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**MINUTES OF THE DECEMBER 15, 2009**  
**ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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1. **Call to Order** – Pat Ashley, Vice-Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, December 15, 2009 at the RCC/SOU Higher Education Center, Rooms 127/129, 101 S. Bartlett, Medford, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Joseph Zagorski (via teleconference until apx. 4:40 p.m. due to telephone difficulties), Pat Ashley, Tim Johnson, Joe Keith, Kevin Talbert and Dean Wendle..
3. **Introduction of Guests and Public Comment** – Ken Kuhns, Kenneth Kuhns & Co.; Darren Born, Kenneth Kuhns & Co.; Jamie Patterson, SOU Student Health Center; Jane Stevenson, Jackson County Public Health; Robert Hulse, Dept. of Veteran Affairs; Brad Hicks, Medford Chamber; John Watt, Lobbyist, Medford Chamber; Matthew Vorderstrasse, ASGRCC RVC President; Brice Helm, ASGRCC RWC President; and RCC management, faculty and staff including Peter Angstadt, Margaret Bradford, Cheryl Markwell, Teresa Schawo, Thomas Schmidt, Lisa Stanton, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
4. **Presentation/General Discussion**
  - A. **Measures 66 and 67** – *Brad Hicks, Medford Chamber and John Watt, Lobbyist, Medford Chamber*

Mr. Hicks and Mr. Watt provided a detailed explanation of the Medford Chamber’s position regarding Measures 66 and 67. Representing local businesses with an employee base of over 30,000 people, the Chamber is not in support of these measures (see file - Chamber of Medford & Chamber PAC letter.)
  - B. **2008/09 Audit Presentation** – *Ken Kuhns and Darren Born, Kenneth Kuhns & Co.*

Kenneth Kuhn & Co. is an independent auditor selected by the Board. Ken Kuhns introduced Darren Born, 2008/09 audit supervisor. RCC received a clean, unqualified opinion with no exceptions noted, which reflects the financial statements presented fairly, in all material respects, the financial position of RCC as of June 30, 2009 in conformity with accounting principles generally accepted in the United States. RCC books and records were complete.

Pat Ashley, Tim Johnson and Dean Wendle attended the Finance Committee meeting just prior to this Board meeting and received an in-depth overview of the audit.

**6.A.a**

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**a. 2008/09 Audit Approval**

Dean Wendle moved, seconded by Tim Johnson, the Board approve Resolution No. B49-09/10 accepting the 2008/09 audit as submitted.

**The motion was unanimously approved.**

Lynda Warren recognized Lisa Stanton and Teresa Schawo for their excellent work and extended gratitude to all staff for paying good attention to detail regarding accounting procedures throughout the year.

**5. Committee/Advisory Reports**

**A. Student, Faculty & Classified Reports**

Student – Matthew Vorderstrasse, RVC President, reported the winter food drive resulted in a collection of over 7 barrels of non-perishable food for the Salvation Army. Over 75 students brought their children to the Santa’s Village event to get pictures taken with Santa. Student government created a proposal for advertising space that was approved through the Higher Education Operating team. Meetings will start next month to discuss how to move forward with this publicity space. Next term events include Welcome Days/Rock the Vote, Measure 66/67 forum with representatives Buckley and Richardson and will be participating in a post card campaign to help with student aid reform in congress.

Brice Helm, RWC President, reported student government is organizing “movie Mondays” on the RWC and will be focusing on voter education the beginning of winter term. The Textbook Club, initiated last year, has been very well received.

Faculty – None

Classified – None

**B. Advisory Committees** – Peter reported both committees met in January and primarily discussed the increase in FTE.

**C. Board Executive Committee** – Dean Wendle reported the committee met to review the Board meeting agenda.

**D. Facilities Committee** – No meeting.

**E. Finance and Audit Committee** – Tim Johnson reported the committee met just prior to the Board meeting and received thorough detail on the 2008/09 Audit from Kenneth Kuhns & Co. and also reviewed the financial statement. Two firms are being considered for professional audit services as a result of the RFP.

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- F. Foundation Report** – Peter reported he met with the Clements Group representative coordinating Board development (Al Hove).
  
- G. OCCA/OSBA Reports** – Dean Wendle reported January voting results with play a key role in the upcoming (February) legislative session. OCCA has held discussions regarding the Applied Baccalaureate degree but have not taken any formal action. In our region, SOU and OIT already offer this degree. Strategic plans for OCCA will be mailed soon. The Oregon Opportunity grant is in disarray. Even though students were approved for this grant, they will not receive funding. 95% of students not receiving grant funds are community college students. A study group has been developed to find a way to distribute these grant funds providing equal access.

**6. Consent Agenda**

Tim Johnson moved, seconded by Kevin Talbert, the RCC Board approve the consent agenda as follows:

**A. Meeting Minutes**

- a. November 17, 2009 Board of Education

**B. Human Resources**

- a. Full-time Faculty Early Retirement (Social Science) –  
Katheryn Aldrich
- b. New-Hire, Temporary Fixed Term, Full-time Faculty  
(Business Technology) – Doreen Wood

**C. Grants**

- a. New Grant(s)
  - 1. Dental Assisting – Trust Management Services
  - 2. Discovery Programs – Trust Management Services
  - 3. Oregon Leadership Institute – Trust Management Services
  
- b. Continuation Grant(s)
  - 1. Discovery Programs, Oregon Community Foundation (Year 2)
  - 2. Latino Programs, Transciones

**D. Financial**

- a. Monthly Financial Data Report – November

**The motion was unanimously approved.**

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**7. Other Action/Information Items**

**A. Approve Rogue Academy Program**

Kevin Talbert moved, seconded by Tim Johnson, the Board adopt Resolution No. B57-09/10 approving the Rogue Academy program effective fall term 2010.

**The motion was unanimously approved.**

It was noted the official name of this program is still under review. Dean Wendle offered the suggestion of “student ambassador” as an option for the community service aspect of this program.

**B. Approve Emeritus Status – *John Lopez***

Tim Johnson moved, seconded by Dean Wendle, the Board approve Resolution No. P58-09/10 awarding the honor of Associate Dean Emeritus to John Lopez.

**The motion was unanimously approved.**

Board members commented on the many accomplishments of Mr. Lopez and expressed gratitude for his efforts throughout the years.

**C. Region 5 OSBA Board Special Election**

Discussion occurred regarding the candidates.

Dean Wendle moved, seconded by Kevin Talbert, the Board approve Resolution No. P59-09/10 casting an official vote for Eric Dziura as the OSBA board member to represent governance region five.

**The motion was unanimously approved.**

**D. Save the Date – January 28, 2010 Southern Oregon Business Conference (Medford Red Lion)**

Denise Nelson will provide details regarding this conference via email once information becomes available.

**E. Approve Contract for Material and Labor for Façade Repair and Replacement – Illinois Valley**

Joe Keith moved, seconded by Dean Wendle, the Board, acting as the College’s Local Contract Review Board, approves Resolution No. B60-09/10 intending to award a contract to Cummings Construction, Inc. for Go Oregon Stimulus Project 0512 Kerby Façade in the amount of \$58,185.

**The motion was unanimously carried.**

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**8. President's Report**

**A. Administration/Organization/Information Items**

**a. President's Monthly Report**

- Reviewed monthly report (see file).
- CCWD has expressed concerns because we have not completed our "Go Oregon" projects; we are explaining to them the need for proper bidding of the projects and scheduling so we do not interfere with our student access to classes and services.
- Continuing to work with SOREDI on their potential submission of a grant for EDA funding of a feasibility study to expand nursing education and allied health programs in our area.

Peter reviewed the following potential updates/changes to the proposed smoking policy, as a compilation of various discussions. The first reading of the smoking policy will be presented at the January Board meeting at which time proposed changes can be made in preparation for the second reading in February.

- The current policy proposal calls for RCC to become tobacco free except for private cars in the college parking lots. In addition:
  - a) Promote smoking cessation plans
  - b) Should there be some type of shelters for those smokers who ride the bus or motorcycles?
- Rather than allowing smoking in parking lots, RCC should completely restrict smoking/tobacco use on all campus property.
- Rather than tobacco free, RCC should become a smoking restricted college with one or more designated outside smoking areas on each campus.
  - a) Utilize covered outdoor smoking areas.
  - b) Follow current research concerning outdoor tobacco smoke.
  - c) Other non-smoking tobacco products would be allowed.

Jane Stevenson, Jackson County Public Health, distributed a handout listing perspectives on tobacco use (see file) and briefly discussed Oregon community college tobacco policies. She introduced Jamie Patterson, SOU Student Health Center. Ms. Patterson provided background information regarding the work of the SOU Feasibility Committee for a smoke free campus and the result of their report (see file). This committee provided a recommendation, after the review of all necessary data, that SOU administration establish a 100% tobacco-free campus no sooner than fall 2010 and no later than 2011 spring. The committee believes that establishing a tobacco-free instead of smoke-free campus would put the focus on tobacco as the issue instead of tobacco smoke, or, as some might mistake smokers. The committee chose to target this issue from a public health stand point; therefore, recommending a tobacco free campus initiative. SOU will hold

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three open forums during winter term and will provide information via their website including survey results. They would like to collaborate with RCC regarding this issue. SOU's Executive Council will make the financial decision.

Peter asked Board members to contact him personally for any follow-up requests on this issue prior to the first reading in January.

- b. FTE Report** (see file)
- c. Regional Program/Advisory Committee report 2008/09** (see file)
- d. Faculty Senate Meeting Notes** (see file)

- 9. Executive Session** – Pat Ashley called the Board into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations at 5:50 p.m. and returned to regular session at 6:10 p.m.

Tim Johnson left the meeting at this time due to pre-arranged plans.

- 10. Old Business**

**A. Pending Items** – (see file)

**B.** Kevin Talbert distributed a handout from the Oregon Center for Public Policy regarding Measures 66 and 67. This is factual information to be shared as such. He inquired about the Board taking a formal position on the measures. After discussion, it was determined he would contact the Board Chair regarding this matter.

- 11. New Business** – None

- 12. Board Round Table**

- Dean Wendle mentioned that President Obama's American Graduation Initiative setting the goal of increasing the number of community college graduates to 5 million by 2020, along with ambitious national goals concerning postsecondary education, has been held up by the health care debate.
- Pat Ashley suggested the topic of Distance Learning for a future one-hour Program meeting.

- 13. Adjournment** – The meeting adjourned at 6:30 p.m.

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Denise Nelson, Assistant to the President and Board of Education

Board Action:           Approved          

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Pat Ashley, Vice-Chair, RCC Board of Education

Date:           January 19, 2010          

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