
*Rogue Community College Board of Education Meeting Minutes
November 16, 2010*

1. **Call to Order** – Patricia Ashley, Chair, called the Rogue Community College (RCC) Board of Education (Board) Meeting to order at approximately 4:00 p.m., Tuesday, November 16, 2010 at the Redwood Campus (RWC), H Building Conference Room H-2, 3345 Redwood Highway, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Patricia Ashley, Kevin Talbert, Dean Wendle and Joseph Zagorski. Advisory Committee member Midge Renton attended.
3. **Introduction of Guests and Public Comment** – Andrea Henderson, Executive Director, Oregon Community College Association (OCCA); Frank Hamilton, RWC Associated Student Government (ASG) President; and RCC District employees including Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Rich Kirk, Cheryl Markwell, Linda Renfro, Teresa Schawo, Curtis Sommerfeld, Matt Sullivan, Denise Swafford, Lynda Warren, Jennifer Wheatley and Denise Nelson.

There was no public comment.

4. **Presentations**

A. **Certificate of Achievement for Excellence in Financial Report – Presented to the Budget and Financial Services Department – *Peter Angstadt, President***

President Angstadt announced the Certificate of Achievement for Excellence in Financial Reporting has been awarded to RCC, Budget and Financial Services department, by the Government Finance Officers Association for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the seventh consecutive year (eight total) RCC Budget and Financial Services has earned this award. Board members congratulated department employees for their excellent work! Lynda Warren recognized Lisa Stanton, Teresa Schawo, Natalie Herklotz, Matt Sullivan, and all Budget and Financial Services employees for their efforts throughout the year. She indicated this is also a collaborative effort including many employees who correctly process financial related items through RCC's system.

B. **Distance Education Program – *Rich Kirk, Director of Distributed Learning and Media***

Mr. Kirk distributed handouts related to his presentation (see file). There are four types of distance learning classes at RCC; 1) completely online 2) telecourse 3) IP video 4) blended classes.

6.A.a

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For the 2008/09 and 2009/10 fall terms, an average of 70.45 of distance learning students completed their classes with a grade of C or above. For the same period of time, the average for face-to-face students was 68.3%.

Technical support is available via phone or email. The Rogue Online homepage includes a number of self-help options including video tutorials and an ANGEL Student Quickstart Guide (ANGEL is the name of the system utilized). Face-to-Face ANGEL orientations are held in computer labs on all three campuses the first week of each term. The majority of distance learning courses also offer online course orientation. Instructors receive thorough training on the system.

An RCC distance learning survey revealed that 54% of distance learning students indicated they would not have been able to enroll in their course if it had been offered on campus only. 3.98% have a residence county other than Jackson and Josephine.

During the 2009/10 school year, distance learning accounted for 13.2% of total FTE.

RCC recently completed a five year, \$1.8 million dollar, Title III grant with which 76 new distance courses were developed, 37 classes were revised due to major curricular changes, major development efforts were funded in Early Childhood Education, electronics and Library Research, and one full-time distance learning development specialist was funded in full for the entire five years.

Board members thanked Mr. Kirk for his presentation.

C. Oregon Community College Association Report – *Andrea Henderson, Executive Director*

Ms. Henderson reported it will be much more challenging for legislators to determine the budget this year. The state's financial forecast is very bleak. The community college budget makes up approximately 3% of the state budget. There will be two additional forecasts before the end of the year. By law, the May forecast is the one the legislature will balance the budget to. Community Colleges should not expect to receive new capital construction funding next year. The Opportunity Grant has experienced an extreme shortfall. Since the budget shortfall is so extreme, Ms. Henderson expects community colleges will receive a lot of questions and requests for ideas, including questions about consolidation of colleges (which she does not believe will happen).

The Legislative Workgroup on Higher Education released their draft legislative concept that would make sweeping changes to governance structure for community colleges, the Oregon University System, Oregon Health Sciences University, and the Oregon Student Assistance Commission. Ms. Henderson was very clear this is only a

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“draft” version of the bill (called a legislative concept, or LC) in which she strongly believes community colleges will be removed.

In its 363 pages, LC 2861 would create a Higher Education Policy Board that would serve as a new state agency overseeing all part of post-secondary and higher education. It would also completely abolish the Oregon Student Assistance Commission and move all of the agency functions under the new policy board.

OCCA will be actively speaking with those involved, including testifying before committees, in opposition of this concept. RCC Board members informed Ms. Henderson they are willing to participate as needed. Dr. Zagorski asked if an RCC Board Resolution in opposition of including community colleges in LC2861 was needed. Ms. Henderson was confident it is not needed at this time.

Board members thanked Ms. Henderson for attending the meeting and for her efforts with the issue of a Higher Education Policy Board. The overview she provided regarding LC2861 was greatly appreciated.

5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports

Student – Frank Hamilton provided a RWC student government report.

- An open microphone event was well attended on October 19
- A food drive is being conducted with a challenge based on last year’s numbers
- A Halloween event was held
- Ping pong matches were coordinated
- The most recent blood drive was very successful
- Veteran’s Appreciation Day was successful
- Two Student Senators will be attending the Oregon Students of Color event
- Held RCC Club Days

Kevin Talbert asked about student response to the new Smoking Policy. Frank indicated, to his knowledge, RWC student government has not received any negative responses.

Faculty – No Report

Classified – No Report

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B. Advisory Committees

Jackson County – John Anhorn, Skip Patterson and Dick Rudisile attended. President Angstadt reported primary discussion involved updates on the state and college budget.

Josephine County – John Harelson, Midge Renton and Dawn Welch attended. Mrs. Renton reported the committee discussed parking, enrollment, and budgeting issues.

C. Board Executive Committee – Pat Ashley and Joe Davis participated and reviewed the 12/16 Board meeting agenda.

D. Facilities Committee – Kevin Talbert reported facility issues are progressing as planned.

E. Finance & Audit Committee – Pat Ashley and Joseph Zagorski attended the meeting scheduled just prior to the Board meeting. The committee discussed state funding and that two PERS lawsuits have been joined together with a hearing scheduled for January.

F. Foundation Report – Midge Renton has accepted the role of Foundation President following Suzanne Stewart's resignation. Jennifer Wheatley reported Foundation staff is concluding the year-end campaign. The fall scholarship and project grant processes went well.

G. OCCA/OSBA Reports – Dean Wendle serves on the OCCA Executive Committee and will update Board members on important issues, such as the Higher Education Policy Board, as information becomes available.

6. Consent Agenda

Kevin Talbert moved, seconded by Dean Wendle, the Board approves the consent agenda as follows:

A. Meeting Minutes

- a. October 19, 2010 Board Meeting

B. Human Resources

- a. New Hire, Full-time Faculty, Academic Skills – Thayer Chandler
- b. New Hire, Full-time Faculty (fixed-term), Early Childhood Education – Deborah Murphy

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C. Grants

- a. New Grant(s) – None
- b. Continuation Grant(s)
 - 1. Josephine County – Illinois Valley Business Entrepreneurial Center

D. Financial

- a. Monthly Financial Data Report – October

The motion unanimously carried.

7. Other Action/Information Items

A. Review Board Policy – IV.D.010: Insurance

No action taken, this is the first reading.

B. Review/Approve Memorandum of Understanding – RCC/RCC Foundation

The majority of Board members agreed the Memorandum of Understanding is good overall; however, minor clarification was requested regarding the College President's role in the Foundation Executive Director's evaluation. President Angstadt will work with Jennifer Wheatley to make this minor revision.

Joseph Zagorski moved, seconded by Kevin Talbert, the Board postpone approval of the Memorandum of Understanding between RCC and the RCC Foundation until the next scheduled Board meeting.

The motion unanimously carried.

C. Approve Board Participation, Oregon Business Plan Leadership Summit 2010 – Portland (12/13/10)

Joseph Zagorski moved, seconded by Dean Wendle, the Board adopt Resolution No. P35-10/11 approving the participation of Kevin Talbert and Dean Wendle at the Oregon Leadership Summit in Portland, Oregon, December 13, 2010.

The motion unanimously carried.

8. President's Report

A. Administration/Organization/Information Items

- a. **President's Monthly Report** (see file)

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- Peter commended Cheryl Markwell, Kori Bieber, Lynda Warren and their staff, for the remarkable work being done to effectively provide good service to RCC students and systems during this time of monumental cumulative growth.
- Peter is considering making some title changes at the start of winter term. RCC currently has a Dean of Instruction (Cheryl), Dean of Student Services (Kori), and Dean of College Services (Lynda). He's planning on changing these positions to Vice Presidents to reflect what the other education organizations RCC works with have changed to over the past several years. There is no change in compensation associated with these changes. Other colleges/universities in our region (Southern Oregon University, Southwestern Community College, Umpqua Community College) as well as others throughout the state, use the Vice President format for their divisional leaders. We're finding that our Dean titles no longer accurately reflect the responsibilities of the position in comparison to others.

Along with this change to Vice Presidents, Peter is planning on changing the Associate Dean titles in the instructional area to Dean and the Associate Dean titles in College Services to specifically reflect the type of work they're doing. For example, RCC's leader in Information Technology, Curt Sommerfeld, is an Associate Dean and we would change his title to CIO (Chief Information Officer). Instructional associate deans would become Dean of Instruction and Transfer Studies, Dean of Instruction and Career/Technical Education, Dean of Instruction and Academic Success Programs, and Dean of Workforce and Continuing Education. Our student services associate dean would become the Dean of Student Development/Leadership. The associate dean title would be completely eliminated.

- Margaret Bradford recently returned from Africa where she participated in a Rotary Club effort in Ethiopia, providing polio vaccinations, and Uganda, completing water and sanitation projects. Thank you for your humanitarian efforts Margaret.
- b. FTE Report** (see file) – 7.3% FTE increase.
- c. Go Oregon Stimulus Project Update** (see file)
- d. Faculty Senate Meeting Minutes** (see file)
- e. Accreditation Update** – Denise Swafford is doing an excellent job in preparation of the accreditation process.

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Pat Ashley called for a 10 minute break at 5:50 p.m.

9. Executive Session - Pat Ashley called the Board into Executive Session pursuant to ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(h) Legal Counsel at 6:00 p.m. and returned to regular session at 6:30 p.m.

10. Old Business

A. Pending Items (see file)

11. New Business – None

12. Board Round Table

- Dean Wendle reported Josephine County Transit bus ridership has increased.
- Kevin Talbert reported the Medford Parking Commission unanimously approved RCC's proposal. We are now awaiting Medford City Council decision.

13. Adjournment – The meeting adjourned at 6:35 p.m.

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Patricia Ashley, Chair, RCC Board of Education

Dated: December 14, 2010
