
**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **Call to Order** – Chair, Pat Huycke called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:05 p.m. on Tuesday, March 15, 2005 at RCC, Table Rock Campus, 7800 Pacific Avenue, 2nd Floor Board Room White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including, Mr. Huycke, Sharon Davidson, Kevin Talbert, David Trump, Charles Warren and Dean Wendle. Jim Dole was on vacation. Advisory Committee members John Harelson, Skip Patterson, Midge Renton, Dawn Welch, John Anhorn, and Dick Rudisile also attended.
3. **Introduction of Guests** – Peter Angstadt, Kori Bieber, Margaret Bradford, Jerry Bryan, Galyn Carlile, Mary Louise Doran, Paul Fisher, Denise Caldwell, Betsy Fuller, Priscilla Goulding, Cindy Hauser, Rand Hill, Jeanne Howell, Rich Kirk, Mike Laam, John Lopez, Cheryl Markwell, Nancy Maxwell, Wolfgang McAninch-Runzi (faculty representative), Larry Mullaly, Mary O’Kief, Jeremy Taylor, Linda Renfro, Lisa Stanton, Patti Kramer, Serena St. Clair, Curtis Sommerfeld, B.J. Taylor, Nancy Vaughn, Lynda Warren, Shirlee Willis-Haslip, and Denise Swafford. Other guests included Tim Johnson, Candidate for Board Seat, Zone 6 and Greg Fishwick, ESD

Pat Huycke make a presentation to Sharon Davidson in recognition of her nomination for the 2005 Howard Cherry Nomination for Outstanding Board Candidate.

4. **Presentations**

A. **High School Outreach**

Cheryl Markwell explained that a High School Advisory Committee (the Committee) appointed by E-Council has been working on a high school outreach plan due to Patti Kramer’s retirement and the growing need to reach out to this student population.

She acknowledged the Committee members: Galyn Carlile, Patti Kramer, B.J. Taylor, Rich Kirk, Margaret Bradford, Kori Bieber, Serena St. Clair and ESD coordinators. The committee worked with the College’s four keys to success in developing their reports and recommendations.

FTE has dropped in the 2+2 programs and the Committee recommends review of the practices between high schools and the marketing of this program, again. The fee has recently been lowered to \$10 per class and this change should result in some immediate growth.

MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION

Serena St. Clair distributed and discussed a report titled "High School Outreach Team dated February 24, 2005." The Committee also provided a "High School Intention Statement." Our high schools are one of our greatest untapped resources. According to Greg Fishwick, students are 5 times more likely to continue at Rogue if they start out with 2+2 credits.

The Committee's work is about 2/3 complete. They envision a cross-functional service approach to outreach in the future with a single point of contact -- director and/or faculty member yet to be named.

B. Marketing Table Rock Campus (TRC) - Galyn Carlile and Margaret Bradford discussed a handout with a timeline for marketing the TRC beginning in March and ending with a grand opening in October. The TRC Website will be up and running with relevant information this Spring. A community forum is planned for the end of April.

C. Student Satisfaction Survey - Larry Mullaly distributed this year's Student Satisfaction Survey. Compared to national surveys RCC surpasses the national average in 11 categories and below average in 7 other categories. Strengths include but are not limited to a welcoming environment, quality of instruction and quality of academic life. Registration systems also were appreciated; challenges included but were not limited to academic advising.

At next month's Executive Council meeting, strategies for addressing the challenges will be discussed with a final college-wide report for students and staff by July.

5. Committee Advisory Reports

A. Students, Faculty, Classified - No student or classified report.

Wolfgang reported for faculty:

- Students are excited about finishing up term, but also concerned about budget cuts and potential tuition increases.
- Faculty are happy about the recent PERS decision.
- RCC Instructor John Cole's production of Spoon River Anthology was a wonderful success.

B. Advisory Committee Report – Skip Patterson said Jackson County advisory members met with Peter last week regarding the potential shared building with SOU, construction at TRC, and potential for RVC.

**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

- C. Finance and Audit Committee** – Highlights were that tuition is \$30,000 better than last month. The request for proposal for a new auditor is underway and volunteers, Dean Wendle, Skip Patterson and Paul Fisher will assist in selection process.

They also discussed the potential of bonding for PERS, reported on CD rate for bonds and made a recommendation regarding cafeteria to take effect July 1 that should reduce deficit by \$58,000.

A first reading on legal contract review will be presented next month with some help from Jim Dole.

- D. Legislative Committee** – Last Thursday was RCC Day at the Legislature. Nancy Maxwell, Peter Angstadt, Dean Wendle and Kevin Talbert attended as well as Paul Fisher, Margaret Bradford and about 20 students. They met with legislators and shared student stories.

The Committee met today and discussed implementation of the funding formula for RCC. The State Board is set on equalization (see President's report). If passed, RCC would lose up to \$3 million per year after first 6 years. The Committee will draft a resolution depending on information from Salem later this week on the hold harmless agreement. If equalization is approved, this could cause irreconcilable harm to our students.

Perkins funding will remain in place similar to the way it has been funded in the past; and also from D.C. - the President's proposal for Strengthening American Communities initiative will cut block grants by approximately 13. Entrepreneurs will be encouraged to create jobs.

April 5 is Community College Day at the Legislature – Margaret Bradford and Dave McKeen will be taking some student to show off robotics.

- E. OCCA Liaison/Conference Update** – The PERS bonding idea was presented at the Conference. See Agenda Item 7.D below. Pat Huycke attended collective bargaining session. Sharon Davidson enjoyed high school outreach presentation.

- F. Facilities Committee** – Met last week and discussed status of TRC construction, timeline and budget. No significant changes. Talked about RVC and will have executive session dialogue on this later. Two potential consultants were interviewed to assist with future issues on RVC and/or TRC on an as-needed basis.

**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

- G. Board Executive Committee** – It was suggested the Board conduct an educational summit on a local level with institutional representatives and public to ascertain improvables. It was also suggested that a ½ day retreat to discuss some issues like tuition, collective bargaining, growing FTE be scheduled this summer.
 - H. President’s Evaluation Committee** – Jim Dole, Dave Trump and Charlie Warren have scheduled a meeting and will report next month.
- 6. Consent Agenda** - Sharon Davidson moved, seconded by Kevin Talbert that the RCC Board approve the consent agenda as follows:
- A. Minutes** – February 15, 2005 Board Meeting Minutes
 - B. Grants**

 - a. Washington Mutual Hispanic Youth Conference
 - b. Oregon Incentive Grant
 - C. Human Resources**

 - a. 2005/06 Faculty Renewal List
 - D. Financials**

 - a. Monthly Financial Data Report – February 2005

The motion was carried 6 to 0.

- 7. Financial and Other Action/Information Items**
- A. Approve Revisions to Board Policies IV.B.010 (Purchasing Authority; IV.B.020 (Breakage/Damages) and IV.B.030 (Surplus)**

Dr. Trump moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. B70-04/05 approving revisions to Board policies IV.B.010 and IV.B.020. **The motion was approved 6 to 0.**
 - B. Local Contract Review Board Adoption of Rules of Procurement**

Dr. Talbert moved, seconded by Mr. Wendle that the RCC Board approve Resolution No. B71-04/05 approving the Community College Rules of Procedure that reflects updated policy from the Oregon Attorney General. **The motion was approved 6 to 0.**

**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

- C. Approve Revisions to Board Policy Re Alcohol on Campus (First Reading)** – There was some confusion between administrative procedure and the revised Board policy. Lynda Warren will revise Board policy to reiterate prohibition of illegal use and possession of alcohol or drugs on all campuses but providing flexibility for administrators to make exceptions for limited consumption in controlled situations, for special classes such as sobriety testing or winemaking.
- D. Authorize Participation in the OCCA Pension Bond Program (First Reading)** - Mr. Talbert moved that the RCC Board suspend rules to act on first reading resolutions, so the Board could take action on this authorization to participate in the OCCA Pension Bond Program, seconded by Ms. Davidson. **The motion was approved 6 to 0.**
- Ms. Davidson moved, seconded by Kevin Talbert that the RCC Board approve Resolution No. B79-04/05 authorizing participation in the OCCA Pension Bond Program and authorizing limited tax pension bonds in one or more series. **The motion was carried 6 to 0.**
- E. Management Renewal List (2005/06)** - Dr. Trump moved seconded by Charles Warren that the RCC Board adopt resolution No. HR80-04/05 approving the management renewal list for 2005/06. **The motion was carried 6 to 0.**
- F. Full-time Faculty: Temporary, Fixed-Term Automotive Instructor** - Dr. Trump moved, seconded by Sharon Davidson that the RCC Board adopt Resolution No. HR81-04/05 approving the appointment of Peter Ridgeway to a temporary, fixed-term, full-time Automotive Instructor position for Spring Term 2005. **The motion was carried 6 to 0.**

8. President's Report

- A. Faculty, Staff and Student Recognition** – See March 2005 report.
- B. Campus Leaders' and Grant Summary** – See March 2005 report.
- C. Administration/Organization/Information Items**
- a. OSBA Goals** – Anyone with input on Board goals should provide them to Peter ASAP. Currently decisions are being made based on these goals.

**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

- b. **Enrollment Report** – (Handout) Winter term enrollment appears to be up by about 5 FTE.
- c. **Alcohol and Drug Counselor and Architectural CAD Courses** – The College has submitted one-year certificate program applications for Architectural CAD courses at TRC and Alcohol and Drug Counseling at RVC/RWC.
- d. **Update RWC Tech Park** – Charlie Mitchell and Bill Peterson will be talking to people about potential of a technical park at RWC and the RWC management team will continue to update its master plan to see how the tech park may fit in to overall college plans.
- e. **Other**
 - Peter maintains the equity issues being discussed by the State remain a big problem. He has been communicating that “equity is fine as long as no one gets hurt and it gets equalized with new money.” He will update everyone on this by Email when he gets back from Salem later this week.
 - He also provided a handout on various budget scenarios, with bottom line, break even situations for consideration in preparation for proposed budget to be presented next month. Board members were invited to call him or Lynda Warren with any questions.
 - Finally, he attended a MURA meeting recently. They discussed the possible RCC/SOU shared building and potential locations. Staff are looking very carefully at RCC’s needs in the downtown area and being very methodical and careful about these decisions.

9. Executive Session – ORS 192.660(2)(d) – Labor Negotiations and 192.660(2)(e) – Real Property

The Board adjourned for executive session under the above Oregon Revised Statutes at approximately 6:25 p.m. and returned to regular session at approximately 7:25 p.m.

Pat Huycke, Galyn Carlile, Sharon Davidson, David Trump, Dean Wendle, Kevin Talbert; Midge Renton, Mary Louise Doran, Lynda Warren, Nancy Maxwell, Peter Angstadt and Denise Swafford were present.

**MINUTES OF THE MARCH 15, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

10. Old Business - None

A. Pending Items – No new items.

11. New Business - None

12. Board Round Table

- Sharon Davidson attended the Women-in-Trades Fair last Friday. 450 women attended. It was a very successful event.
- Dean Wendle reminded all of the weekly legislative telephone conferences on Tuesday, 4:00 p.m. Contact Denise Swafford for the dial-in information.

13. Adjournment – The meeting was adjourned at approximately 7:30 p.m.

Denise Swafford, Assistant to President

Pat Huycke, Chair, RCC Board of Education

Dated: April 19, 2005
