 2009**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

Other: (1) Adverse Impact - seeking repeal on adverse impact except for career pathways courses. Purpose of the legislation is to identify high demand positions and exempt those from the process. Private career schools are unhappy about the initiative, but cooperative. They have asked for consideration on transfer of credits. Other “priority one” issues such as (2) changing full-time:part-time faculty ratios to 70:30; and (3) changes to the opportunity grant (for graduate students) are not making progress. Andrea provides weekly legislative issues to college presidents and Peter will forward to the RCC Board.

RCC requested to be excluded from the previously discussed CCWD agreement with trucking industry. Andrea will discuss with her executive committee.

**5. Committee/Advisory Reports**

- A. Student, Faculty, Classified** – No reports.
- B. Advisory Committee** – Midge Renton said the Josephine County Advisory Committee discussed the financial crisis and potential solutions for resolving RCC’s \$187,000+ shortfall this year. They also discussed RCC’s deferred maintenance projects (mentioned above). Peter reported the Jackson County Advisory Committee had a telephone conference with Representative Sal Esquivel and State PERS Representative Paul Clarey re PERS issues. See agenda item 5.D.
- C. Facilities Committee** – The committee has not met since the January Board meeting; however, a request for proposal for a facilities master plan is ready for committee review and a meeting on the Higher Education Center is also planned.
- D. Finance and Audit Committee** – Pat Ashley, Kevin Talbert and Joseph Zagorski participated and Kevin Talbert reported. They reviewed the college’s budget and status of PERS liability. State institutions have been asked to pay hefty rates of eight percent (8%). The committee also discussed EBL (essential budget level) for community colleges. They reviewed the state’s economic stimulus package projects (agenda item 7.C.). A handout, *RCC General Fund Statement of Revenue, Expenditures and Changes in Fund Balance for the period July 1–January 31, 2009* was provided assuming no additional state reductions will occur and last quarter payment will be received in July 2009. Another handout, *RCC Contract/Purchasing Synopsis, dated February 17, 2009* regarding competitive bidding packages was provided for clarification of state and board policy on the rules.
- E. Board Executive Committee**–Pat Ashley, David Trump and Joseph Zagorski participated. The Skills2Compete initiative (agenda item 7.F.) and a grant application for a cogeneration study (7.E.) were discussed and added to tonight’s agenda. Reports on the legislative summit and Oregon business conference were

---

**MINUTES OF THE FEBRUARY 17, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

also added (agenda items 10.B. and 10.C.). The meeting was followed by an upbeat speech from the Medford Mayor at the Medford Chamber Forum.

**F. Legislative Committee** – Kevin Talbert attended. Peter provided a list of members and website reference (handout). He updated the committee on legislative-budget news. Members were asked to recruit volunteers and to organize and expand communication lines.

**G. OCCA/OSBA** – Dean Wendle reported Peter Buckley is leading an effort to provide free education to local students earning a 3.5 GPA or better.

He also referred to past discussions about the poor image of education boards meeting at resorts and indicated that during the “off season” these resorts are more cost effective.

**H. Foundation** – The Board met on January 21. Pat Huycke and David Trump attended. Ferguson Wellman provided a financial status portfolio. And, the Clements Group project was discussed. A full report is expected March 18. The college scholarships process is on track to provide \$500,000 to students this year. Also, the Foundation successfully met the Miller Foundation challenge grant.

**6. Consent Agenda** - Joesph Zagorksi moved, seconded by Pat Huycke that the RCC Board approve the consent agenda which included the January 20 Board of Education Meeting Minutes (agenda item 6.A.), two (2) new grants: the Gordon Elwood Foundation grant (for Oregon Leadership Institute) and Cow Creek Foundation (for Discovery Programs) (6.C.b.1 and 6.C.b.2), and the January 2009 Monthly Financial Data Report (agenda item 6.D.). **The motion was unanimously approved.**

**7. Other Action/Information Items**

**A. Review Board Policy Revision V.B.030 – Article V: Human Resources/Gen., Section B: Conduct, Policy 030: Gifts and Donations (First Reading)** – Pat Huycke said the policy was vague and should be re-worked in its entirety.

**B. Review Board Policy Revision II.B.020 – Article II: General Operations, Section B: Miscellaneous, Policy 020: Smoking (First Reading)** - This policy is being updated to reflect Oregon state law and may be revised again pending outcome of research on a tobacco-free policy.

**C. Approve Emergency Declaration (Oregon Stimulus Projects)**–Joseph Zagorski moved, seconded by Pat Huycke that the RCC Board approve Resolution No. B63-08/09 approving an emergency declaration under ORS 279A.010(1)(f) and the Community College Model Rules of Procurement Section CCR.206 for Oregon Stimulus Package Projects. **The motion was unanimously approved.**

---

**MINUTES OF THE FEBRUARY 17, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- D. Approve Dean Emeritus Status (Dr. Galyn Carlile)** – Dean Wendle moved, seconded by Joseph Zagorski that the RCC Board adopt Resolution No. P64-08/09 awarding the honor of dean emeritus to retired RCC Administrator, Dr. Galyn Carlile. **The motion was unanimously approved.**

Joseph Zagorski indicated that even though Dr. Carlile was deserving of this recognition, this approval should not serve as precedent in the future for emeritus recommendations below the designated criteria. Dr. Carlile was short of the 15-year criteria by a few months.

- E. Bureau of Land Management Proposal – Biomass Cogeneration Plan**  
Information about the proposal was provided. This is a minimal first step in a long-range process for which there is no RCC commitment to continue. Kevin Talbert moved, seconded by Sharon Davidson that the RCC Board approve the *Title II Project Application proposed by the Medford District Resource Advisory Committee*. **The motion was unanimously approved.**
- F. Skills2Compete Campaign** – Joseph Zagorski moved, seconded by Dean Wendle that the RCC Board endorse the Skills2Compete Campaign – a nation-wide effort to develop occupational skills beyond high school for all citizens. **The motion was unanimously approved.**

**8. President’s Report**

**A. Administration/Organization/Information Items**

- a. **President’s Monthly Report** – Peter Angstadt has been participating in weekly legislative telephone conferences coordinated by OCCA. He said the RCC’s \$4 million deferred maintenance projects will include upgrades to the RCC Bowl, replacement of windows, roofs, carpet, handrail, HVAC units and electrical panels. The college has recently submitted another request for funding that would include assistance with building out the Criminal Justice Education Center at the Table Rock Campus, if approved.

Faculty and staff are being updated regularly on the budget dilemma. Staff are seemingly interested in cooperating. It is possible to balance the budget without layoffs if the college can lower expenses, including future salary costs, mandate closure days and raise tuition. A special Board meeting is scheduled **March 3<sup>rd</sup>** to review the financial picture.

The Grants Pass Tennis Association has expressed interest in a proposal for indoor/outdoor tennis courts at the college. Peter will write to them with suggestion for funding from the U.S. Tennis Association.

---

**MINUTES OF THE FEBRUARY 17, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

---

- b. **FTE Report** (Handout) – Enrollment is up approximately 12%.
9. **Executive Session** – Executive session was postponed.
10. **Old Business** – None
- A. **Pending Items** – None
- B. **Discuss January 27, 2009 OCCA Legislative Summit** – All legislators were very supportive and understanding. OCCA staff have done a great job and special thanks were expressed for Andrea Henderson.
- C. **Discuss January 29, 2009 Southern Oregon Business Conference** – Pat Ashley and Kevin Talbert participated. Pat was particularly impressed with the E-commerce presentation and remarks from a New York economist. Of note: Motorcycle USA in Grant Pass is one of the largest E-commerce retail businesses in the nation. Chief Aircraft is also a locally run, nation-wide business. Also, SOREDI is making an effort to recruit businesses from California.
11. **New Business** - Statements of Economic Interest are being revised. At a minimum, issues related to relatives will be removed.
12. **Board Round Table** - Sharon Davidson appreciated receiving a copy of the student newsletter, the *ByLine* and hopes to continue receiving it.
- Patricia Ashley shared book *212 degrees* gifted to her and the college from three area superintendents who toured TRC. She commended Kori Bieber and Dan Buck for the successful tour and recommended other board members arrange for similar events with their representative school districts in the future. Kori Bieber will assist as requested.
13. **Adjournment** – The meeting adjourned at approximately 6:10 p.m.

---

Denise Swafford, Administrative Coordinator, President’s Office

Board Action:           Approved          

---

David Trump, M.D., Chairman, RCC Board of Education

Dated:           March 17, 2009          

---