
Rogue Community College District
Board of Education – August 20, 2013 Meeting Minutes

1. **Call to Order** – Dean Wendle, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m., Tuesday, August 20, 2013 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC) Rooms 127 & 129, 101 S. Bartlett, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dean Wendle, Patricia Ashley, Ron Fox, Brett Johnson and Kevin Talbert. Tim Johnson and Joseph Zagorski were absent due to pre-arranged plans.
3. **Introduction of Guests and Public Comment** – Paul Fisher, Faculty Association President; and RCC District employees including Peter Angstadt, Kori Bieber, Rena Denham, Kirk Gibson, Jacob Jackson, John Osbourn, Linda Renfro, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **Presentations/General Discussion** – President Angstadt announced this is the beginning of Dean Wendle’s 25th year serving on the Board of Education.
5. **Committee/Advisory Reports**

A. Student, Faculty, Classified, Faculty Senate Reports

Student - None

Faculty – Paul Fisher reported that Greg Marton, RCC Social Science/Human Services Faculty, recently wrote a guest opinion in the Medford Mail Tribune. Part of what Greg wrote about concerns how he used the RCC Core Values and Themes. This is a demonstration of the value of these documents and the processes that developed them.

Mr. Fisher spoke about the outcome based funding models that are developing throughout education. There is a concern among faculty about funding being based on unpredictable measurements. Because most faculty feel that more time and effort is needed to unwind the funding knot, they hesitate to wholeheartedly support proficiency based funding. He suggests that more conversation should take place before accepting this model.

Classified – None

Faculty Senate – None

B. Advisory Committees – Jackson and Josephine Counties

No Advisory Committee meetings in August – summer break.

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- C. Board Executive Committee** – Dean Wendle reported the committee reviewed the August Board of Education meeting agenda. Two executive session items were identified for discussion at the Board meeting per Oregon Revised Statutes (ORS).
- D. Facilities Committee** – Dean Wendle reported that Facilities department staff on all three campuses has worked on trouble shooting heating, ventilation and air conditioning (HVAC) solutions to limit smoke intake into buildings due to the wildfires.
- E. Finance and Audit Committee** – On behalf of the committee, Pat Ashley reported the financial statements for period ending July 31, 2013 were reviewed in detail. The auditors were on campus in June and spoke with a couple Board members as part of their normal process. Auditors will return to RCC in October to conduct the audit which will be presented to the Board at the December meeting.
- F. Foundation Report** – President Angstadt reported the Foundation Executive Committee is scheduled to meet tomorrow, 8/21.
- G. OCCA/OSBA Reports** – Kevin Talbert has been actively involved with the Oregon Community College Association (OCCA) meetings such as attending the OCCA Executive Committee retreat and the Oregon Presidents’ Council retreat. He also attended the State Board of Education retreat. There has been discussion at OCCA meetings regarding the structure of the organization to best position OCCA for the future.

The OCCA Annual Conference will be held at the Resort at the Mountain in Welches, OR, October 24-26. Denise Nelson will send detailed information regarding the conference to Board members. Dr. Talbert added that OCCA would also like to invite Vice Presidents to the conference. Denise Nelson will forward the information to Kori Bieber, Curtis Sommerfeld and Kirk Gibson.

The Oregon Education Investment Board (OEIB) confirmed Nancy Golden, the former longtime Springfield schools superintendent, as the state’s interim chief education officer. Golden will take the job for up to six months, starting Aug. 1. She will replace Rudy Crew, who is leaving after a year for a position at a university in New York City.

The Governor nominated 14 people for the Higher Education Coordinating Commission (HECC), however, there were no voting representatives from southern Oregon.

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6. **Consent Agenda** – Pat Ashley moved, seconded by Kevin Talbert, the Board approves the consent agenda as presented.

A. Meeting Minutes

- a. June 18, 2013 Board of Education Meeting
- b. July 9, 2013 Special Board of Education Meeting

B. Human Resources

- a. Full Time Faculty New Hire, Nursing – Gaye Dichter

C. Grants – None

D. Financial

- a. Monthly Financial Data Report – July 2013

The motion unanimously carried.

7. **Action/Information Items**

A. Authorization to Invest Taxing District Funds – Josephine County

Pat Ashley moved, seconded by Ron Fox, the Board adopts Resolution No. B3-13/14 approving investment fund participation through the Josephine County Treasurer/Tax Collector.

The motion unanimously carried.

B. Approve Jackson County Library Lease Renewal

Pat Ashley moved, seconded by Kevin Talbert, the Board adopts Resolution No. B6-13/14 approving the Lease Agreement renewal in the *Not to Exceed* amount of \$101,655.24 for year one of the 10 year lease increasing by the CPI-U as of January 31st of each year.

Pat Ashley believes there is a chance the library could possibly close in 2015. The Jackson County commissioners have not come up with a viable way to keep the library open. Jackson County must maintain the library through 2020.

President Angstadt commented that when the library previously closed for a period of 8 months, only the second floor was open for RCC students. Staff will need to once again discuss a contingency plan.

The motion unanimously carried.

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C. Approve Board Development – 2013 ACCT Leadership Congress

Pat Ashley moved, seconded by Brett Johnson, the Board adopts Resolution No. P7-13/14 approving the participation of Kevin Talbert and Dean Wendle in the 2013 ACCT Leadership Congress.

The motion unanimously carried.

D. 2013/14 Board Calendar (To Date)

This detailed calendar includes meetings and events throughout the 2013/14 fiscal year.

E. 2013/14 Board Committee Assignments

Committee assignments for the 2013/14 fiscal year were coordinated with the help of Dr. Talbert. Board members were asked which committees they were interested in while also taking the time commitment into consideration. Board members thanked Kevin for assistance with this process. Assignments are as follows:

Executive Committee: Dean Wendle and Kevin Talbert with 1 alternating Board member (schedule as follows) August – Joe Zagorski; September and October – Ron Fox; November and December – Pat Ashley; January and February – Tim Johnson; March and April – Brett Johnson; May and June – Joe Zagorski.

Facilities Committee: Dean Wendle and Joe Zagorski

Finance and Audit Committee: Brett Johnson and Tim Johnson

Foundation Liaison: Pat Ashley

Legislative Committee: Ron Fox

Marketing Advisory Committee: Tim Johnson

OCCA/OSBA Representatives: Kevin Talbert and Dean Wendle

President’s Evaluation Committee: Kevin Talbert (Committee Chair), Pat Ashley and Joe Zagorski

Board members thanked Kevin for his help with this process.

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F. Oregon OSBA Elections Calendar 2013

The Oregon School Board Association (OSBA) distributed an election calendar and election information (see file) to all school districts, asking if any district board members would like to serve on the OSBA Board or the OSBA Legislative Policy Committee. If so, candidate nomination materials are due in the OSBA offices by 5:00 p.m., 9/30.

G. OCCA Annual Conference – October 24-26, 2013

This item previously discussed – see agenda item 5.G.

8. Board Discussion Items

A. Board Retreat – September 27, 2013 – Six of seven Board members are available to attend. Board members discussed possible agenda topics and agreed upon the following:

- Student Success – Identify a minimum of three data points (measurements) for Board review on a monthly basis.
- Performance Based Funding – Discuss the status of the performance base funding movement in Oregon and the possible effect this would have on RCC.
- Community Based Informational Meetings – Would Board members be interested in conducting constituent meetings? If so, discuss ideas regarding forum talking points. Would this outreach conflict with the campaign?
- Strategic Plan – Some boards schedule an annual strategic plan discussion. Is this something we should incorporate into the annual schedule? If so and also considering the work of staff regarding the plan, what is the best time of year for the Board to review the strategic plan?
- The Board has previously set fiscal year goals; however, this is not scheduled as an annual task. Board members decided they would like to set two or three goals for fiscal year 2013/14.

Denise Nelson will develop a draft retreat agenda and forward to Board members for input. She is also in the process of researching possible facilitators for the retreat. Regarding a location, the Tap Rock Board Room (in Grants Pass) is available. She will check on other off-campus facility options as well.

B. Board Member’s List of Suggested Discussion Items – No updates at this time.

C. General Discussion - None

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9. Administration Information Items

A. President’s Monthly Report

- Gary Heigel, Emergency Services Department Chair, has reported that RCC received an amazingly positive review from the accreditation site visit team (this is a separate accreditation from the Northwest Commission on Colleges and Universities). The accreditation team leader said he has been doing this for some time, has completed nine of these visits in the last two years, and the RCC program was one of the best, if not the best, that he has seen. President Angstadt and Board members offered their congratulations to the Emergency Services Team.
- The HECC will be taking over for the State Board of Education. Community colleges will continue to have elected Boards, and some universities will not have appointed Boards – OIT (now known as Oregon Tech) does not have a Board appointed by the Governor.
- Performance based funding was discussed at the Oregon Presidents’ Council retreat. There are still many unknown factors.
- Kori Bieber will be leading the Student Success conference February 6-7, 2014. Dr. Betsy Barefoot will serve as keynote speaker and specializes in student success and retention.
- We will be meeting with Medford city officials and council members this week to hear more about the “Skybox” proposal (a housing complex built over the parking lot across from the Jackson County library). Jeanne Stallman, Southern Oregon University, will also attend.
- Julie Baumer, Interim Director of Human Resources, has given her resignation (last day working at the College will be October 11). This position will be posted locally, in the Chronicle of Higher Education, and other publications.
- The RCC Foundation will be hosting the Spears Awards (this is a local Josephine County community awards celebration). The event will be held on the Redwood Campus.

B. FTE Report (Handout) – Small decline in summer term FTE compared to last year.

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C. Student Success Report – Kori Bieber distributed a report titled “Enrollment Services Student Records Work 2012-13. RCC participated in the Win-Win Initiative sponsored by CCWD, the Lumina Foundation, and the Institute for Higher Education Policy (this grant ended June 2013). RCC is participating in the Reverse Transfer Initiative also sponsored by CCWD, the Lumina Foundation and the Institute for Higher Education Policy (this grant ends November 2014). Statistics of the 2012-13 graduation applications and awards were reviewed (see file).

Dean Wendle, Chair, called for a 5 minute break at 5:25 p.m.

10. **Executive Session** – Dean Wendle called the meeting into Executive Session per ORS 192.660(2)(h) Legal Counsel at 5:30 p.m. and closed the Executive Session at 6:00 p.m.
11. **New Business - None**
12. **Old Business - None**
13. **Board Round Table - None**
14. **Adjournment** – The meeting adjourned at 6:01 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education