
**MINUTES OF THE OCTOBER 20, 2009
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

1. **Call to Order** – Joseph Zagorski, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, October 20, 2009 at the Table Rock Campus (TRC), Room 206, 7800 Pacific Avenue, White City, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Zagorski, Pat Ashley, Joe Davis, Kevin Talbert and Dean Wendle. Tim Johnson and Joe Keith were absent due to prearranged plans.
3. **Introduction of Guests and Public Comment** – Matthew Vorderstrasse, Riverside Campus (RVC) Student Body President; Paul Fisher, Faculty Representative; Jane Stevenson, Jackson County Public Health; and RCC management, faculty and staff including Peter Angstadt, Kori Bieber (via teleconference at 5:12 p.m. for Program meeting discussion), Cheryl Markwell, Linda Renfro, Lisa Stanton, Curtis Sommerfeld, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
4. **Presentations/General Discussion**

A. Public Hearing/Public Comment – 2009/10 Supplemental Budget

Joseph Zagorski called the public hearing open at 4:05 p.m. There was no public comment regarding the 2009/10 Supplemental Budget thus hearing was closed at 4:06 p.m.

5. Committee/Advisory Reports

A. Student, Faculty & Classified Reports

Student – Matthew Vorderstrasse provided a RVC student report.

- Voter registration drive is underway. Approximately 100 students have been registered to date.
- Exploring the possibility of initiating a Book Club similar to the club already established at Redwood Campus (RWC).
- Due to October 31 (Halloween) falling on a weekend, student government will not partner with the Heart of Medford for an event as previously planned.
- Intramural coordinator is looking into possibility of renting the slick cart track and also bowling alleys.
- Winter season food drive will tie in with Santa's Village. Last year this project raised over 800 pounds of food donated to Salvation Army.
- When asked for his opinion regarding a Tobacco Free Campus, Matthew shared his thoughts that it would push those who smoke into the community more, especially in downtown Medford.

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Faculty – Paul Fisher distributed a report to Board members (see file). He indicated class sizes are very full and health-related absences are causing instructor concern. Paul distributed information (Applying the Balanced Scorecard to the Education System – see file) that indicates the need for financial stability, but also recognizes the importance of other factors in delivering education successfully.

Classified – None

- B. Advisory Committees** – No meeting
- C. Board Executive Committee** – Pat Ashley reported the committee met to review the Board meeting agenda. Peter provided the President’s report and also discussed the possibility of reviewing financial scenarios with the Board at a special meeting (work session).
- D. Facilities Committee** – No meeting
- E. Finance and Audit Committee** – Pat Ashley reported the committee reviewed the Request for Proposal for auditor services and provided minor suggested changes to Lisa Stanton. The RFP will close November 16. The top 2 or 3 candidates will be interviewed with a determination made in January.

The current auditor is in the process of conducting an audit for last fiscal years’ records. There have been no questions to date.

The next financial statement will include costs incurred due to increased enrollment.

- F. Foundation Report** – The Foundation Board will be meeting with a representative from the Clements Group on November 3. They hope to achieve a sense of direction Foundation Board members wish to take regarding substantial
- G. OCCA/OSBA Reports** – Dean Wendle explained the following issues and reported they will be topics of discussion at an upcoming OCCA meeting:
 - a) Applied Baccalaureate Degree
 - b) Semester System

He also reported the Opportunity Grant has run out of funding; however, applications are still being received. OCCA has passes a resolution stating this issue needs to be reviewed by the State.

The cost of the Nursing program (clinical portion) was discussed along with the idea of differential tuition.

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Joseph Zagorski referred to the information item regarding an upcoming OSBA regional meeting in Medford. Board members interested in attending should contact Denise.

6. Consent Agenda – Kevin Talbert moved, seconded by Dean Wendle, the RCC Board approve the consent agenda as follows:

A. Meeting Minutes

- a. September 22, 2009 Board of Education Meeting

B. Human Resources

- a. Part-time Professional, Small Business Management Program Professional (Ron Goss)
- b. Full-time Faculty, Automotive (Paul Boothroyd)
- c. Full-time Faculty, Counseling (Michelle Gray)

C. Grants

- a. New Grant(s)
 1. US Small Business Administration Portable Assistance Grant
 2. Business Development Center – City of Grants Pass, Micro Enterprise Assistance Grant
 3. Learning Standards Pilot Grant
 4. Nursing – Clinical Education Redesign and Evaluation Project
- b. Continuation Grant(s)
 1. Perkins Basic Grant
 2. U.S. Small Business Administration Grant
 3. TRiO – Talent Search Program Grant

D. Financial

- a. Monthly Financial Data Report – August
- b. Quarterly Budget Transfers

Mr. Wendle identified a type error in the meeting minutes of September 22, 2009, item 5.G – OCCA/OSBA report regarding the Oregon Opportunity grant, and requested the word be “quick” be changed to “quit”.

The motion was unanimously approved with the amendment to the meeting minutes of September 22, 2009 as indicated above.

7. Other Action/Information Items

A. Review Board Policy III.A.060 – Policy Development (First Reading)

Pat Ashley and Joe Davis suggested removing specific commas in the first sentence of the last paragraph to reflect, “Any policy of the Board of Education shall be subject to adoption, amendment, suspension or repeal only upon a

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minimum of four affirmative votes at a board meeting in which the proposal has been presented in writing.”

Kevin Talbert confirmed the Board has the ability to present a policy at a Board meeting in writing and approve it without a second reading.

B. Approve 2009/10 Supplemental Budget

Kevin Talbert moved, seconded by Dean Wendle, the Board approve Resolution No. B27-09/10 approving the 2009/10 Supplemental Budget as presented.

Lynda Warren explained the amount of Financial Aid being received is almost twice the amount of last year. A supplemental budget was needed since the amount received is in excess of that originally adopted in the budget.

The motion was unanimously approved.

C. Approve General Obligation Refunding Bonds

Pat Ashley moved, seconded by Joe Davis, the Board approve Resolution No. B39-09/10 approving the authorization of the issuance, negotiated sale and delivery of general obligation refunding bonds; authorizing submission of an advance refunding plan to the Oregon State Treasurer; designating an authorized representative, delegating the approval and distribution of the preliminary and final official statements; authorizing execution of a bond purchase agreement, and related matters.

Lynda Warren reported this potentially has the opportunity to save the taxpayers of Jackson County over \$500,000. Joseph Zagorski suggested good communication be distributed to the community regarding this.

The motion was unanimously approved.

D. Board Development – OCCA Annual Conference

Pat Ashley moved, seconded by Joe Davis, the Board approve Resolution No. P40-09/10 approving Board member participation in the 2009 OCCA Conference as presented.

The motion was unanimously approved.

8. President’s Report

A. Administration/Organization/Information Items

a. President’s Monthly Report

- Reviewed monthly report (see file).

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- Staff are continuing to prepare for the accreditation visit Friday, 10/23. Kevin Talbert will be participating as Board representative.
- The RCC Cares! Campaign is underway; once again we have the ability to double our contributions with the Miller Challenge grant.
- Ashland Community Hospital indicated they will be unable to continue their contribution to support Nursing education.
- Speaker of the House, Dave Hunt, is interested in visiting TRC. Peter will contact OCCA for more information and will advise Board members if his visit is confirmed.

- b. **FTE Report** (see file) – FTE is up 22% - a record 20,000 students.
- c. **Grants Office Summary** (see file)
- d. **2009/10 Annual Benchmarks Quarterly Report – Strategic Plan** (see file)

9. Executive Session – N/A

Board Chair, Joseph Zagorski, called for a 10 minute break from 5:10 p.m. to 5:15 p.m.

10. Old Business

- A. **Pending Items** – (see file)
- B. **Review/Discuss 10/13/09 Program Meeting** – Kevin Talbert thought the Tobacco Free Workplace Program meeting provided good information. He commended Kori Bieber and others involved for their work on this issue. Discussion occurred regarding next steps for this process. It was determined staff will provide the Board with a recommended policy to be provided at the November Board meeting; however, will be in draft form. A timeline will be added to the recommendation with possible implementation 2010 fall term.

11. New Business – None

12. Board Round Table

- Kevin Talbert announced Jackson County will be holding its annual Plastic Round-up this weekend and invited all to participate as applicable.
- Peter Angstadt discussed a recent Latino Program event partially sponsored by RCC and SOU which strives to increase the ability of children to stay in school.

13. Adjournment – The meeting adjourned at 5:40 p.m.

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Respectfully submitted,

Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

Joseph Zagorski, Ed.D., Chair, RCC Board of Education

Date: November 17, 2009