
**MINUTES OF THE JANUARY 18, 2005
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **Call to Order** – Chair, Pat Huycke called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:05 p.m. on Tuesday, January 18, 2005 at RCC, Riverside Campus, 202 S. Riverside, Medford, Oregon, Room A-9. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including, Mr. Huycke, Sharon Davidson, Jim Dole, Kevin Talbert, David Trump, Charles Warren and Dean Wendle. Advisory Committee members Skip Patterson, Midge Renton and Dawn Welch also attended.
3. **Introduction of Guests** – Peter Angstadt, Sarah Bacon (student representative), Margaret Bradford, Galyn Carlile, Mary Louise Doran, Paul Fisher, Priscilla Goulding, Cindy Harboldt, Cindy Hauser, Tonya King (classified representative) Mike Laam, John Lopez, Cheryl Markwell, Nancy Maxwell, Wolfgang McAninch-Runzi (faculty representative), Larry Mullaly, Mary O’Kief, Rita Rice, Linda Renfro, Lisa Stanton, Serena St. Clair, Nancy Vaughn, Lynda Warren, Shirlee Willis-Haslip and Denise Swafford.
4. **Presentations** – Before presentations, Board members, Advisory and guests reviewed a clip from KATU TV regarding the error in the Governor’s budget effecting community colleges.
 - A. **Service Recognition–Pat Fahey** – Pat Fahey was absent. Mr. Huycke will prepare a letter of appreciation and Peter Angstadt will arrange for a meeting with Mr. Fahey to present the service award and letter of appreciation.
 - B. **Veterans’ Benefits** (Rita Rice and Lynda Warren)

Rita Rice, Veterans Benefits Coordinator, discussed benefits for veterans as Board requested. She provided a handout titled, “Oregon Colleges Offer Veterans Tuition Aid.” (See agenda item No. 7.A (below) – Approve Proposal for Tuition Waiver for Oregon National Guard).
5. **Committee Advisory Reports**
 - A. **Students, Faculty, Classified** – Sarah Bacon reported for students that students are settling in to winter term schedules and the ASRCC is hosting self defense classes later this month.

Paul Fisher reported for faculty 1) the Governor has made a statewide proposal regarding insurance for all state employees, which will be a bargaining issue; and 2) the RCC administration was invited to training sessions on bargaining which starts again next year. The association is

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interested in training each other so all are speaking the same language at the bargaining table. 3) The faculty is finalizing a survey designed to find out what faculty members are thinking about how things are going; and, 4) the No Child Left Behind Act has become a challenge for all the school districts. Medford is stepping forward in non-support of the Act. Paul suggested the College communicate with K-12 on this.

Tonya King reported for classified that building representative steward training is set for two nights: Tuesday, January 25, 6:30-9:30 RWC, J-2 and Wednesday, January 26, RWC, J-2. Employee representatives will be trained on the important laws and rules, grievance procedures, Weingarten rights, guiding principles, just cause and other information needed to serve as classified employee building representatives.

B. Finance and Audit Committee

Dean Wendle reported fall enrollment is down by about 20 FTE or 2%, which equates to be about \$100,000. Also, an 80% increase (\$1.2 million) in PERS from 10.24% to 18.49% is anticipated for next year. The College has set aside \$725,000 to offset this but only for one year. And, if salaries go up 6% PERS will go up 6% also. A first run draft of the budget is being developed, including the PERS debt and the State's proposed 5.5% cut (approximately \$525,000 to RCC) as assumptions.

C. Board Executive Committee

Pat Huycke reported the Executive Committee discussed the following:

- January Board Agenda
- RWC facilities master plan
- OSBA goal planning notes (to be used as evaluation tool in Peter's performance review)
- Foundation Board and RCC Board of Ed Retreat on Wednesday, January 26, 10:00 a.m. – 4:00 p.m.
- Advisory Committee resolutions for renewal and replacement and HB 2972 which discusses options for the Committee by end of 2006.
- Siskiyou Field Institute (SFI) Joint Venture
- RCC/SOU Joint Building proposal
- **May 19** – Honors night in Medford at Jackson County Library
- Administration is still working on new management structure.
- Board seats due for re-election will be advertised and informational meeting planned.

Executive Committee also decided not to make any meeting changes to accommodate the Tuesday afternoon OCCA legislative committee

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telephone conference calls. Instead, RCC staff will be asked to participate and take notes on the afternoons that the Board is in session.

Pat also discussed the possibility of moving the one hour Board Program meetings to regular session agenda or another day of the week to accommodate Tuesday afternoon OCCA legislative committee conference calls. There was a general consensus that Board members appreciate the value of the program meetings but could be flexible during legislative session.

D. Facilities Committee

Pat also reported on last facilities meeting. The Table Rock Campus project is on target and the construction management issue was clarified. Pat Huebsch will continue to manage the construction. Galyn Carlile and staff are working with architects to make sure classrooms are built correctly, but very few changes have come up and they have been minor. Some compressors from the building are not needed and will be sold for between \$12,000 and \$14,000 each.

The committee is also working with RVC on program issues and mix of classes and Lynda Warren provided an update on the bond proceeds – an action item later in the evening. There is a need to work on strategy for paying off COPs. And, master plans for RVC and RWC need work.

Pat Huycke responded to a comment from Skip Patterson about the importance of an expert consultant on the TRC project. He said the College will go out to bid on this – the expertise sought will go beyond TRC and RVC, and the RFP will be much more broad than originally anticipated. The process will be informal.

6. Consent Agenda - Ms. Davidson moved, seconded by David Trump that the Board approve the consent agenda as follows:

A. Minutes – December 14, 2004 Board Meeting

B. Grants

- a. Providence Medical Center Health Care Interpreter Training
- b. Gordon Elwood Foundation Health Care Interpreter Training
- c. Community Health Center Health Care Interpreter Training
- d. SOESD Even Start Project Listo

C. Human Resources

- a. Full-Time Management (Assistant Financial Aid Director) – Jodie Fulton
- b. Full-Time Faculty (EMT Program) – Gary Heigel

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D. Financial

- a. Monthly Financial Data Report – December 2004
- b. Quarterly Budget Adjustments

The motion was carried 7 to 0.

7. Financial and Other Action/Information Items

A. Approval Proposal for Tuition Waiver for Oregon National Guard (Second Reading)

After Rita Rice's presentation (above), some board members felt this issue needed further work. It was suggested that the words "non-enlistment" should be changed to "honorable discharge" and that all servicemen be acknowledged with a similar tuition award. It was also suggested that the award be available to guard/service members' spouses. Any modifications should be emailed to Lynda Warren for a revised, third reading.

Note: Due to other commitments, Mr. Dole and Mr. Warren left the meeting after the tuition waiver discussion above.

B. Approve Board Policy Handbook Review Sections I.B.010-I.BG.050

Dr. Trump moved, Seconded by Dean Wendle that the RCC Board adopt Resolution No. P54-04/05 approving the revisions to Board policies Article I: Board of Education, Section B: Authority, 010-Officers, 020-Duties of the Chair, 030-Duties of the Vice Chair; 040-Authority of Members and 050-Legal Counsel. **The motion was carried 5 to 0.**

C. Review Advisory Committee Terms

a. John Anhorn (Jackson County) – Renewal

Mr. Wendle moved, seconded by Sharon Davidson that the RCC Board of Education approve Resolution No. P56-04/05 reappointing John Anhorn to an additional term of three (3) years to January 2008. **The motion was carried 5 to 0.**

b. Pat Fahey (Josephine County) – Resignation

Dr. Trump moved, seconded by Sharon Davidson that the RCC Board of Education approve Resolution No. P57-04/05 accepting the resignation of Pat Fahey from the RCC Advisory Committee effective January 2005. **The motion was carried 5 to 0.**

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D. Authorization for Sale of Bonds

Dr. Talbert moved, seconded by Mr. Wendle that the RCC Board approve solution No. B65-04/05 authorizing the issuance, sale, and delivery of not to exceed \$24,000,000 general obligation bonds, on one or more series; authorizing a special ad valorem tax levy; designating an authorized representative, delegating the approval and the authorization of distribution of the preliminary and final official statements; declaring intent to reimburse expenditures; and related matters. **The motion was carried 5 to 0.**

E. Approve Advisory Committee Replacement (Josephine County) – Carl Wilson

Sharon Davidson moved, seconded by Dr. Trump that the RCC Board suspend rules for first reading and approve the appointment of Carl Wilson to the Advisory Committee for a term of three years effective February 2005. **The motion was carried 5 to 0.**

8. President's Report

A. Faculty, Staff and Student Recognition – See January 2005 Report

B. Campus Leaders' and Grant Summary – See January 2005 Report

C. Administration/Organization/Information Items

a. Enrollment Report – Peter discussed a handout “RCC Winter 2004-05 FTE by campus as of January 18, 2005” indicating the college is down by approximately 20 FTE between Winter 2004/05 and Winter 2003/04. He will provide fall numbers to the Board members and these reports will be provided the Board on a monthly basis in the future.

b. Board Program Meetings – Discussed above (see Board Executive Committee report pages 2-3).

c. OSBA Goals (handout) and Keys to Success (handout) – Peter distributed notes from the OSBA session with Board members in September on goals. It was suggested a facilities master plan for the College be added. Peter asked the Board to consider other revisions and email those to him or discuss at next month's meeting.

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- d. **Joint RCC/SOU Building** – Finally he reported that all legislators in Salem are in support of this capital project. He explained to legislators the oddity of a 5.5% cut in the general budget offset by funds for a new building. They agreed and will try to replace the cut in addition to providing funds for the building.

Also see Presidents Report December 2004 - January 2005

9. **Executive Session** – None

10. **Old Business**

- A. **Pending Items List** – Clarification on the Board's request for a legal sufficiency policy was discussed and can be removed from the pending items list.

Also, Dean Wendle reminded Board members of the weekly OCCA Legislative telephone conferences (Tuesdays, 4:00 p.m. in Peter's office). In last week's call, local board members faculty and students were encouraged to contact legislators regarding the issues effecting community colleges. The main topic of discussion at the first meeting was capital construction. Peter offered Galyn's office at Table Rock Campus and Mary Louise's at Riverside Campus for those interested in the conference calls but not wanting to drive to Grants Pass.

11. **New Business** – Kevin Talbert asked how the College plans to market the opening of TRC. Galyn Carlile said the grand opening and program marketing is all being planned and discussed and he will provide a presentation to the Board on these plans next month.

12. **Board Round Table**

Pat Huycke visited TRC recently – nice offices.

Peter Angsadt is working with Sue Orris and Kevin Talbert on an Introduction to Whitewater Rafting – Community Ed Course.

13. **Adjournment** – The meeting was adjourned at approximately 6:10 p.m.

Denise Swafford, Assistant to President

Pat Huycke, Chair, RCC Board of Education

Dated: February 15, 2005
