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**MINUTES OF THE JANUARY 19, 2010  
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING**

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1. **Call to Order** – Pat Ashley, Vice-Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m. on Tuesday, January 19, 2010 at the Table Rock Campus, Room 206, 7800 Pacific Avenue, White City, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Joseph Zagorski and Tim Johnson via teleconference, Pat Ashley, Joe Davis, Joe Keith, Kevin Talbert and Dean Wendle. Advisory Committee members Midge Renton and Skip Patterson also attended.

**Introduction of Guests and Public Comment** – Robin Kaminski, Josephine County Tobacco Program Coordinator; Leslee O'Brien, Josephine County Public Health; Jane Stevenson, Jackson County Public Health; Michelle Homer-Anderson, Southern Oregon Head Start Health Manager; Matthew Vorderstrasse, Associated Student Government of RCC (ASGRCC) Riverside Campus (RVC) President; and RCC management, faculty and staff including Peter Angstadt, Kori Bieber, Cheryl Markwell, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Lynda Warren and Denise Nelson were in attendance. There was no public comment.

4. **Presentation/General Discussion** - None
5. **Committee/Advisory Reports**

**A. Student, Faculty & Classified Reports**

Student – Matthew Vorderstrasse, ASGRCC-RVC President, reported student government recently hosted the Measure 66/67 debate with State Representatives Buckley and Richardson at the RCC/SOU Higher Education Center in Medford. The event was so well attended (estimated 180 people) that an overflow room was utilized. Board members complimented student government on organizing this event and commented this was one of the best handled debates they have experienced.

ASGRCC representatives continue to focus on voter registration, encouraging students to vote during the January 26, 2010 election. Matthew distributed a non-partisan flier provided by the Oregon Student Association and the Oregon Community College Student Association (see file).

Faculty – None

Classified – None

**6.A.a**

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**B. Advisory Committees**

Josephine County – Midge Renton reported this committee met and discussed enrollment, staffing, Measures 66/67, the tobacco policy, stimulus projects, health/science buildings on the Redwood campus.

Jackson County – Skip Patterson reported this committee met in December, and primarily discussed the outstanding increase in enrollment and the ability for staff to handle the increase.

**C. Board Executive Committee** – Dean Wendle reported the committee met to review the Board meeting agenda. Faculty and Classified representation/reports at Board meetings was also discussed.

**D. Facilities Committee** – No meeting.

**E. Finance and Audit Committee** – Pat Ashley reported the committee met prior to the Board meeting, reviewed the financial statement, and received a two-year comparison report on general fund credit tuition (see file). Ms. Ashley thanked staff for providing the tuition report to the committee.

**F. Foundation Report** – The Foundation Board will hold their next meeting 1/20/10. Joe Keith plans to attend. In addition, Mr. Keith and Pat Ashley will attend a small group, pre-retreat meeting with select Foundation Board members and the Clements Group representative that same day, just prior to their Board meeting. The joint Board retreat with the Clements Group has been scheduled for Friday, 2/12.

**G. OCCA/OSBA Reports** – Dean Wendle reported the Oregon Opportunity Grant study group would like to see this grant evenly accessible to all students. Presently, funding from the grant is distributed before community college students submit applications. A meeting will occur regarding this with the Governor's office. Time will tell if the Oregon Student Assistance Commission will adopt the proposal.

The 2010 OCCA Conference will be held in Sun River. RCC Board member concerns regarding holding the conference in a resort community have been conveyed. OCCA has already submitted a non-refundable deposit for the conference. They were able to obtain discounted conference rates, which will prove to be less expensive than holding the conference at a community college, because the timing of the conference is during off-season for the Sun River community.

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**6. Consent Agenda**

Joseph Zagorski moved, seconded by Tim Johnson, the RCC Board approve the consent agenda as follows:

A. Meeting Minutes

- a. December 15, 2009 Board of Education

B. Human Resources - None

C. Grants

- a. New Grant(s)
  1. ABS – Department of Labor Youthbuild
  2. Latino Programs – Herbert Templeton Foundation
  3. Discovery Programs – Cow Creek Foundation
  4. Power Up Training
- b. Continuation Grant(s) - None

D. Financial

- a. Monthly Financial Data Report – December 2009
- b. Quarterly Budget Transfers

**The motion was unanimously approved.**

**7. Other Action/Information Items**

**A. Review Board Policy Article II, Section B, Policy 020 – Tobacco Free Campus (First Reading)**

President Angstadt described the process of reviewing this policy at three public meetings (three readings) then invited guests to speak regarding this issue. The following handouts were provided to Board members during this topic discussion (see file):

- The American College Health Association (ACHA) Guidelines – Position Statement on Tobacco on College and University Campuses
- Letter from Nancy Nordyke, Southern Oregon Head Start Director dated September 23, 2009
- Letter from Lyle Jackson, MD, Chair, Josephine County Board of Health dated October 9, 2009
- Proposal to Designate RCC a Smoking-Restricted College from Pat Ashley, Vice-Chair, RCC Board of Education

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Jane Stevenson introduced Robin Kaminski, Josephine County Tobacco Program Coordinator. Ms. Kaminski shared her opinion in support of a Tobacco Free policy. She explained she worked with RCC staff and students last year during the RCC tobacco survey at which time individuals expressed concern regarding second hand smoke. Ms. Stevenson and Ms. Kaminski offered their support to the college regarding a Tobacco Free policy. Leslee O'Brien, Josephine County Board of Health and Michelle Homer-Anderson, Southern Oregon Head Start Health Manager, both spoke in support of a Tobacco Free policy. Studies are now beginning to suggest the dangers of third hand smoke due to particles left on clothing. Ms. Homer-Anderson reported she has personally rolled-out a tobacco free policy during her career in which there was no smoking on campus, no smoking within sight and no designated smoking areas. It was a very positive change with only two people resigning employment at that agency.

Joe Davis believes it is the college's responsibility to provide equal access to all community members. This cannot be accomplished through a tobacco free policy. He would like to consider providing a smoking pavilion on each campus. He also indicated he feels it is important to ensure the timeline developed is not delayed. He added that college administration has provided good opportunities for input on this topic, and has plans to continue to do so in accordance with the timeline provided.

Dean Wendle appreciated hearing from guests regarding this issue. He agrees with Joe Davis as he finds it difficult to justify a Tobacco Free policy. He is interested in exploring the possibility of a smoking kiosk on each campus sighting those located at Umpqua Community College as an example.

Kevin Talbert would like to hear more public comment on this. He also finds it difficult to set a Tobacco Free policy when food and beverage items known to be unhealthy (such as soft drinks) are accessible on campus. He favors a smoke free environment. Dr. Talbert would also like to hear from adjacent businesses to the downtown Medford campus. In addition, he suggested working in close partnership with SOU and the Jackson County Library. (Lynda Warren commented the RCC/SOU Operations group is discussing this.)

Pat Ashley strongly believes RCC should not adopt a tobacco free policy and instead provide a smoking restricted environment. She requested staff draw up a proposal stating that RCC is a smoking restricted college and that at least one or more smoking areas will be designated on each campus.

Based on past experience, Advisory Committee member Skip Patterson offered his recommendation to combine tobacco with smoking, thereby adopting a Tobacco Free policy. He believes it will become very difficult to adopt a Smoke Free policy now and a Tobacco Free policy at a later date.

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President Angstadt provided the following summary:

- Board members agreed they would like to receive more input from faculty, staff, students and community members. Staff will update the website, work with student government and speak with employee groups.
- Majority of Board members would like to explore a smoke free or smoke restricted policy.
- Smoke restricted policy would include assigned smoking areas.

Dean Wendle requested staff provide two additional alternatives for Board members to review at the next Board meeting.

**B. Approve Contract for Material and Labor for Network Infrastructure – Redwood Campus**

Joseph Zagorski moved, seconded by Kevin Talbert, the RCC Board, acting as the College's Local Contract Review Board, approve Resolution No. B68-09/10 intending to award a contract to Pacific Electrical Contractors, Inc. for Go Oregon Stimulus Project 0514 – Network Infrastructure, in the amount of \$92,299.

Dean Wendle noted the low bid of \$92,299 was approximately 34% lower than the next highest bid. Curtis Somerfeld confirmed the low bidding contractor, Pacific Electrical Contractors, Inc., is a reputable company with a very good understanding of the work to be completed.

**The motion was unanimously approved.**

**C. Approve Contract for Professional Audit Services**

Joseph Zagorski moved, seconded by Joe Davis, the RCC Board, acting as the College's Local Contract Review Board, approve Resolution No. B69-09/10 intending to award a contract to Kenneth Kuhns and Company for professional auditing services in the amount of \$46,500.

**The motion was unanimously approved.**

**D. Approve Design-Build Bidding Exemption**

Kevin Talbert moved, seconded by Tim Johnson, the RCC Board acting as the College's Local Contract Review Board, approve Resolution No. B70-09/10 granting an exemption from the competitive bidding requirements of ORS Chapter 279 and upon approval of the written findings showing compliance with ORS 279C.335(3).

Dean Wendle commented this process will save time and money. Lynda Warren added the Facilities Committee will be involved with this and will help provide good oversight.

**The motion was unanimously approved.**

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**E. Approve Board Member Participation in the Southern Oregon Business Conference**

Joseph Zagorski moved, seconded by Tim Johnson, the RCC Board adopt Resolution No. P71-09/10, approving the participation of Tim Johnson, Joe Keith, Kevin Talbert and Dean Wendle in the 2010 Southern Oregon Business Conference.

**The motion was unanimously approved.**

**F. Review/Approve Proposed Changes to the Community College Rules of Procurement**

Staff reviewed the minimal changes being proposed.

Joseph Zagorki moved, seconded by Kevin Talbert, the RCC Board, acting as the College's Local Contract Review Board, adopt Resolution No. B72-09/10, approving the amended Community College Rules of Procurement as presented (see Exhibit A).

**The motion was unanimously approved.**

Joe Davis left the meeting at 5:20 p.m. due to pre-arranged plans.

**8. President's Report**

**A. Administration/Organization/Information Items**

**a. President's Monthly Report**

- Reviewed monthly report (see file).
- Peter expressed gratitude to RCC's faculty and staff by saying, "Our faculty and staff have done an amazing job!" RCC employees have successfully handled 16.7% growth last year, and over 20% growth this year to date, with 6 furlough days and no increases in salaries. This is the most amazing organizational success story he's ever seen.
- A response has been provided to CCWD regarding Go Oregon stimulus project completion. In addition, an update has also been provided regarding major capital funding requests (including RWC Health Sciences building totaling \$16-18 million.)
- SOREDI will be seeking its board approval to send in an EDA grant application package to fund a study of whether nursing/allied health programs could be expanded in the Rogue Valley using differential tuition/fees. The study includes in-kind work from RCC, OIT and SOU.

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- Student Government is to be commended for their work organizing the Measure 66/67 debate. Michael Ferguson also did an excellent job as moderator.

- b. **FTE Report** (see file)
- c. **Grant Status Report** (see file)
- d. **Go Oregon Stimulus Project Update** (see file)

**9. Executive Session** – None

**10. Old Business**

**A. Pending Items** – (see file)

**B. Discuss January 12, 2010 – Go Oregon Stimulus Project Tour, RWC and Student Safety/Emergency Preparedness Program Meeting**

Kevin Talbert and Pat Ashley commended staff on their work with Go Oregon Stimulus projects. Tim Johnson complimented staff on their Student Safety Program presentation. Discussion occurred during the Program meeting regarding the ability to reach people in an emergency situation, concerns about lighting, and concerns about safety for those who utilize the parking lot under the freeway in Medford. In regard to emergency preparedness, Kevin Talbert offered the suggestion of holding mock drills on each campus.

**11. New Business**

Peter suggested the possibility of forgoing a Board meeting in August 2010. A formal proposal will be presented to the Board. The Legislative Committee will begin to meet once again. Denise Nelson will add this committee report to the Board meeting agenda.

**12. Board Round Table**

- Joseph Zagorski asked about the Board of Education fundraising challenge with the RCC Cares Campaign. Peter reported the challenge was met.

**13. Adjournment** – The meeting adjourned at 5:50 p.m.

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Denise Nelson, Assistant to the President and Board of Education

Board Action:           Approved          

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Pat Ashley, Vice-Chair, RCC Board of Education

Date: February 16, 2010

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