
MINUTES OF THE OCTOBER 18, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION

1. **Call to Order** – Chair, Sharon Davidson called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:00 p.m. on Tuesday, October 18, 2005 at the Jackson County Library, 205 S. Central Avenue, Carpenter Conference Room, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including, Ms. Davidson, Jim Dole, Pat Huycke, Kevin Talbert, David Trump, Charles Warren and Dean Wendle. Advisory Committee member Dick Rudisile also attended.
3. **Introduction of Guests** – Peter Angstadt, Mary Louise Doran, Nancy Maxwell, Lynda Warren, Margaret Bradford, Lisa Stanton, Pat Huebsch, Linda Renfro, Mike Laam, Cheryl Markwell, John Lopez, Jennifer Wheatley, Jerry Bryan (faculty), Mark Petersen (staff), Wolfgang McAninch-Runzi (faculty), Juan Diaz (student), Joyce Graham (faculty), Robert Graham (guest), Andrea Henderson (guest), Denise Swafford and Denise Nelson were present.
4. **Presentations/General Discussion**

A. Andrea Henderson – Oregon Community College Association (OCCA)

Andrea Henderson, Executive Director, provided an overview of the past legislative session. In summary, she reported that community colleges received more funding than originally proposed in the budget and funding for the RCC/SOU capital construction project was approved. Senate Bill 300, Early Options program, will provide funding (available 2006/07) for K-12. This creates an opportunity for K-12 and community colleges to work together. Senate Bill 342 is directed toward the transfer issues between community colleges and the university system. Legislatures wanted to mandate specific requirements regarding transfers; however, community colleges and universities insisted on an opportunity to work together in developing this process. If unsuccessful at this attempt, legislatures may mandate requirements regarding this issue during the next legislative session. The State Board of Education and the Board of Higher Education have four specific focus areas:

- a. Vision for education in Oregon over the next 20 years for Pre-K through 20
- b. Education enterprise system
- c. Budget system (eventually develop a joint budget)
- d. Database system (K-12, community colleges and universities)

When speaking of the next legislative session, Andrea suggested that community colleges work together to prepare a strategy. She also suggested that candidates for governor should discuss community college issues during the race for that position. The OCCA will offer to contact local community colleges for the candidate to coordinate round table discussions.

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B. Margaret Bradford – Marketing and Community Relations Recognition

Margaret Bradford reported that RCC won two gold Medallion Awards of Excellence for the 2004-05 class schedule and for the RCC Foundation annual report. She circulated the framed awards and recognized the achievements of Melissa Vierra, and Rand Hill from the Marketing and Community Relations department. In addition, Margaret reported that she has been named the 2005 Communicator of the Year for the National Council for Marketing and Public Relations (NCMPR), Region 7. She received the award Oct. 15 at the NCMPR Region 7 conference in Banff, Alberta, Canada. District 7 includes community and technical colleges in Alaska, Idaho, Montana, Oregon, Washington, Alberta, British Columbia, Saskatchewan and the Yukon Territory.

C. Peter Angstadt – RVC Facility Presentation

Peter Angstadt provided an audio/visual presentation, created, produced and directed by RCC employee Joyce Graham. This presentation was utilized at Riverside Campus in-service meetings and offers a light-hearted look at current facility conditions at this Medford campus with a vision to facility possibilities in the future.

5. Committee Advisory Reports

A. Students, Faculty, Classified – No student report. Jerry Bryan distributed a faculty report (see handout). He said faculty representatives feel positive about interest-based bargaining, currently being discussed in FAMAT meetings. He also reported there is an ongoing concern about funding. Wolfgang McAninch-Runzi introduced Juan Diaz, an international student from Guatemala studying at RCC. Juan expressed his gratitude for the opportunity to be part of the international program. Mark Peterson, newly elected Classified Staff President was formally introduced – no report.

B. Advisory Committee – Dick Rudisile reported Advisory Committee meetings are very useful and provide a good exchange of information.

C. Facilities Committee - Pat Huycke said things are progressing with the RCC/SOU Steering Committee. A draft RFP for architectural services has been developed and is currently being reviewed by attorneys for SOU. One of the main issues regarding this project is that SOU does not have the funding to meet the required match. Can RCC help in some way with available funds? Should the RCC portion of the joint building be larger? These questions and issues require in-depth attention. Peter Angstadt suggested deferring these questions until an architect has been selected. Kevin Talbert added he believes we should not place restraints on funding for this project and explore all options. Sharon Davidson recognized Pat Huycke for his efforts regarding this project with SOU.

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- D. Finance and Audit Committee** – Kevin Talbert reported it is encouraging to know the College is off to a good start with this fiscal year’s budget. The cafeteria made money and the committee will continue to monitor this area. There was some concern about the expenses for the bookstore with the start-up costs for the Table Rock Campus and high shipping costs. The committee talked about issues of self-support and identified a few areas to focus on.
- E. Board Executive Committee** – Sharon Davidson reported the committee met to review and discuss the board agenda. In addition, the committee discussed signage needed for Jackson County campuses.
- F. OCCA/Legislative** – Dean Wendle reported he attended the OCCA 2005 Oregon Community College New Board Member training and was a speaker at the event. He distributed a handout titled, “Board Operations.” This handout provides information on responsibilities of the board member, liability, supporting the president, monitoring the president’s performance, conducting meetings, and various other topics. Dean also added that he is very pleased with the OCCA staff and commended Andrea Henderson for her leadership ability and organizational skills.
- G. Foundation** – Jim Dole reported he attended the Foundation board meeting on September 21. Jennifer Wheatley, Executive Director, has hit the ground running and is planning a retreat for the Foundation board. He also reported that foundation board members would like to increase membership from Jackson County. Jennifer Wheatley added that the Foundation has hired a new Foundation Specialist, Daisy Fields.

6. Consent Agenda

Pat Huycke moved, seconded by Kevin Talbert that the Board approve the consent agenda as follows:

- A. Minutes** – September 20, 2005
- B. Human Resources**
 - a. Temporary, Fixed-term, Full-time Faculty (Manufacturing) – James Walker
 - b. Full-time Faculty Resignation – Robert Morgan
- C. Grants** – None
- D. Financial**
 - a. Monthly Financial Data Report – September 2005
 - b. Quarterly Budget Transfers

The motion was carried 7 to 0.

7. Other Action/Information Items

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A. Board Development – OCCA Strategic Planning Conference

Pat Huycke moved, seconded by Jim Dole that the Board approve travel and expenses for Sharon Davidson, Kevin Talbert and Dean Wendle to attend the November 7-9 OCCA Strategic Planning Conference.

The motion was carried 7 to 0.

8. President's Report

A. Staff, Faculty, Student Recognition, Campus Leaders' and Grant Summary Reports – See President's October 2005 Report

B. Administration/Organization/Information Items – See President's October 2005 Report.

Peter suggested the College develop some type of distinguished service award for future use. As an example, this award would be used to recognize someone who goes above and beyond for the good of the College and the students we serve. Alan DeBoer, for example, is worthy of further recognition for his generous contributions to RCC. Peter will follow-up with an email to board members regarding appropriate recognition for Mr. DeBoer.

The Early Childhood Education Center groundbreaking ceremony will be held on October 22, 9:00 a.m., Grants Pass, Redwood Campus. The College obtained a letter of reference from the Foundation and a copy of this letter was included in the board packet. The College is hopeful in regard to receiving a \$150,000 grant from the Ford Family and will know more about this on November 7. Upon receiving all grants, this project will require an additional \$88,000 due in part to price escalation. Campus leaders are attempting to piece this amount into small packages. Peter and Jennifer Wheatley are working together on fundraising for this. Staff is confident that fundraising efforts, grants, donations and the partnership with Head Start will produce positive results.

Peter requested input regarding the 21-page report previously emailed to all Board of Education members. He also requested input regarding the Mahlum Draft Report. Please forward your comments to him directly.

Peter distributed a draft copy of the 2005-06 President's Goals from the September 2, 2005 retreat. He asked board members to review this information and provide him with comments/suggestions. If all members agree, he will utilize this during 2005/06 and this format will serve the board as a tool to assist with the President's annual performance review.

The summary report regarding the management review process is near completion. Peter will email the report to board members for review.

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9. Executive Session – ORS 192.660(2)(d) – Labor Negotiations and ORS 192.660 (2)(e)
The Board adjourned for executive session pursuant to ORS 192.660(2)(d) and ORS 192.660 (2)(e) at approximately 5:30 p.m. and returned to regular session at 5:45 p.m.

10. Old Business

A. Pending Items List (see handout)

11. New Business

Dean Wendle suggested expanding the Advisory Committee with a representative from the Illinois Valley. Dean Wendle, Jim Dole, Nancy Maxwell and Peter Angstadt will be meeting next Tuesday to discuss RWC facility and program needs.

Dean Wendle suggested listing all Oregon Revised Statutes on the board agenda each month. Denise Nelson will adopt this change.

12. Board Round Table –David Trump and Kevin Talbert will not be able to attend the November board or executive committee meeting. Charlie Warren will not be able to attend the November board meeting. Pat Huycke will not be able to attend the March board meeting. Dean Wendle provided a reminder that e-mails can be subject to public meeting law.

13. Adjournment – The meeting was adjourned at approximately 6:02 p.m.

Denise Nelson, Administrative Secretary

Sharon Davidson, Chair, RCC Board of Education

Dated: November 15, 2005
