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**MINUTES OF THE DECEMBER 2, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION  
SPECIAL MEETING**

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1. **Call to Order** – Pat Ashley, Vice-Chair, called the Rogue Community College (RCC) Board of Education (Board) Special meeting to order at approximately 11:00 a.m. on December 2, 2009 at the Redwood Campus, Conference Room H-2, 3345 Redwood Highway, Grants Pass, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Tim Johnson, Joe Keith, Kevin Talbert, Dean Wendle and Joseph Zagorski (by teleconference). Joe Davis was absent due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – College staff including Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Jodie Fulton, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson attended. There was no public comment.
4. **President’s Update (Peter Angstadt)**

The purpose of this meeting is to provide information to the Board regarding the current year budget, FTE update and various possible financial scenarios. Lynda Warren thanked Lisa Stanton and Curtis Sommerfeld for their work with preparation of information to be used at this special meeting.

**A. Current Year Budget/FTE Update (Lisa Stanton and Curtis Sommerfeld)**

The following spreadsheets were reviewed and discussed (see file):

- Handout 1 – General Fund, Statement of Revenue, Expenditures and Changes in fund Balance for the Period of July 1, 2009 through October 31, 2009
- Handout 2 – (continuation of Handout 1)
- Handout 3 – Oregon Community College 2007-08 Profile Table, General Funds Operating Expenditures, Percent of Total Expenditures By Category
- Handout 4 – Instruction Department Analysis 2008/09
- Handout 5 - Section Capacities Fall 2009/10
- Handout 6 – RCC General Fund Projections as of 12/2/2009
- Handout 7 – (continuation of Handout 6)

5. **Break** – 11:55 a.m. to 12:15 p.m.
6. **Current Year Budget/FTE Update (Continued)**

The following handouts were reviewed and discussed (see file):

- Handout 8 – Fall 2009/10 FTE by Campus (comparison Fall 2008/09)
- Handout 9 – Fall 2009/10 FTE by Campus (comparison Spring 2008/09)
- Handout 10 – Fall 2009/10 Headcount by Campus (comparison Fall 2008/09)
- Handout 11 – Fall 2009/10 Headcount by Campus (comparison Spring 2008/09)

**6.A.b**

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**7. Financial Scenarios**

Peter explained the main variable regarding state funding will be the outcome of Measures 66/67. Within the college community, the Board would like to work closely with the RCC Foundation. Different possibilities could exist with the Foundation such as endowments for programs, endowing chairs, assistance with capital campaigns such as the Redwood Campus Science Building project. Funding from the state will more than likely decrease vs. increase.

Kori Bieber and the team of recruiters are doing well with high school recruitment.

The state community college funding formula will reach total equity in the 2010/11 fiscal year.

RCC will continue to look at ways to be cost efficient by partnering with SOU.

Joseph Zagorksi left the meeting at 1:30 p.m. due to pre-arranged plans.

President Angstadt encouraged Board members to continue to review information distributed today and to advise him if there is anything else they would like to see. He reviewed another handout (see file) which contained information regarding other Oregon community colleges such as, budget reduction amounts, tuition increases/foundation scholarships, reserves/Board policy, program/course reductions, staffing reductions, outreach centers, management re-organization/mission compromised and misc. notes.

Board members thanked staff for their time in providing this information. It will assist with data driven decision making.

**8. Old Business – N/A**

**9. New Business**

A. Topic for March Special Board Meeting (Work Session)

A suggestion was made to hold another Financial Workshop depending upon the outcome of Measures 66/67.

**10. Board Round Table**

- Joe Keith suggested compiling a list of top 10 issues to discuss with business/community members.
- Pat Ashley suggested the topic of RCC's "Distance Learning" for a one-hour program meeting.

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**11. Adjournment** – The meeting adjourned at 1:45 p.m.

Respectfully submitted,

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Denise Nelson, Assistant to the President and Board of Education

Board Action:           Approved          

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Pat Ashley, Vice-Chair, RCC Board of Education

Date: February 16, 2010

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