
**MINUTES OF THE NOVEMBER 17, 2009
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Pat Ashley, Vice-Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, November 17, 2009 at the Redwood Campus (RWC), H-2 Conference Room, 3345 Redwood Highway, Grants Pass, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Joseph Zagorski (via teleconference), Pat Ashley, Joe Davis (via teleconference), Tim Johnson, Joe Keith, Kevin Talbert and Dean Wendle. Advisory Committee members Midge Renton and Dawn Welch attended.
3. **Introduction of Guests and Public Comment** – Jane Stevenson, Jackson County Public Health; and RCC management, faculty and staff including Peter Angstadt, Filiberto Bencomo, Kori Bieber, Margaret Bradford, Dan Buck, Rena Denham, Jodie Fulton, Pat Huebsch, Cheryl Markwell, Tracy Olsen-Oliver, Linda Renfro, Curtis Sommerfeld, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
4. **Presentation/General Discussion**

A. Program Presentation, HOLA/Latino Programs – Jodie Fulton

Jodie Fulton, Director of Student Programs, introduced Filiberto Bencomo, Latino Programs Coordinator and distributed information regarding the HOLA/Latino programs (see file). From the time the program was established (2004) through 2008, over 300 students have participated. This program has received funding from the RCC Foundation and other grants. The following is a brief synopsis of RCC Latino Programs:

- E.M.O. – *Educación, Un Mundo de Oportunidades* (Education, A World of Opportunities): A full day conference for local Latino high school juniors and seniors, includes a series of workshops around college readiness, including financial aid and scholarship opportunities, career exploration and more.
- Transiciones: A bilingual program designed for adult Latino students and parents who want to understand the American educational system and workforce.
- H.O.L.A – *Helping Oregon Latino's Advance*: Summer bridge program designed to give the newly graduated high school student a week long college.
- O.L.I. – *Oregon Leadership Institute*: A full year, 9 credit, college transfer leadership program designed to mentor area Latino high school students.

6.A.a

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In 2008, 13 students went through the HOLA program. The free Transiciones program ran from 1998 to 2004 and was re-established in 2009. 60% of students in this program continue onto ESL classes.

Board members recognized the efforts of everyone working with these important programs.

5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports

Student – None

Faculty – Peter Angstadt provided the following report on behalf of Juliet Long who had a last minute scheduling conflict and was unable to attend. The association has not taken any official position on the issue brought up at the October Board meeting and are working to create a more inclusive process for reports to the Board. The association plans to rotate presentation among officers throughout the year.

The faculty association is hoping to work closely with associated student government regarding Measures 66 and 67. Faculty have gathered a list of members willing to volunteer to help with campaign activities and will start working on getting those people involved as the election comes closer. The Community College Council will be meeting soon and plans to work on campaign issues. A report will be provided at the next Board meeting with updates on what community college associations are doing statewide to protect educational funding. Dean Wendle provided a reminder about ethics laws in regard to utilizing classroom time for campaigning.

Classified – None

B. Advisory Committees – Peter reported primary discussion at these committee meetings involved enrollment issues and workforce training.

C. Board Executive Committee – Pat Ashley reported the committee met to review the Board meeting agenda. The timetable developed for the Tobacco Free Campus policy will provide 5 months to review and discuss this issue. Discussion occurred regarding the possibility of shortening some of the committee reports at Board meetings.

D. Facilities Committee – No meeting

E. Finance and Audit Committee – Tim Johnson reported the committee reviewed the October financial statement and also received a bond refinancing update. It was determined this is not a good time to refinance.

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- F. Foundation Report** – The Foundation Board has decided to move forward with the Clements Group Board development, reported Foundation Executive Director Jen Wheatley. The internal RCC Cares! Campaign is nearing the \$20,000 mark. Last year this campaign raised \$30,000. The Foundation annual report will be mailed soon. Tim Johnson and Jen Wheatley attended the CRD Annual Conference in Washington D.C. She reported it was wonderful to honor the Morris Family Foundation for the outstanding contributions they have made to RCC and the students we serve.
- G. OCCA/OSBA Reports** – Dean Wendle reported OCCA is preparing for the February legislative session. He is serving on the OCCA Executive Committee and meets frequently. OCCA has taken a position on the possible change to the Oregon University System semester proposal. Financially, community colleges can not afford to make this change. The position is not against the concept, rather there is no economic advantage. Mr. Wendle also reported OCCA is in support of the community college Applied Baccalaureate degree. RCC representatives recently attended a meeting regarding this. Peter reported there are only 3 states where community colleges are offering this. The remaining states have Applied Baccalaureates offered by universities. Oregon community college presidents will be discussing this issue at upcoming meetings.
- 6. Consent Agenda** – Peter advised Board members consent agenda item 6.C.1 will need to be removed as this item will be handled as a contract, not a grant.

Joseph Zagorksi moved, seconded by Dean Wendle, the RCC Board approve the consent agenda, with the removal of item 6.C.a.1, as follows:

A. Meeting Minutes

- a. October 22, 2009 Board of Education

B. Human Resources – None

C. Grants

- a. New Grant(s)
 1. ~~Power Up Training Grant~~ removed
 2. Micro Enterprise Business Scholarships – Avista Corp
 3. College Night in Oregon Grant
- b. Continuation Grant(s)
 1. TRiO – SSS Additional Scholarship Funds

D. Financial

- a. Monthly Financial Data Report – October

The motion was unanimously approved.

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7. Other Action/Information Items

A. Approve Board Policy III.A.060 – Policy Development (Second Reading)

Kevin Talbert moved, seconded by Tim Johnson, the Board adopt Resolution No. P38-09/10 approving Board policy III.A.060, Policy Development as amended.

The motion was unanimously approved.

B. Review Recommended Tobacco Free Campus Policy and Timeline

President Angstadt introduced the draft recommendation and timeline to amend the Smoking Policy currently in place at RCC to a Tobacco Free Policy, as developed by Kori Bieber (see file). The proposed timeline reflects three readings of the Board starting in January and concluding in March. It is intended that an approved policy will be implemented July 1, 2010. This timeline allows for an additional five months to review and discuss this issue with stakeholders.

Joseph Zagorski suggested follow-up with the city of Medford regarding signage.

Kevin Talbert suggested coordinating efforts with SOU to ensure consistent policies. He spoke with other community college Board members at the OCCA annual conference regarding this topic. The overall input he received was positive in that community colleges which adopted a Tobacco Free Policy have done so with support.

Dean Wendle spoke with representatives of Umpqua Community College (UCC) and discovered UCC has developed kiosks, a covered area away from buildings where smoking is allowed, on their campus. He suggested this might be a good option to consider.

Prior to this Board meeting, Pat Ashley received and reviewed the Stanford study (see file) referred to at a previous Board meeting. Although this one study gives an indication of harm caused to others, more studies will be needed before there is incontrovertible proof that smoking outdoors – not in close proximity to someone smoking – causes lasting harm to non-smokers. Are there other studies to back up the data from the Stanford study? She could not locate any additional information in her research. She believes each RCC campus footprint presents different problems. RWC is surrounded by brush; TRC is surrounded by private property; RVC is in an urban area surrounded by public sidewalks, alleys, parking, streets and adjacent to private business structures. RCC also shares two facilities with entities that do not have tobacco free policies. Another opposition to this policy would be that physical harm to others from chewing tobacco, snuff, etcetera, does not exist. In her opinion, it would be better to create smoking areas, off the main arteries of travel, which would be convenient, attractive and covered, with seating. Proper signage would also be an important aspect of this plan.

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Specifically, signage that directs smokers to the proper area, signage that directs non-smokers away from the smoking area and signage that informs all that smoking on RCC campuses is restricted to designated smoking areas.

Tim Johnson responded by saying, although he used to share most of the same views as Pat, fundamentally, he believes the Board will need to decide if RCC should eliminate tobacco from all campuses.

C. Affirm Board Member Participation, Council for Resource Development Benefactor of the Year Award Ceremony – Tim Johnson

Dean Wendle moved, seconded by Joseph Zagorski, the Board approve Resolutin No. P46-09/10 affirming Board member (Tim Johnson's) participation in the CRD Annual National Conference.

The motion was unanimously approved.

D. OSBA Officers and Resolutions Election

Dean Wendle moved, seconded by Kevin Talbert, the Board adopt Resolution No. P47-09/10 casting an official vote for Bobbie Regan, President-elect; Randy Tweten, Vice President and Kris Howatt, as the OSBA Secretary/Treasurer, and cast an official "yes" vote for Resolutions 1,2,3 and 4.

The motion carried 6-0 with Dr. Zagorski abstaining.

E. Discuss OCCA Annual Conference

Five Board members attended the annual conference held at Lane Community College in Eugene. Pat Ashley, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski shared their experiences from the conference. All felt the conference went very well, had good break-out sessions and were pleased it was held at an easily accessible, central location. Lane Community College provided an excellent venue for the conference.

F. Ballot Measures 66 & 67

President Angstadt noted a summary of ballot measures 66 and 67 was provided by OCCA and distributed via handout to Board members (see file). The Speaker of the House has challenged Boards to take a position on these measures. After discussion, the Board requested staff attempt to schedule Rep. Dennis Richardson or Rep. Ron Mauer to speak about these measures at the December Board meeting.

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G. Small Business Management Program Tuition Waiver

Joseph Zagorski moved, seconded by Dean Wendle, the Board adopt Resolution No. P48-09/10 approving the Small Business Management Program tuition waiver effective Winter term 2010.

The motion was unanimously approved.

Peter Angstadt and Lynda Warren discussed a new program, the Rogue Academy Program tuition waiver, to be presented to the Board in December. It will assist those who qualify by paying half of tuition (up to nine credits) in year one and full tuition in year two at RCC. This is a merit scholarship program designed to reward high school students for having earned a cumulative, unweighted GPA of 3.5 or better as of the first quarter/semester of their senior year in high school, on track to earn a regular high school diploma, and enroll full-time (12-18 credits) at RCC in the summer or fall immediately following high school graduation. In order to maintain eligibility for the second year, students must again enroll full-time (12-18) credits each term, successfully complete at least 36 credits each academic year, maintain a cumulative GPA of 3.5 or better in RCC classes, maintain continued, uninterrupted enrollment in consecutive academic years (summer term is optional), and complete an approved service learning project prior to fall term of the second academic year. Additional details and forms were distributed to the Board for review prior to the next meeting (see file). This information included a high school scholar tuition waiver incentive financial analysis.

Pat Ashley called for a ten-minute break at 5:43 p.m., reconvening at 5:53 p.m.

8. President's Report

A. Administration/Organization/Information Items

a. President's Monthly Report

- Reviewed monthly report (see file).
- Peter discussed the PERS Fact Sheet from Carol Samuels (see file) regarding pension obligation bonds.
- Pursuant to RCC Community College Model Rules, CCR.206(5), the following emergency situation occurred. On November 4, 2009, the boiler which supplies heat to the Science building (RWC-E) on redwood campus failed. Attempts to repair it were unsuccessful, and an alternate source of heat was researched. It was determined that three 199,000 BTU Natural Gas high Efficiency water heaters would resolve the problem. Several quotes were requested from local vendors. Only one vendor has responded with a quote as follows:

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McCarty Plumbing in Grants Pass – labor and materials necessary to rough-in, furnish and install three 199,000 BTU natural gas high efficiency water heaters. Installation to include necessary gas piping, venting and water piping as needed. In addition, McCarty Plumbing could order the equipment and perform the installation within a week of approval.

Proposal amount of \$25,574 was approved by Lynda Warren on November 10, 2009 (see file).

- Staff will coordinate a Legislative Committee meeting in December or January.

b. FTE Report (see file)

c. Go Oregon Stimulus Project Report

Pat Huebsch reviewed the Go Oregon Stimulus Projects update (see file) and the Stimulus Projects Contractors list through October 2009 (see file) which included cumulative totals to date. The funding allocated to RCC from the State is to be used for projects within 11 areas/types of work scope. These 11 project categories were divided into 137 individual projects in order to better manage and execute. 29 bid solicitations have been completed involving 86 of these projects. 72 of the projects have been completed. Most of the early work completed was scheduled based on ability to access areas causing the least disruption to students/staff and programs. Some of the projects were scheduled based on weather and season for work to be done. Dean Wendle requested information regarding contracts awarded in excess of \$50,000. Lynda Warren responded the Board was advised of these contracts at Board meetings via the financial statement executive summary, with the exception of the Knife River contract listed. This contract will be brought to the Board via the upcoming financial statement executive summary.

Board members thanked Pat and staff for their outstanding work with these projects.

d. Faculty Senate Meeting Notes (see file)

9. Executive Session – N/A

10. Old Business

A. Pending Items – (see file)

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B. Pat Ashley reported the following available dates for superintendent/principal tours with Board members at TRC:

- January 15, 22 and 29
- February 12, 19 and 26

Staff will forward these dates to Scott Perry, SOESD Superintendent

11. New Business – None

12. Board Round Table

- Joe Keith invited Board members and RCC staff to tour the Million Air Medford facility. Contact Denise Nelson to coordinate if you are interested.
- Dean Wendle thanked Kori and Peter for their assistance solving a problem for a student. They provided a very personal approach.

13. Adjournment – The meeting adjourned at 6:21p.m.

Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Joseph Zagorski, Ed.D., Chair, RCC Board of Education

Date: December 15, 2009
