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**MINUTES OF THE OCTOBER 17, 2006  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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1. **Call to Order** – Chair, Kevin Talbert called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, October 17, 2006 at the Table Rock Campus, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Talbert, Sharon Davidson, Pat Huycke, David Trump, Charly Warren and Dean Wendle. Jim Dole was absent due to pre-arranged plans. Advisory Committee members John Harelson, Skip Patterson and Dawn Welch also attended.
3. **Introduction of Guests** – Management, faculty and staff including Peter Angstadt, Galyn Carlile, Paul Fisher, Rand Hill, Nancy Maxwell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson attended.
4. **Presentations/General Discussion** – None
5. **Committee Advisory Reports**

**A. Students, Faculty, Classified**

Paul Fisher distributed a Faculty Report to Board and Advisory committee members (see report). He reported Faculty members believe there is a lack of progress in the negotiation process. He also reported some Faculty members are joining with K-12 Associations to make phone calls regarding opposition to Ballot Measures 41 and 48. Mr. Fisher also suggested reassigning full-time faculty duties outside of the college to encourage greater community participation and establish partnerships.

- B. Advisory Committee** – Skip Patterson indicated the Jackson County Advisory committee met and discussed the importance of communicating available programs and classes at RCC to friends, neighbors and peers. A suggestion would be to initiate a marketing program with management, faculty and staff.

**C. Facilities**

**RCC/SOU Joint Facility Advisory Council** – There has been no recent meeting of this council. Due to the possible outcome of a proposed State Measure in the November 7 election, and the adverse impact it may have on this project if passed, the suggestion of writing a project at risk commentary for the RCC/SOU facility was discussed. It was decided Kevin Talbert will draft the commentary and Sharon Davidson will assist with follow-up.

**6.A**

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- D. Finance and Audit Committee** – Pat Huycke reported the committee met prior to the Board meeting to review the financial statement. A tuition decrease of \$276,000 is anticipated for fall term. There is concern about winter and spring terms. Reports indicate there is an increase in students; however, students are taking fewer classes. Non-tuition classes support student retention. There has been a change in reporting structure of the GASB Statement 44. This is a change to the CAFR.
- E. Board Executive Committee** – Kevin Talbert reported he attended an Executive committee meeting and reviewed the proposed Board meeting agenda. See Agenda Item 8, President’s Report, for further information.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle reported the State Board of Education is recommending higher graduation requirements for high school students. Statistics indicate more students are dropping out of high school and attending community colleges. He also reported the Oregon University System is experiencing difficulty retaining faculty. As an update, Mr. Wendle reported the sex offender procedure issue is still not resolved.

Sharon Davidson reported the Legislative committee has an upcoming meeting scheduled. Board members were requested to forward their questions or suggestions to her for the committee to discuss.

- G. Foundation** – David Trump reported the Foundation Donor Wall Ceremony will be held on October 18 at 4:30 p.m., Grants Pass, Redwood Campus near the water fountain. In response to the 2005/06 Annual Assessment Report, (Key 2: Build the Foundation) Kevin Talbert expressed his concern regarding the need to integrate the Foundation and the College.
- H. Josephine County Bond Levy** – Peter Angstadt reported committee members are attending every public meeting possible, speaking about Measure 17.18. Large campaign signs and lawn signs have been placed in visible locations throughout Josephine County. Radio advertisements are being broadcasted. Jim Dole is organizing door-to-door canvassing of Grants Pass neighborhoods. Volunteers have participated in biking for the bond and boating for the bond events. Television coverage was provided by ABC for the rafting (boating for the bond) event. Dean Wendle reported the committee also made a concentrated effort to discuss this Measure in the Illinois Valley. The Grants Pass Courier has provided favorable articles for the campaign. Overall, the response received has been positive.

**6. Consent Agenda**

Pat Huycke moved, seconded by David Trump, that the RCC Board approve the consent agenda as follows:

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- A. September 19, 2006 Board Meeting Minutes and October 10, 2006 Board Special Session Minutes
- B. Human Resources
  - a. Full-time Faculty Retirement, Business Technology Instructor (Belva-Carole (B.C.) Lamb)
  - b. Full-time Faculty Retirement, Counselor (Sylvia Thomas)
  - c. Full-time Faculty Resignation, Humanities Instructor (Julie Joki)
  - d. Full-time Faculty Retirement, Counselor (Barbara Stein)
- C. Grants
  - a. Wal-Mart Foundation (Early Childhood Education)
  - b. 2+2 Early College Credit Plus (Outreach)
  - c. Expansion of PTE Program Connections EVENTS (Outreach)
  - d. Ashland Food Cooperative (Outreach)
  - e. Oregon Community Foundation (Oregon Leadership Institute)
- D. Financial
  - a. Monthly Financial Data Report – September 2006
  - b. Quarterly Budget Transfers

The motion was carried 6 to 0.

**7. Other Action/Information Items**

**A. Review Board Policy Handbook Sections I.D.130-I.D.150 (First Reading)**

Pat Huycke suggested making the following change to I.D. 150 (changes indicated in bold and strikethrough):

All meetings except for executive sessions are open to the public. The Board of Education may consider items not on the agenda during the meeting. The board; however, ~~does not obligate itself to act upon any public request or proposal~~ **will not consider any request** unless such items are submitted to the president in writing at least 72 hours before the meeting. The board chair may limit citizen comment.

The board chair will welcome public comment and will provide a sign-up sheet. All participants must sign in.

Denise Nelson will make the above suggested change in preparation for the second reading of above policies.

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**B. Approve Participation in OCCA Annual Convention (Board Development)**

Pat Huycke moved, seconded by Sharon Davidson, that the RCC Board approve Resolution No. P34-06/07 approving Ms. Davidson's, Dr. Trump's and Mr. Wendle's participation in the 2006 OCCA Annual Conference.

The motion was carried 6 to 0.

**8. President's Report**

**A. Campus Leaders', Recognition and Grant Summary Reports**

**a. Campus Leader and Recognition Reports (Featured Campus: Redwood)**

See October 2006 report.

**b. Grant Summary Report** – See October 2006 report.

**B. Administration/Organization/Information Items**

Peter discussed the following items:

- The Deans and Associate Deans have continued to meet to look at organizational modifications for the future given the projected five year decline in total public resources.
- A review of the most recent FTE report was provided.
- The CCWD Final Report on 2005/06 FTE Desk Audit was reviewed. Peter indicated only seven community colleges experienced an increase in FTE. Peter will research possible reasons why Lane Community College had a significantly higher increase than other colleges. Considering total headcount, RCC was the third fastest growing community college last year. Pat Huycke suggested reviewing this report with counterparts at other community colleges. Sharon Davidson suggested asking students to anonymously complete a survey once per term. This could assist with planning for future need.
- Kevin Talbert recognized the efforts of Mary O'Kief and the Grants Team for providing a Program presentation to Board members. Mary provided information on the pattern of grants received and the increase in grant funding. Project managers reported on the impact of grant funding. He commented the quality of planning that goes into the grant process was impressive. There is a concentrated effort to seek grants which meet the College's goals.

- 9. Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660 (2)(d) – Labor Negotiations at 5:00 p.m. with Board members Sharon Davidson, Pat Huycke, Kevin Talbert, David Trump, Charly Warren and Dean Wendle in attendance. Advisory committee member Dawn Welch also attended. The Board returned to regular session at 6:00 p.m.

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**10. Old Business** – Discussion occurred regarding the approach to take in reference to the funding formula. Kevin had an opportunity to discuss this issue with Matt McCoy and asked Matt to converse with RCC Board members at the OCCA Annual Convention regarding this issue.

**A. Pending Items**

- a. Demographic Study – Ongoing
- b. Esther Bristol, Naming of Building – Discuss with Foundation
- c. Board of Ethics Policy – Kevin Talbert would like to review the Board’s Ethics Policy. Denise Nelson provided Kevin with copies of current policy. Dean Wendle indicated the OSBA offers conferences on this issue if interested in attending.

**11. New Business** – No new business.

**12. Board Round Table** – Dean Wendle attended a meeting in Eugene with the Senate Majority Policy Advisor. Kevin Talbert thanked Dean for his efforts in this area.

**13. Adjournment** – The meeting adjourned at 6:15 p.m.

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Denise Nelson, Administrative Secretary

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Kevin Talbert, Chair of the RCC Board of Education

Dated: November 21, 2006

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