
**MINUTES OF THE JANUARY 20, 2004
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **CALL TO ORDER** - Chair, David Trump called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:05 p.m. on Tuesday, January 20, at RCC's Riverside Campus, 101 S. Front Street, Building F-10, Medford, Oregon. Due notice was given.
2. **DETERMINE PRESENCE OF QUORUM** - A quorum of the Board was present including, Dr. Trump, Sharon Davidson, Jim Dole, Kevin Talbert, Charles Warren and Dean Wendle. Mr. Huycke was absent. RCC Advisory Committee members Pat Fahey, Dick Rudisile, Midge Renton and Skip Patterson also attended.
3. **INTRODUCTION OF GUESTS** - RCC Faculty and staff attending were: President Rick Levine, Tom Bradbeer, Kathy Burkey, Mary Louise Doran, Linda Canon, Galyn Carlile, Paul Fisher, Cindy Hauser, Rand Hill, Jeanne Howell, John Lopez, Wolfgang McAninch-Runzi, Margaret Michaelis, Larry Mullaly, Linda Renfro, Lisa Stanton, Lynda Warren, Shirlee Willis-Haslip, Lynda Warren and Denise Swafford.

Special guests included Al Devine and Ruth McGregor (to discuss Art Foundry project), and Kenneth Kuhns and Scott Mueller regarding audit results.

4. **PRESENTATIONS**

- A. **Potential Grants Pass Foundry Project** – Kathy Burkey and guests Al Devine and Ruth McGregor discussed materials relating to a potential Grants Pass Art Foundry, including a Daily Courier news article dated January 6, 2004, “Ex-cheese factory may churn out art,” a project timeline, a description of work groups, a list of community partners/ liaisons, steering committee membership lists and an article describing the potential of the project for the benefit of the community and the college.

A full-service foundry would employ up to 80 people. The Foundry at Humboldt University has an average of 150 students, including others on a waiting list. Ruth McGregor is working with Phil Hart and Carolyn Kohn on fundraising. Board members appreciated the information and were supportive of the effort, as described.

5. **COMMITTEE ADVISORY REPORTS**

- A. **Students, Faculty, Classified** – No reports.
- B. **Advisory Committee** – Skip Patterson said the committee met this month as scheduled to discuss the effects of Measure 30 on education and also to talk about funding of the Table Rock Campus remodel project.

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C. Presidential Search Subcommittee

- a. **Approve/Appoint Screening Committee** – Mr. Talbert moved, seconded by Jim Dole that the RCC Board adopt Resolution No. HR56-03/04, approving the committee, as recommended, to screen prospective applicants for the position of college president. **The motion was carried 6 to 0.**

David Trump expressed appreciation for all the volunteers and others who participated in criteria meetings.

- D. OCCA Board Liaison** – The Board did not meet recently; however, Dean Wendle participated in a legislative committee meeting via videoconference last week. Due to the turnover in legislative representatives, the committee is working on a clear, unified message to the state from our community colleges.

At the State Board meeting updates were provided on:

- Governor's effort toward a new Board of Education
- Funding Formula
- Legislative Action Committees (teams on each campus to be formed with guidance from the OCCA to focus on at least two major issues in the next legislative session): 1) funding and 2) capital projects. (If Measure 30 fails, capital projects from RCC, Columbia Gorge, Oregon Coast, Klamath and Tillamook Bay may be withdrawn and presented as economic project packages. This will be discussed at a special session in June.

Sharon Davidson and Dean Wendle volunteered to serve on the Legislative Action Subcommittee for RCC.

- E. Foundation Board Liaison** – The Foundation Board did not meet this month. No report.

F. Finance Committee Liaison

- a. **Monthly Financial Report – December 2003** – Mr. Talbert moved, seconded by Dean Wendle that the RCC Board adopt Resolution No. B53-03/04, approving the December 2003 Monthly Financial Statements. **The motion was carried 6 to 0.**

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b. Quarterly Budget Transfers – Ms. Davidson moved, seconded by Kevin Talbert that the RCC Board approve Resolution No. B54-03/04 authorizing the budget transfers for the quarter ending December 31, 2003. **The motion was carried 6 to 0.**

G. Facilities/Table Rock Subcommittee – Met last week and discussed utilization and capital for Table Rock as well as student enrollment projections and the impact of the new campus on Riverside and Redwood campuses. The committee will meet again on January 26 to continue this analysis. All three campus leaders will participate.

The remediation project began last Monday with an anticipated 60-day completion date.

6. CONSENT AGENDA

Mr. Wendle moved, seconded by Sharon Davidson that the RCC Board approve the consent agenda as follows:

A. December 16, 2003 Board Meeting Minutes

B. Grants

a. Oregon Small Business Development Center Network

C. Human Resources – None

The motion was carried 6 to 0.

7. FINANCIAL AND OTHER ACTION/INFORMATION ITEMS

A. Audit Approval 2002/2003 – Auditor Kenneth Kuhns reviewed the “Comprehensive Annual Financial Report, Year ending June 30, 2003, Grants Pass, Oregon.”

Mr. Kuhns said the college made a “major” effort toward a successful GASB 35 conversion.

Ms. Davidson moved, seconded by Dean Wendle, that the RCC Board approve Resolution No. B62-03/04 accepting the 2002/2003 audit, as submitted. **The motion was carried 6 to 0.**

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Dean Wendle commended Rick Levine, Lynda Warren and staff for an exceptional job. Rick, in turn acknowledged chief coordinators Lisa Stanton, Margaret Michaelis and Linda Canon.

B. Honorary Naming of Facility – Change “Rogue Bowl” to Marjorie Holzgang Concert Bowl” (Second Reading)

Mr. Talbert moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. P59-03/04 approving the honorary naming of the *Rogue Bowl* to the *Marjorie Holzgang Concert Bowl*, effective immediately. **The motion was carried 6 to 0.**

C. Revise Management Handbook (First Reading)

The management handbook was updated to 1) reflect job title changes, 2) adjust annual contracts from 256 to 246 days, 3) adjust procedure for tracking workers compensation cases, 4) add the Board's new early retirement policy, 5) add changes to PERS; and, 6) change group insurance coverage information.

Lynda Warren pointed out that the last paragraph had inadvertently been removed from Article 14 – PERS/Oregon Public Service Retirement Plan and should be added back in before approved at the February Board meeting (second reading).

D. Investment Authorization – Mr. Wendle moved, seconded by Jim Dole, that the RCC Board approve Resolution No. B56-03/04 approving the investment fund participation through the Josephine County Treasurer/Tax Collector. **The motion was carried 6 to 0.**

8. PRESIDENT’S REPORT

A. Staff, Faculty, Student Recognition – See January report (attached).

B. Campus Leaders’ and Grant Summary – See January report (attached).

C. Administration/Organization/Information Items – President Levine provided an overview of the funding formula changes recently discussed and approved by the State Board as follows:

	Current Formula	2004/05
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Tuition	Keep	Keep
Property Taxes	Keep 50% and state colleges pool remainder	Keep
FTE (State Reimbursement)	\$2100	Equity off Top*

*100% from top is \$200 million; state provides \$400 million. The net to RCC for 2004/05 would be approximately \$1 million. Six of 17 colleges are equity colleges and 11 of 17 (including Rogue) are not. The larger colleges are capable of growing faster than their tax base – creating the inequity.

9. **EXECUTIVE SESSION** - The Board adjourned for executive session at approximately 5:50 p.m. pursuant to ORS 192.660(1)(d) – Labor Negotiations; and returned to regular session at approximately 6:00 p.m.
10. **OLD BUSINESS** - None
11. **NEW BUSINESS** – Rick Levine explained the ROLEA program (on sobriety testing) that RCC will be coordinating.
12. **BOARD ROUND TABLE** – Kevin Talbert has participated in a debate and presentations regarding Measure 30 and will guide a discussion also at RCC requested by the students.

Oregon will receive about 1% of President Bush’s \$100 million, one-time, federal workforce grant and RCC will receive approximately 4% of that share equal to approximately \$40,000.

The Foundation received a \$246,00 from another one of Pat Huycke’s clients recently – the 6th largest donation provided to date.

13. **ADJOURNMENT** - The meeting was adjourned at approximately 6:10 p.m.

Denise Swafford, Executive Secretary to the President and RCC Board of Education

David Trump, M.D., Chair, RCC Board of Education

Dated: February 17, 2004
