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**MINUTES OF THE DECEMBER 20, 2005  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

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1. **Call to Order** – Chair Sharon Davidson called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, December 20, 2005 at Table Rock Campus, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including, Ms. Davidson, Jim Dole, Pat Huycke, Kevin Talbert, David Trump, Charlie Warren and Dean Wendle. Advisory Committee members John Harelson, Skip Patterson and Midge Renton also attended.
3. **Introduction of Guests** – ASRCC-RVC student representative Sarah Bacon, faculty representative Paul Fisher, and management and staff including Peter Angstadt, Margaret Bradford, Galyn Carlile, Teri Gerard, Natalie Herklotz, Jeanne Howell, Mike Laam, Nancy Maxwell, Denise Nelson, Linda Renfro, Teresa Schawo, Lisa Stanton, Lynda Warren and Shirlee Willis-Haslip also attended. Guests in attendance were Alan DeBoer and Kenneth Kuhns.
4. **Presentations/General Discussion**
  - A. **Outstanding Citizen Award** – Sharon Davidson and Peter Angstadt presented Alan DeBoer with the 2005 Outstanding Citizen Award. Mr. DeBoer, owner of Valley Investments, donated a building to the college in August, which RCC had been leasing since 1997. In addition to this generous donation, Mr. DeBoer was recognized for having refunded 50 percent of the college’s yearly lease payment on this building for the past eight years. President Angstadt indicated this was the largest donation received in college history and expressed deep gratitude to Mr. DeBoer for his support. Sharon Davidson recognized Mr. DeBoer for being a key ally and steadfast friend of RCC while the college has worked to establish a presence in Jackson County.
  - B. **2004/05 Audit Approval** – Kenneth Kuhns provided an overview of the audit report (handout) with focus on net assets, revenue/expenses, and cash flow. RCC received a clean, qualified opinion and is in full compliance with rules and regulations of federal programs. Teri Gerard, Natalie Herklotz, Teresa Schawo and Lisa Stanton were recognized for their efforts throughout the year and during the audit.

Kevin Talbert moved, seconded by Charlie Warren to approve the 2004/05 audit as presented.

**The motion was carried 7 to 0.**

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**5. Committee Advisory Reports**

- A. Students, Faculty, Classified** – Sarah Bacon reported that she has accepted a position as a Southern Oregon Campaign Manager and will no longer be serving as the Riverside Campus ASRCC Representative. (Tanya Dungey will be taking over this responsibility.) Sarah thanked board members for their support. She indicated her experience working with ASRCC and the board has proven to be very valuable.

Paul Fisher distributed the Faculty Report to the Board. He discussed the following issues, as detailed in the report (see handout).

- Faculty members, while not at school, are busy preparing for winter term classes.
- There is some concern about RCC's budget and what the shortfalls mean.
- The OCCA Strategic Planning Conference was successful. The UniServ Council has divided up six unifying issues and assigned different college groups the task of creating a dialogue about said issues.

There was no classified report.

- B. Advisory Committee** – Skip Patterson reported the advisory committee met and discussed the RCC/SOU joint building project. Skip will be serving as the coordinator from Medford Urban Renewal to RCC for the project. They received information that the percentage of funding for the building per institution will designate the percentage of occupancy (e.g., if RCC funds 60% and SOU funds 40%, RCC's available occupancy will be 60%).
- C. Facilities** – Pat Huycke reported the facilities committee met to conclude the TRC project. There have been leakage problems with the roof at this facility. After review, the committee determined there is reasonable life remaining in the current roof. They believe the best solution is to repair the leaks as needed. Signage for TRC was also discussed. Since multiple signs are needed, Peter indicated all signage will be coordinated at one time, ensuring signs relate to each other and good direction is provided from main thoroughfares including I-5. Kevin Talbert reported the committee discussed sidewalk needs and the garage for the fire truck and ambulance. A recommendation of the committee was made to retain the construction savings from this campus, approximately \$600,000, within the TRC budget and not redirect these funds elsewhere until more time passes and familiarity of the facility is accomplished. The committee also recommended keeping the contract open with Adroit Construction as continuing facility needs are identified. Adroit Construction was recognized for completing the project under budget thus providing a significant cost savings to the college.



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3. SOESD (Even Start, Project Listo)
  4. EDFund (EdShare)
  5. Gordon Elwood (Workforce Training)
  6. CCWDD (OCCURS)
  7. Dept. of Education (TRiO-EOC)
  8. The Job Council (TANF)
  9. Dept. of Education (TRiO-SSS)
  10. U.S. Army Corps. (Water Quality Monitoring)
- b. RVMC, PMMC, ACH (Nursing Program)
  - c. Workforce Investment Act of 1998, Title II Education and Family Literacy (ABE)
  - d. Oregon Swiss Precision (Manufacturing Department)
  - e. Wells Fargo (Hispanic Youth Conf.)
  - f. City of Medford (Service Learning Program)
- D. Financial
- a. Monthly Financial Data Report – November 2005

**The motion was carried 7 to 0.**

**7. Other Action/Information Items**

- A. Review Board Policy Handbook Sections I.C.010, I.C.020, I.C.030, and I.C.040 (Second Reading).** After some discussion, Kevin Talbert moved, seconded by Dean Wendle to amend policy I.C. 030, bullet point thirteen to state, “Consider recommendations of the President in all matters of policy and programs pertaining to the welfare of the College.”

**The motion was carried 7 to 0.**

Pat Huycke moved, seconded by Jim Dole to approve board policy handbook sections I.C.010, I.C.020, I.C.030 and I.C.040 as amended.

**The motion was carried 7 to 0.**

- B. Review Board Policy Handbook Section VIII.A.010 (First Reading)**  
First reading. No suggestions made for second reading, no action taken.
- C. Approval of Special Funding – Reimbursement and Purchasing System Specialist; Facilities/Operations Assistant**

Peter explained the 24 million dollar bond fund is requiring additional support in the purchasing and facilities departments. Two positions are being presented for funding approval (see resolution) for a period of three years.

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Kevin Talbert moved, seconded by Jim Dole to approve special funding for the fixed-term positions of Reimbursement and Purchasing System Specialist and Facilities/Operations Assistant.

**The motion was carried 7 to 0.**

**D. Approval of Board Development – Fourth Annual Oregon Leadership Summit; Dean Wendle**

Pat Huycke moved, seconded by Jim Dole to approve funding for Dean Wendle's participation at the Fourth Annual Oregon Leadership Summit.

**The motion was carried 6 to 0, Dean Wendle abstained.**

**E. Approval of Board Development– ACCT Community College National Legislative Summit; Dr. Trump**

Dr. Talbert expressed his interested in attending this summit. After further discussion it was determined this summit validates the attendance of two board members, and with Dr. Trump personally incurring the majority of his own expenses, it would be within budget for Dr. Talbert to attend as well. Dean Wendle moved, seconded by Jim Dole to amend resolution number P46-05/06 to include Dr. Talbert's participation at the ACCT Community College National Legislative Summit.

**The motion was carried 5 to 2, Kevin Talbert abstained.**

Jim Dole moved, seconded by Sharon Davidson to approve resolution number P46-05/06 as amended.

**The motion was carried 7 to 0.**

**8. President's Report**

**A. Staff, Faculty, Student Recognition, Campus Leaders' and Grant Summary Report – See December 2005 report.**

**B. Administration/Organization/Information Items**

- a. **FTE Report** – Up-to-date reports are showing less then 1% increase. Many other Oregon community colleges are reporting decreases in enrollment.

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**Peter distributed and discussed the following handouts:**

- RCC/SOU Joint Building Proposed Schedule, dated 11/15/05
    - a) Pat Huycke and/or Charlie Warren will be involved with architect interviews the week of January 30, 2006.
    - b) As plans with this joint project develop, the board requested Peter keep members well informed of the details.
  - Mahlum Architect Riverside Campus Master Plan  
Note: This report contains an error indicating MURA has donated Oak Merchant and Miller Auto facilities to RCC. To clarify, this donation was made to RCC *and* SOU.
  - Corvallis Gazette-Times Article – LBCC Sees 3.5% Enrollment Decrease, dated 12/12/05
  - Medford Mail Tribune Article – Medford Enrollment Declines, dated 12/13/05
  - Medford Mail Tribune Article – School District Will Go To Court, dated 12/10/05
  - Trustee Quarterly Article – What’s Next for the “Boomers”? Portland Makes a Plan
9. **Executive Session** – The Board adjourned for executive session at approximately 5:45 p.m. with Sharon Davidson, Jim Dole, Pat Huycke, Kevin Talbert, David Trump, Charlie Warren and Dean Wendle as well as Midge Renton, Peter Angstadt, Nancy Maxwell, Lynda Warren and Denise Nelson. The purpose of the session was to discuss issues under ORS 192.660(2)(b) Discipline of Public Officers and Employees; ORS 192.660(2)(d) Labor Negotiations. The meeting was returned to regular session at approximately 6:15 p.m.
10. **Old Business**
- A. **Pending Items List** – 2006 Master Plan
11. **New Business**
- A. Leave of Absence Request – Van Tribble  
Dr. Trump moved, seconded by Dean Wendle to accept the recommendation of President Angstadt to deny the leave of absence request made by Van Tribble.

**The motion carried 7 to 0.**

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- B.** President's Performance Review - Sharon Davidson discussed coordinating a committee for the President's performance review. She has requested the Vice Chair of the board (Kevin Talbert) to serve as chairperson for this committee. A suggestion was made to include the Immediate Past Chair of the board (Pat Huycke) to serve on the committee as well. Kevin Talbert will coordinate this process.
- C.** Table Rock Campus Tours – Jackson County school board members will be receiving Table Rock Campus tours within the next six months to one year. Once coordinated, RCC board members will receive tour schedules and are encouraged to attend tours as conducive with personal schedules. (Staff will provide assistance with this.)
- D.** Table Rock Campus Land - Peter mentioned an inquiry has been made by a White City business regarding ten acres RCC owns across from the Table Rock Campus. A consensus was made that RCC is not interested in selling the property; however, may be interested in leasing the property with no permanent structures to be built.

**12. Board Round Table**

- A.** Dr. Trump provided a brief presentation on his outreach in Africa to fit prosthetic hands on people with forearm amputations.
- B.** Dean Wendle discussed an article regarding Sally May student loans. Dean will forward the email to all board members via Denise Nelson.

**13. Adjournment** – The meeting adjourned at 6:48 p.m.

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Denise Nelson, Administrative Secretary

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Sharon Davidson, Chair, RCC Board of Education

Dated: January 17, 2006

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