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**MINUTES OF THE JANUARY 20, 2009  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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1. **Call to Order** – Chairman, David Trump, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, January 20, 2009 at the Table Rock Campus (TRC), 206 conference room, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Trump, Pat Ashley, Sharon Davidson, Pat Huycke, Kevin Talbert, Dean Wendle and Joseph Zagorksi. Advisory Committee member Skip Patterson also attended.
3. **Introduction of Guests and Public Comment** – Matthew Vorderstrasse, Student Government representative; Paul Fisher, Faculty representative; Barbara Patridge, RCC Foundation representative; management and staff including Peter Angstadt, Jeanne Howell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson were in attendance. There was no public comment.
4. **Presentations/General Discussion** - None
5. **Committee Advisory Reports**

**A. Student, Faculty, Classified**

**Student** – Matthew Vorderstrasse, Riverside Campus Associated Student Government (RVC-ASG) President, reported a canned food/toy drive was coordinated prior to the end of fall term. Items collected were distributed to the Salvation Army. Welcome Days and Club Days were held during the same timeframe. The Robotics Club and Home Builder’s Association Club are now official chartered clubs of RCC. A Student Senator position from RVC was moved to TRC. Kori Bieber, Dean of Student Services, has held successful student “Lunch with the Dean” meetings. The Mascot Committee continues to meet and discuss coordinating a design competition. ASGRCC members have been participating in Legislative Committee meetings. Upcoming student body events include an inauguration event and something for Valentines Day.

**Faculty** – Paul Fisher, Faculty Association representative, distributed a hard copy report to the Board (see file) and discussed concerns regarding state and federal funding for community colleges. Mr. Fisher distributed, and provided a brief description of, a pamphlet titled “Reversing Course: The Troubled State of Academic Staffing and a Path Forward” (see file). Proficiency based outcomes were also discussed. In his report, Paul indicated the State Board of Education has spent a good deal of time discussing credit for proficiency (CFP) and that RCC has embarked on an academic discussion about program and course outcomes as well.

There was no Classified employee report.

**6.A.a**

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**B. Advisory Committee, Josephine and Jackson Counties**

**Jackson County** – This committee did not meet.

**Josephine County** – Peter Angstadt reported this committee met and discussed funding levels for the next biennium. The committee also conveyed thoughts and ideas regarding communication with legislators. It was determined it would be beneficial to develop talking points which can be used during conversations with legislators. Peter will draft said talking points, forward to Sharon Davidson for review, then distribute to Board and Advisory Committee members.

**C. Facilities** – Peter Angstadt reported this committee did not meet. Pat Huebsch is working on a notice regarding the facilities master plan. A meeting will be coordinated once this is completed.

**D. Finance and Audit Committee** – Kevin Talbert reported this committee met prior to the Board meeting and reviewed the December financial statement. Dr. Talbert noted a revised statement was distributed to all Board members. The Executive Financial Summary indicates the college is switching its distance delivery software to ANGEL Learning effective summer term 2009. Although competitive procurement for intellectual property is exempt under Community College Procurement Rule CCR.212, staff reviewed four different software packages and selected ANGEL as the best product to meet the college’s needs. Discussion occurred regarding Board approval of this change as it is being presented via the financial statement listed within the consent agenda. President Angstadt and Lynda Warren suggested developing a summary to identify when issues are presented to the Board for approval. It would also prove beneficial to review current policies RCC has regarding Board approval. State funding continues to be a concern with strong possibilities of further reductions this year. Lynda Warren reported the committee also discussed shovel ready deferred maintenance project items totaling \$4 million.

**E. Board Executive Committee** – Joseph Zagorksi reported this committee met and reviewed the proposed Board meeting agenda. In addition, the committee decided to recommend keeping “Emergency Preparedness” on the Board’s Pending Items list and also discussed the possibility of holding quarterly work sessions (or retreats) and how to use Board meeting time more effectively.

**F. Legislative Committee** – Sharon Davidson reported this committee will not meet in January as the regularly scheduled meeting date falls on a holiday, and, in addition, the legislative session has just begun. Information this month will be provided via an email update from Peter. The committee is scheduled to meet in February. A copy of the Legislative Committee home page was distributed to all (see file). A link to the home page can be accessed via RCC’s website.

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**G. OCCA/OSBA** – Dean Wendle discussed the proposed federal stimulus package in regard to funding for education. In addition, he reported Pell Grants will increase from \$2,700 to \$3,200. Mr. Wendle explained the challenges occurring with the Oregon Opportunity Grant. In addition to students receiving less funding than originally anticipated, applications for this grant are no longer being accepted due to lack of funding. He also reported the next state economic forecast is scheduled to be released in February.

**Foundation** – Barbara Patridge reported she and Peter have been conducting community outreach by speaking at club meetings. She anticipates reaching 500 people by the end of April. She complimented Peter on his work with this. Foundation staff members are working on updating a brochure. Each Board of Education member will be scheduled to meet with the Clements Group in February. A joint Board presentation may be scheduled sometime in March. The foundation is discussing ways to align more closely with the college.

**6. Consent Agenda**

Joseph Zagorski requested to remove 6.C.b.4 for discussion prior to approval. Kevin Talbert requested revising the last sentence in item 5.C of the December 16, 2008 meeting minutes to read, “Kevin Talbert discussed the use of tax credits for the HEC.”

Dean Wendle moved, seconded by Pat Ashley, the RCC Board approve the consent agenda as amended:

**A. Meeting Minutes**

- a. December 16, 2008 Board of Education Meeting

**B. Human Resources**

- a. New-Hire, Todd Giesbrecht, Full-time Welding Instructor, Fixed term

**C. Grants**

- a. Continuing Grant
  - 1. Department of Labor Youthbuild Program (Adult Basic Skills)
- b. New Grants
  - 1. Latino Programs – Transiciones (Latino Programs)
  - 2. Moodle Hosting (Instructional Media)
  - 3. Discovery Programs – Oregon Community Foundation  
(Discovery Programs)

**D. Financial**

- a. Monthly Financial Data Report – December 2008
- b. Quarterly Budget Transfers

**The motion was unanimously approved.**

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Discussion occurred regarding consent agenda item 6.C.b.4 – Arts Build Communities Grant. Dr. Zagorski requested clarification on the grant match of \$13,500 for the grant award of \$3,600. President Angstadt and Lynda Warren explained this can occur when in-kind donations are involved.

Dr. Zagorski moved, seconded by Sharon Davidson, the Board approve consent agenda item 6.C.b.4 – Arts Build Communities Grant as presented.

**The motion was unanimously approved.**

**7. Other Action/Information Items**

**A. Approve Board Policy Revision, I.A.010 – Mission Statement, Vision Statement, Core Values (Second Reading)**

Joseph Zagorski moved, seconded by Pat Huycke, the Board adopt Resolution No. P48-08/09 approving Board policy Article I: Board of Education, Section A: Mission and Membership, Policy 010: Mission Statement, Vision Statement and Core Values as presented.

**The motion was unanimously approved.**

**B. Approve Board Development – OCCA Legislative Summit, January 27, 2009**

Pat Hucyke moved, seconded by Joseph Zagorski, the Board adopt Resolution No. P59-08/09 approving the participation of Kevin Talbert, David Trump and Dean Wendle in the 2009 OCCA Legislative Summit.

**The motion was unanimously approved.**

**C. Approve Board Development – Southern Oregon Business Conference, January 29, 2009**

Joseph Zagorski moved, seconded by Pat Huycke, the Board adopt Resolution No. P60-08/09 approving the participation of Pat Ashley and Kevin Talbert in the 2009 Southern Oregon Business Conference.

**The motion was unanimously approved.**

**D. Discuss January 13, 2009 Program Meeting – Emergency Preparedness**

Board members complimented staff on their efforts regarding emergency preparedness. Since there is still work to be completed in this area, it was decided this issue will remain on the Board's Pending Item List. Staff will be attending an upcoming meeting in Salem mid February specifically geared toward this issue.

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Suggested items to discuss in the future include the training component of emergency preparedness, terrorist attack response, and Higher Education Center (HEC) partnership issues. It was determined to schedule a Board update on this topic at the September 2009 Board meeting.

**8. President's Report**

**A. Administration/Organization/Information Items**

Peter discussed the following items:

a) President's Monthly Report (see file)

- A retirement gathering for Galyn Carlile will take place Thursday, February 5, 3:00 p.m., TRC, White City.
- A type error was noted in the Umpqua Community College (UCC) President report in the Oregon President's Council meeting notes. UCC's online program enrollments have increased from 240 to over 300 (not 3,000).
- The Strategic Planning Report will be provided to the Board on a quarterly basis vs. monthly for more effective use of staff time.
- John Carver's Ten Universal Policy Governance Rules were briefly discussed. Central Oregon Community College (COCC) uses this format for their Board meetings. Number 10 of said rules states, "Use Board time to create the future more than to review the past, to stimulate debate on Ends rather than Means, and to look beyond the organization more than within." (For more information, there are video vignettes on "You Tube" regarding this system.) Board members were asked to forward thoughts to Peter regarding strategy development. President Angstadt suggested holding quarterly special meetings for this purpose, or as needed after statewide meetings of interest, in order to share information, thoughts, and ideas. Peter will contact Jim Middleton, COCC President, to discuss the Carver Method. Denise Nelson will review the COCC Board meeting agenda and meeting minutes.
- The legislative session has started and we do not know yet what the essential budget level for community colleges will be. The difficulty will be trying to develop a budget for the upcoming fiscal year with these uncertainties. Updates will be provided to staff regarding this. Thoughts and ideas are welcome.

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- b) FTE Report (see file) – FTE increased fall term 13-14% and increased winter term 14-15%. RCC has experienced the second highest percentage (FTE growth) in the state with Central Oregon Community College recognizing the highest increase.
- c) Strategic Plan – Goals and Objectives Status Report. There were no comments or questions.
- d) Grant Status Report – There were no comments or questions.

**9. Executive Session** – The Board adjourned for executive session pursuant to ORS 192.660(2)(e) Real Property Transactions at 5:26 p.m. The Board returned to regular session at 6:00 p.m.

**10. Old Business**

**A. Pending Items** – No further discussion (see 7.D above).

**11. New Business** – None

**12. Board Round Table**

- Sharon Davidson announced she does not plan to file for re-election in May.
- Pat Huycke also announced he does not plan to file for re-election in May.
- Joseph Zagorski initiated discussion regarding topics for Board retreats (special meetings) in order to become better informed and provide better direction for the college. Pat Huycke suggested it would be best to hold an informal meeting without a facilitator. It was determined one of the first meetings will be to identify topics of discussion, and then plan future meetings accordingly.
- Pat Ashley reported the Butte Fall/Prospect E.D. Superintendents, Board members and staff will be touring TRC, Thursday, 11:00 a.m. – 2:00 p.m. She also mentioned she will be involved in upcoming Marketing meetings.
- Kevin Talbert reported the SOU/SOPTV/RVTV program, “Seeking Sustainability for Your Community,” went very well.

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**13. Adjournment** – The meeting adjourned at 6:20 p.m.

Respectfully submitted,

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Denise Nelson, Assistant to the President and Board of Education

Board Action: Approved

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David Trump, M.D., Chairman, RCC Board of Education

Dated: February 17, 2009

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