
**MINUTES OF THE FEBRUARY 17, 2004
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **CALL TO ORDER** - Chair, David Trump called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:05 p.m. on Tuesday, February 17, at RCC's Redwood Campus, 3345 Redwood Highway, H-2, Grants Pass, Oregon. Due notice was given.
2. **DETERMINE PRESENCE OF QUORUM** - A quorum of the Board was present including, Dr. Trump, Sharon Davidson, Jim Dole, Kevin Talbert, Charles Warren and Dean Wendle. Mr. Huycke was absent. RCC Advisory Committee members Pat Fahey, Midge Renton and Skip Patterson also attended.
3. **INTRODUCTION OF GUESTS** - RCC Faculty and staff attending were: President Rick Levine, Tom Bradbeer, Margaret Bradford, Kathy Burkey, Galyn Carlile, Mary Louise Doran, Priscilla Goulding, Jeanne Howell, Lynda Kettler, Alex Kozlowski, Mike Laam, Cheryl Markwell, Wolfgang McAninch-Runzi, Linda Renfro, Lynda Warren, Shirlee Willis-Haslip, and Denise Swafford.

Special guest: Jon Carnahan, OSBA Consultant for RCC President Search

Note: Representative Peter DeFazio was on campus this date speaking with students in an open forum in Grants Pass. He stopped by the Boardroom before meeting time with greetings before dashing off to another meeting.

4. **PRESENTATIONS**

A. Second Annual Treasures of Spring Scholarship Fundraiser— Alex Kozlowski reported that she is working with a committee to host the second annual spring auction to raise scholarship funds for RCC student. The event is set for **May 22, 2004** and will be auctioneered by Charlie Morrison. Board and advisory members were urged to participate.

B. Childcare Center Update – Cheryl Markwell provided the Board with a report on the status of development of a RWC child care center.

She reminded the Board of the resolution they passed last year approving this partnership agreement with Head Start. Community block funds were received from the state, which requires Head Start to be the fiscal agent on the project. RCC will lease the property to them and RCC students will benefit. Head Start is putting on a capital campaign to raise an additional \$400,000 for the project in addition to the state grant. Also under the terms of the agreement, the city will hold ownership of the center for five years and then RCC will take over ownership.

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Architects visited the site last month and news about the Center will start appearing in local media reports.

5. COMMITTEE ADVISORY REPORTS

- A. Students, Faculty, Classified** – No student or classified reports. Wolfgang McAninch-Runzi reported that faculty are concerned about the failure of Ballot Measure 30 and are working on a response/action plan with other community colleges. They are also recruiting faculty to participate in a hearing on tax reform next month.
- B. Advisory Committee** – No report.
- C. Presidential Search Update** – Jon Carnahan provided the Board with an updated timeline for the presidential search. He thanked the members of the President's search committee for their work to date. The Board is scheduled to make an appointment at its April 20 board meeting. The closing date for applications is February 24, 2004.

A press release will be distributed soon indicating ongoing Executive Session meetings of the board from March 10 through the end of the search with a number provided for details of future meetings, if requested.

Jon also reviewed and discussed a proposed interview schedule including faculty, staff, student and community forums.

a. Review President's position description and contract

Finally, Jon provided the Board with a proposed contract for the new president to be discussed and established at the March Board meeting. The President's Search Subcommittee will be working on a first draft position description for the Board's consideration at the next meeting also.

- D. OCCA Board Liaison** – The OCCA Board meets next week, so Dean Wendle will have a report at the March Board meeting.

Kevin Talbert, David Trump and Rick Levine shared some highlights of their D.C. trip for the ACCT conference as follows:

- Lobbied congress through meetings with Senator Wyden, Congressman Walden and Representative Defazio discussing funding issues for community colleges. Note: Congressman

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Walden was especially attentive to the colleges choosing to spend time with them over a Communications Committee meeting.

- Former Congressman Steve Gunderson presented a discussion on workforce training. Other keynote speakers included Gwen Eiffel (Blair News) and Hilary Clinton, several budget analysts and Dave Kidder Workforce and Education Committee Chair.
- Because of the \$500 billion deficit community colleges are being caught up with universities. There seems to be long-term disinvestments of funds for community colleges.
- Pell grants are on the chopping block at 25%, along with a variety of other programs.
- President Bush's State of the Union Address included information about \$250 million for community colleges, through the Department of Labor; however, the money is not new.
- Rick suggested better way to lobby legislators is to invite them to future Board meetings rather sending three representatives to D.C. Kevin added Rick was an effective communicator at the conference.

E. Foundation Board Liaison – Sharon Davidson reported that the Foundation Board has 1) decided to hire Rick Levine and Tom Bradbeer to serve as Co-directors of the Foundation, 2) \$30,000 in RCC project grants will be provided through an application process to begin this month, and 3) volunteers are needed to review student scholarship applications on March 30 and April 7.

F. Finance Committee Liaison – Highlights of the Finance Committee meeting:

- Preliminary budget work will soon be starting up for next year.
- Tuition is down (at RCC and across state)
- \$610,195 carryover on page 3 of financial summary will be corrected to \$1 million next month.
- Emergency Board released \$10.7 million in January; however, \$6.8 million was lost due to the defeat of Measure 30.

a. Monthly Financial Report – January 2004

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Mr. Talbert moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. B66-03/04, approving the January 2004 Monthly Financial Statements. **The motion was carried 6 to 0.**

- G. Facilities/Table Rock Subcommittee** – A February 26 meeting is scheduled. Fees and timing issues are pressing with regard to the architect's contract on Table Rock. Administration will provide the Board with a detailed report and analysis at a special session prior to the March Board meeting, where action on the proposed contract will be required.

6. CONSENT AGENDA

Mr. Wendle moved, seconded by Sharon Davidson that the RCC Board approve the consent agenda, excluding Human Resource issues which were moved to "Old Business" (see agenda item no. 11 below) as follows:

- A. January 20, 2004 Board Meeting Minutes**
- B. Grants**
- a. Associated General Contractors Grant
- C. Human Resources** –See agenda item no. 11 below.

The motion was carried 6 to 0.

7. FINANCIAL AND OTHER ACTION/INFORMATION ITEMS

- A. Revise Management Handbook (Second Reading)**

Mr. Warren moved, seconded by Mr. Dole that the RCC Board adopt Resolution No. HR63-03/04 approving the revisions to the RCC Management Handbook. **The motion was carried 6 to 0.**

Dean Wendle reiterated his concerns that college employees enjoy very generous benefits; and, while not undeserved may need to be reviewed and revised in consideration of decreases in enrollment and state funding.

Sharon Davidson added she agreed the Management Handbook should be reviewed regularly – perhaps annually beginning this Fall 2004.

8. PRESIDENT'S REPORT

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- A. **Staff, Faculty, Student Recognition** – February report attached and incorporated herein.
 - B. **Campus Leaders' and Grant Summary** – February report attached and incorporated herein.
 - C. **Administration/Organization/Information Items** – Rick Levine met with Southern Oregon University last week and Oregon Institute of Technology this week to discuss articulation and dual enrollment agreements.
9. **EXECUTIVE SESSION** – None
10. **OLD BUSINESS** - None
11. **NEW BUSINESS**
- A. **Human Resource Issues:**
 - 6.C.a. **Full-time Faculty (Early Retirement) – Gary Gates**

Sharon Davidson moved, seconded by Jim Dole that the RCC Board of Education adopt Resolution HR63-03/04 approving the early retirement of full-time faculty (Science Instructor) Gary Gates. **The motion was carried 6 to 0.**
 - 6.C.b. **Full-time Management (Early Retirement) – Kathy Burkey**

Dean Wendle moved, seconded by Sharon Davidson that the RCC Board of Education adopt Resolution HR64-03/04 approving the early retirement of full-time (Executive Dean, Redwood Campus) Kathy Burkey **The motion was carried 6 to 0.**
 - 6.C.c. **Full-time Faculty (Early Retirement) – Steve Flannery (Handout)**

Jim Dole moved, seconded by Sharon Davidson moved, that the RCC Board of Education adopt Resolution HR80-03/04 approving the early retirement of full-time faculty (Developmental Education) Steve Flannery. **The motion was carried 6 to 0.**
 - B. **Technical Business Park** – Sharon Davidson distributed an article from the Grants Pass Daily Courier, “Grants Pass, RCC pursuing dream of business park catering to tech,” for discussion. Rick explained that a

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study on the proposal is due later in the week; however, the concept is just an idea at this point. Another property site is also being considered.

12. BOARD ROUND TABLE

- ✓ Kevin Talbert announced he may run for District 5 State Representative.
- ✓ Dean Wendle pointed out health insurance is expected to rise 12% next year.

13. ADJOURNMENT - The meeting was adjourned at approximately 6:20 p.m.

Denise Swafford, Executive Secretary to the President and RCC Board of Education

David Trump, M.D., Chair, RCC Board of Education

Dated: March 16, 2004
