
**MINUTES OF THE DECEMBER 19, 2006
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Chair, Kevin Talbert called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, December 19, 2006 at the Table Rock Campus, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Talbert, Sharon Davidson, Jim Dole, David Trump, Charly Warren and Dean Wendle. Pat Huycke was absent due to pre-arranged plans. There were no Advisory Committee members in attendance.
3. **Introduction of Guests** – Kenneth Kuhns, Kenneth Kuhns & Company, attended the presentation portion of the meeting. Classified representative Mark Peterson in addition to management, faculty and staff including Peter Angstadt, Margaret Bradford, Galyn Carlile, Priscilla Goulding, Natalie Herklotz, Nancy Maxwell, Linda Renfro, Curtis Sommerfeld, Denise Swafford, Jennifer Wheatley, Lynda Warren and Denise Nelson were in attendance.
4. **Presentations/General Discussion**

A. Audit Presentation

The 2005/06 audit can be viewed at <http://www.roguecc.edu/audit/2006/>.

Ken Kuhns presented the 2005/06 fiscal year audit. The Finance and Audit Committee of the Board reviewed the audit in detail with Mr. Kuhns prior to the Board meeting. Mr. Kuhns indicated RCC records were well maintained. Data utilized for the audit was obtained from RCC's financial records. RCC has complied with Federal grants as required. RCC has also complied with local budget laws and state laws. There were no exceptions with compliance noted. Due to changes in government accounting standards, a different format was utilized for statistical information. Mr. Kuhns complimented RCC staff for their efforts in organizing this statistical information. In conclusion, Mr. Kuhns announced the 2005/06 fiscal year audit was a clean audit.

Lynda Warren thanked Budget and Finance office employees for their work throughout the year. During the audit timeline, Lisa Stanton and Natalie Herklotz were also handling requests for budget projections, and managed to provide helpful information in a timely manner. Lynda also thanked staff members of Ken Kuhns and Company for their assistance with various items throughout the year.

Kevin Talbert congratulated Lynda Warren, Lisa Stanton and Natalie Herklotz for a job well done and asked that gratitude is extended to all Budget and Finance office employees for their efforts.

Dean Wendle moved, seconded by Sharon Davidson, that the RCC Board adopt Resolution No. B51-06/07 accepting the 2005/06 audit as submitted.

The motion was carried 6-0.

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5. Committee Advisory Reports

A. Students, Faculty, Classified

Mark Petersen reported the Classified Collective Bargaining Agreement and the OSEA Chapter 152 Progressive Discipline Manual have been completed (on file). These are two separate documents. He has an appreciation for the CAMAT process and believes the end result is a product which will work for everyone. He reported OSEA has hired another full-time lobbyist. Kevin Talbert thanked everyone involved with the CAMAT process and commended their efforts.

There were no student or faculty reports.

B. Advisory Committee – Peter Angstadt reported the Jackson County Advisory Committee met and discussed results of the bond election. Another topic of discussion was reduction of staffing.

C. Facilities

RCC/SOU Joint Facility Advisory Council – Charly Warren reported SOU feels positive about their fund raising efforts for the joint facility. Kevin Talbert reported the Tenancy in Common Agreement has been finalized. This agreement recognizes the value of the property. Lynda Warren will forward a copy of the Tenancy in Common Agreement to the Board. The next meeting will include discussion regarding naming the facility. Sharon Davidson suggested a contest for naming the building. This would involve the community and provide good public relations.

D. Finance and Audit Committee – Dean Wendle reported the committee met prior to the Board meeting and reviewed the 2005/06 audit in detail with Kenneth Kuhns. In review of the financial statement, the ending fund balance for the month of November 2006 was positive and the committee anticipates completing the current fiscal year as such.

E. Board Executive Committee – Kevin Talbert reported the Executive committee met and reviewed the proposed Board meeting agenda. See Agenda Item 8.B, President's Report, for further information. He announced that Sharon Davidson has been asked to join the OCCA Board, member at large, and will also serve the OCCA on their Executive Committee.

F. OCCA/ Legislative/OSBA Reports – Dean Wendle reported the OCCA 2007 Annual Conference will be held in October in southern Oregon. He suggested it would be nice for RCC to host an event during the conference. The State Board of Education has a new plan to change high school diploma requirements. Once this happens, RCC will need to review the plan to determine if changes affect RCC high school programs. OSAC has been working on a new program to increase funding available for low income students. Dean will email the list of legislative committee assignments to Board members.

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G. Foundation – Jim Dole reported the Foundation held a reception for the Morris Family Foundation. This foundation has generously donated \$90,400 to the RCC Foundation to support scholarships for students in vocational and professional-technical programs. Jennifer Wheatley provided a description of the scholarship criteria. Discussion occurred regarding financial situation of the college and the possibilities of the college and foundation working together on a project. Jim Dole suggested the Foundation and College work on fundraising for the science building together.

6. Consent Agenda

Dean Wendle moved, seconded by David Trump, that the RCC Board approve the consent agenda as follows:

- A. November 21, 2006 Board and December 4, 2006 Special Session Meeting Minutes
- B. Human Resources
 - a. Full-time Mathematics Instructor Retirement, (Janet Brougher)
- C. Grants
 - a. Early Childhood Education Building Grant (Early Childhood)
 - b. Community Colleges Broadening Horizons Through Service Learning Grant (Services Learning)
- D. Financial
 - a. Monthly Financial Data Report – November 2006

The motion was carried 6 to 0.

7. Other Action/Information Items

A. Review Board Policy Handbook Sections I.D.160 (First Reading)

Kevin Talbert indicated the suggested changes, as presented for first reading, include the addition of ORS language.

B. Approve Abstract of Votes (November 2006 Josephine County Election)

Sharon Davidson moved, seconded by Charly Warren, that the RCC Board approve Resolution No. P53-06/07 accepting the Abstract of Votes, November 7, 2006 Josephine County General Election, dated November 21, 2006.

The motion was carried 6 to 0.

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C. Full-time Faculty: Temporary, Fixed-Term Diesel Technology Instructor

Dean Wendle moved, seconded by Jim Dole, that the RCC Board approve Resolution No. HR54-06/07 approving the appointment of Timothy Dearing to a temporary, fixed-term, full-time Diesel Technology position for winter and spring term 2007.

The motion was carried 6 to 0.

D. Full-Time Exempt Resignation – Priscilla Goulding (Director, Adult Basic Education)

Jim Dole moved, seconded by Sharon Davidson, that the RCC Board approve Resolution HR55-06/07 approving the resignation and part-time exempt employment contract of Priscilla Goulding, Adult Basic Education Director.

The motion was carried 6 to 0.

President Angstadt acknowledged Ms. Goulding for the support she has provided to students, and offered best wishes with her new endeavors.

8. President's Report

A. Campus Leaders' and Recognition Report - See December 2006 report.

B. Administration/Organization/Information Items

Peter discussed the following items:

- The College recently announced job reductions of about 40 positions. This was a difficult situation handled very professionally by deans, associate deans, directors and managers. The College continues to work with affected employees to provide assistance.
- The responses received as result of a letter to the editor (Daily Courier) regarding why people voted no on measure 17.18, revealed voters were not willing to commit funding to education until they see what happens when O & C funding runs out.
- Top priority for funding will be a new science building. Peter will discuss this with Mary O'Kief, Jennifer Wheatley and Nancy Maxwell.
- Senator Kruse met with Peter recently and discussed RCC's recent reduction in work force and the funding formula.
- Discussion occurred regarding the IPEDS report and the type of data it contains (interstate). Nancy Maxwell indicated the IPEDS web-site allows for manipulation of information by selecting criteria for your query. Peter mentioned this type of data can also be obtained through the OCCWD.

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9. Executive Session – The Board adjourned for executive session pursuant to ORS 192.660 (2)(d) – Labor Negotiations at 5:15 p.m. with Dr. Talbert, Ms. Davidson, Mr. Dole, Dr. Trump, Mr. Warren and Mr. Wendle in attendance. The Board returned to regular session at 5:45 p.m.

10. Old Business

A. Pending Items

- a. Demographic Study
- b. Esther Bristol, Naming of Building (Will discuss in January/February)
- c. Board of Ethics Policy

B. Board Retreat

Kevin Talbert discussed suggestions for topics of discussion at an upcoming Board retreat. The mission statement will be reviewed. Sharon Davidson suggested partnering with the business community regarding this. David Longanecker, WICHE, will be asked to make a presentation via video-conference. Mr. Longanecker would provide his presentation mid to late afternoon, followed by dinner and evening discussion.

11. New Business

A. January 4, 2007 Leadership Summit

Dean Wendle moved, seconded by Charly Warren, to approve Board member participation at the January 4, 2007 Leadership Summit in Portland.

The motion was carried 6 to 0.

12. Board Round Table – None.

13. Adjournment – The meeting adjourned at 6:00 p.m.

Denise Nelson, Assistant to the President and Board of Education

Kevin Talbert, Ph.D., Chair of the RCC Board of Education

Dated: February 20, 2007
