
*Rogue Community College Board of Education Meeting Minutes
December 14, 2010*

1. **Call to Order** – Patricia Ashley, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, December 14, 2010 at the Table Rock Campus (TRC), Conference Room 206, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Joe Davis, Tim Johnson, Randy Sparacino, Kevin Talbert, Dean Wendle and Joseph Zagorski.
3. **Introduction of Guests and Public Comment** – Scott Mueller, Kenneth Kuhns & Co.; Cindy Tilley Faubion, District 6 Oregon School Board Association (OSBA) Board Candidate; Craig Prewitt, District 4 OSBA Board Candidate; Ron Ashley; and RCC District employees including Peter Angstadt, Jeanne Howell, Cheryl Markwell, Linda Renfro, Curtis Sommerfeld, Lynda Warren, and Denise Nelson. There was no public comment.
4. **Presentations**

A. 2009/10 Audit Presentation – *Scott Mueller, Kenneth Kuhns & Co.*

Kenneth Kuhn & Co. is an independent auditing firm selected by the Board. Scott Mueller, representing Kenneth Kuhn & Co., presented the 2009/10 audit results. RCC received a clean, unqualified opinion with no exceptions noted, which reflects the financial statements presented fairly, in all material respects, the financial position of RCC as of June 30, 2010 in conformity with accounting principles generally accepted in the United States. One minor comment noted (see Audit Comments section of the Comprehensive Annual Financial Report) reflected the College over-expended the Instruction appropriation in the General fund during the year by \$123,328. Administrators reported this was a result of the substantial increase in enrollment.

Finance Committee members attended a meeting with Scott Mueller prior to the Board meeting and received an in-depth overview of the audit.

B. OSBA Board of Directors Regional Member Interviews - *Cindy Tilley Faubion and Craig Prewitt*

Completed OSBA candidate forms were distributed to Board members for review prior to the Board meeting (see file). Ms. Tilley Faubion and Mr. Prewitt were asked to provide their qualification information, thoughts and ideas. Board members asked questions of each candidate.

6.A.a

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5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports - None

B. Advisory Committees, Jackson and Josephine Counties

President Angstadt met with both committees and is providing members with information regarding the budget.

C. Board Executive Committee – Pat Ashley, Joe Davis and Kevin Talbert participated and reviewed the 12/14 Board meeting agenda.

D. Facilities Committee – No report at this time.

E. Finance & Audit Committee – Joseph Zagorski reported the committee met prior to the Board meeting to review and discuss the 2009/10 audit results in detail with Mark Mueller, Kenneth Kuhns & Co. The committee also reviewed the November Financial Statements.

F. Foundation Report – President Angstadt reported he will work with Jennifer Wheatley to review potential consultants, in addition to the Clements Group, for a capital campaign.

G. Legislative Committee – Joe Davis reported that community colleges have been removed from Legislative Concept (LC) 2861 which proposed to create a Higher Education Policy Board for institutions of higher education. The OCCA will be organizing a Legislative Summit in February. Board members will be advised of event details when provided by OCCA. The event will include an opportunity to schedule meetings at the capitol with legislators. Tim Johnson suggested collecting and distributing data regarding the salary impact community colleges provide to graduates. Dean Wendle commented that OCCA will also provide talking points for legislator meetings.

H. OCCA/OSBA Reports – Dean Wendle reported that it is anticipated Governor elect, John Kitzhaber, will propose major changes with Oregon's educational system. The next legislative session will prove to be an interesting one. Mr. Wendle suggested forwarding OCCA meeting minutes to all Board members once distributed by OCCA. President Angstadt normally provides said minutes each month in the Board packet, at the end of the President's report.

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6. Consent Agenda

Joseph Zagorski moved, seconded by Kevin Talbert, the Board approves the consent agenda as follows:

A. Meeting Minutes

- a. November 16, 2010 Board Meeting

B. Human Resources

- a. Full-Time Faculty Computer Science New-Hire (Christina Licata)
- b. Full-Time Faculty Computer Science New-Hire (Maria Battrick)

C. Grants

- a. New Grant(s)
 - 1. Department of Labor Youthbuild Program Grant
 - 2. Campus Action Project – STEM Careers for Planet Earth
 - 3. RCC Foundation Department Grants
- b. Continuation Grant(s)
 - 1. Nursing – Clinical Education Redesign and Evaluation Project

D. Financial

- a. Monthly Financial Data Report – November

The motion unanimously carried.

7. Other Action/Information Items

A. Approve Board Policy – IV.D.010: Insurance (Second Reading)

Tim Johnson moved, seconded by Joseph Zagorski, the Board adopt Resolution No. P34-10/11 approving Board policy Article IV: Business and Non-Instructional Operations; Section D: Insurance; Policy 010 – Insurance, as revised.

The motion unanimously carried.

B. Review Board Policy VI.B.010 Qualifications of Instructors (First Reading)

This summer, in response to inquiries received by governor Kulongoski’s “re-start” outreach to Oregon, the Office of Community College and Workforce Development asked each community college to review faculty qualifications. The proposed revision to this policy is a result of RCC’s review. This is the first reading.

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C. OSBA Board and Resolutions Election

Board members discussed candidate interviews.

Kevin Talbert moved, seconded by Joseph Davis, the official RCC District vote of OSBA governance region five be cast for Ms. Cindy Tilley Faubion.

The motion carried 6-0. Joseph Zagorski abstained.

Information on OSBA proposed resolutions were provided to Board members for review prior to the meeting (see file). Discussion occurred regarding the minimal involvement given to community colleges within the OSBA. The RCC District vote on the proposed OSBA resolutions failed due to lack of motion.

D. Approve S&B James Guaranteed Maximum Price – RVC H Building

Tim Johnson moved, seconded by Joseph Davis, the Board adopt Resolution No. B41-10/11 approving the amendment to the original design-build S & B James Construction management contract to perform remodel work on the interior and exterior of Riverside Campus building H as presented.

The motion carried 6-0. Randy Sparacino abstained.

E. Approve Memorandum of Understanding – RCC/RCC Foundation

Dean Wendle moved, seconded by Joseph Zagorski, the Board approve the Memorandum of Understanding between RCC and the RCC Foundation as presented.

The motion unanimously carried.

F. Review/Discuss 2010 Leadership Summit

Kevin Talbert, Dean Wendle and Peter Angstadt attended the 2010 Leadership Summit held at the Portland Convention Center. This was the 8th Leadership Summit hosted by the Oregon Business Plan steering committee. The summit was canceled last year due to severity of the economy. Summit remarks, presentations and session summaries can be found at <http://www.oregonbusinessplan.org/About-the-Plan/Summits-and-Meetings.aspx>.

Joseph Davis left the meeting at 5:18 p.m. due to pre-arranged plans.

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G. Save the Date – January 26, 2011 Southern Oregon Business Conference

The 2011 Southern Oregon Business Conference will be held at the Medford Red Lion on Wednesday, January 26. Kevin Talbert mentioned he would like to attend. Board members were asked to RSVP to Denise Nelson for registration.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report (see file)

- Peter reported the money taken during the book buyback in Medford actually belonged to Follett's (the book buyback company) money. The College is working with the Medford Police Department on this. Peter thanked staff for their quick response and good communication during and after the event. He also commended the work of the Medford Policy Department.

b. FTE Report (see file) – FTE continues to reflect an increase compared to last year this term.

c. Go Oregon Stimulus Project Update (see file)

d. Faculty Senate Meeting Minutes (see file) – Joseph Zagorski commended the Faculty Senate on their valuable discussions regarding teaching and learning, as reflected in their meeting minutes.

e. Accreditation Update – Denise Swafford is doing an excellent job coordinating this process. She has an organized timeline and is overseeing the process very efficiently.

Pat Ashley called for a 10 minute break at 5:38 p.m.

9. Executive Session - Pat Ashley called the Board into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations at 5:45 p.m. and returned to regular session at 5:59 p.m.

Board members reviewed a one-time additional early retirement option for Faculty in accordance with the current Collective Bargaining Agreement.

Main Motion

Kevin Talbert moved, seconded by Joseph Zagorski, the Board approve a one-time early retirement option in accordance with the current Collective Bargaining Agreement and as stated in the Additional Early Retirement Option letter written to the RCCOEA President.

The motion unanimously carried.

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10. Old Business

A. Pending Items (see file)

11. New Business – Lynda Warren indicated new cameras will be strategically placed at RCC facilities that will have monitors so people can see themselves. This raises awareness that security measures are in place.

12. Board Round Table - None

13. Adjournment – The meeting adjourned at 6:00 p.m.

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Patricia Ashley, Chair, RCC Board of Education

Dated: January 18, 2011
