
Rogue Community College District
Board of Education – June 17, 2014 Meeting Minutes

1. **Call to Order** – Dean Wendle, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at 4:00 p.m., Tuesday, June 17, 2014 at the RCC/Southern Oregon University (SOU) Higher Education Center (HEC), Conference room 129, 101 S. Bartlett, Medford, OR. Due notice was given.
2. **Determine Presence of Quorum** – A quorum was confirmed with the following Board members in attendance: Pat Ashley, Ron Fox, Brett Johnson, Tim Johnson, Dean Wendle and Joseph Zagorski.

Absent: Kevin Talbert

3. **Introduction of Guests and Public Comment** – Julie Brown, General Manager, Rogue Valley Transit District (RVTD); Paige Townsend, Senior Planner, RVTD; Bill Mansfield, Board Member, RVTD; Connie Skillman, Board Chair, RVTD; and Andrea Henderson, Executive Director, Oregon Community College Association (OCCA). There was no public comment.

RCC District employees in attendance: Peter Angstadt, Judy Basker, Kori Bieber, Paul Fisher, Kirk Gibson, John Osbourn, Linda Renfro, Larry Sheely, Curtis Sommerfeld, Lisa Stanton, and Denise Nelson.

4. **A. Presentations/Public Hearing**

- a. **Rogue Valley Transportation District Presentation**

Bill Mansfield, RVTD Board member, introduced RVTD representatives in attendance. Paige Townsend provided background regarding RVTD's history of levy preparation.

- 2006 – 35% service reduction and doubled fares to \$2
- 2007 – Adopted ten-year long range plan
- 2008 – Completed strategic business plan
- 2010 – Completed district boundary assessment
- 2011 – Secured Congestion, Mitigation and Air Quality (CMAQ) funds for 3-year service expansion
- 2012 – Added Saturday and evening service (expires 2015)
- 2013 – Prepared service scenarios for a levy proposal
- 2014 – “DCG Research” completed polling for gauging levy support
- 2014 – Held 3 board study sessions to present information

Ms. Townsend reported DCG Research believes a modest (\$20-\$30) ballot measure has the potential to pass. Research findings are as follows:

6.A.b

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- 60% of respondents are likely to support a measure raising taxes by \$20 per year
 - a. 31% very likely
 - b. 29% somewhat likely
- 38% of respondents are likely to support a measure raising taxes by \$34 per year
 - a. 18% very likely
 - b. 20% somewhat likely
- 42% of respondents are likely to support a measure raising taxes by \$40 per year
 - a. 19% very likely
 - b. 23% somewhat likely

Saturday is RVTD's most productive day of service. East Medford is the largest residential area in the valley that does not have service. Eagle Point is considering annexing into the district. The RVTD 10-year long range plan consists of the following three (3) tiers.

Tier One

Southeast Medford – Barnett Rd. and N. Phoenix Rd./RVMC
Expand service hours – all routes except low productivity routes
West White City – Table Rock Rd. and Antelope Rd.
Saturday service – Basic service from 8:00 a.m. to 6:00 p.m.

Tier Two

Central Point circulator – Twin Creeks TOD
East Medford – Mc Andrews Rd and Foothill Rd.
Ashland, Talent, Phoenix circulators – West of Hwy 99 in Talent and Phoenix/East of Hwy 99 in Ashland
4 hour peak service – All routes except low productivity hours
Southwest Medford/Jacksonville express routes (15 min.) to Ashland and White City
– Stewart Ave. and Lozier Rd., Front St. to Ashland Plaza and Front St.
Cascade Shopping Center
Northwest Medford – Sage Rd. and Rossanley Dr. (North Gate Center)

Tier Three

Foothills Rd.; Table Rock Rd.; Hwy 99; Delta Waters; South Ashland

Based on RVTD 2013/14 budget, the White City route (Route 61) is expected to cost \$224,850 annual. This is 15% of the total new revenues from the November levy.

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If the \$.13 cents levy passes RVTB will expand to White City. They will want to work closely with RCC staff in order to best serve students. RVTB will provide service within one-year of the effective date as long as necessary capital improvements are made. Improvements include:

- RVTB needs to have new buses arrive in 2015 (route kick-off Sep. 2015). These buses run on compressed natural gas and will be received from Lane Transit District. (All 1980 buses are now gone from RVTB's fleet.)
- An improved bus stop location in front of the RCC campus. Some sidewalks would need to be developed and bus stops need to be ADA certified.
- Cascade Shopping Center needs a transfer station.

If the \$.13 cents levy does not pass, RVTB is looking at cutting evening hours and Saturday service, and other route and hour reductions, by 2017. RVTB will likely not provide Route 61 if the levy does not pass.

RCC students currently make-up 8-13% of total RVTB ridership.

Mr. Mansfield thanked Board members for the opportunity to make this presentation. He respectfully asked the Board of Education to consider the following requests:

1. RCC Board vote to place supporting argument in the Jackson County voters' pamphlet
2. RCC Board vote to provide permission for RVTB to use RCC District name in support of the levy

b. Andrea Henderson – Executive Director, OCCA

Ms. Henderson indicated there have been many changes at the state level since she last spoke with the RCC Board.

- The legislature created the Higher Education Coordinating Commission (HECC)
- Officially moving higher education, State Board of Education to HECC
- OCCA has had a key partnership with the Department of Community College and Workforce Development (CCWD) and will now need to have more of an advocacy role
- Increased time spent with HECC and the Oregon Education Investment Board (OEIB)
- OCCA has been weighing in on policies directly impacting community colleges

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- Finding that OCCA is providing background regarding community colleges to the new state agencies and also responding to their interests. OCCA continues to exist as a collective voice for Oregon's community colleges.

Ms. Henderson is hopeful that community colleges will receive \$650 million in the next budget cycle. Kevin Talbert is doing a fantastic job as OCCA Board Chair and she is grateful he agreed to serve in this position a second year.

Tim Johnson asked what local boards could help with? Ms. Henderson specified that continuing to connect with local legislators is key. There are no voting members from the southern Oregon region on the Oregon Education Investment Board. Send information from the Board of Education into HECC and OEIB. Have more deliberate conversations.

In addition to the HECC and OEIB, community colleges are involved with the Northwest Commission on Colleges and Universities (accreditation agency), the United States federal government, tax payers and students. Universities are trying to make determinations right now. Andrea has received requests for information from a couple of Oregon universities. Discussing the possibility of planning meetings regarding joint advocacy. A strategy could be to think more systemically. As an example, this could be helpful if there is interest in doing a statewide grant. There seems to be an interest in discussing shared services.

It is still uncertain how OEIB and HECC will fit together. Things have been moving quickly and she is concerned about taking the time to have thoughtful communication.

Dean Wendle commented it is with one voice that community colleges will get work done. There is a real need for OCCA to continue to work on behalf of Oregon's community colleges.

Ron Fox asked if Oregon community colleges can get together with OCCA's help and form a political action committee (PAC). Andrea indicated that OCCA, as a public entity cannot run a PAC.

Ms. Henderson concluded by saying, with the ongoing development of the HECC's role, there are currently many policy questions being presented.

Board members thanked Ms. Henderson for traveling to southern Oregon to provide a report.

B. Public Hearing – 2014/15 Budget

Dean Wendle opened the 2014/15 Budget Hearing to the public at 4:50 p.m. There being no public comment, Mr. Wendle closed the Budget Hearing.

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5. Committee Reports

A. Student, Faculty, Classified, Faculty Senate Reports

Faculty – Paul Fisher distributed the list of 2014/15 Faculty Association Officers. Juliet Long will serve as the new President. Board members thanked Paul for the reports he has provided as Faculty Association president and for his attendance at board meetings.

There were no other reports.

B. Advisory Committees – President Angstadt reported Advisory Committee meetings will not be held during the summer from June through August.

C. Board Executive Committee – Dean Wendle, reported the committee held a meeting to review and discuss the June 19 Board of Education meeting agenda.

D. Facilities Committee – A written report from Grant Lagorio, Director of Facilities and Operations, was distributed to Board members in advance of the meeting (see file).

E. Finance and Audit Committee – Tim Johnson reported the committee met prior to the Board meeting and reviewed the monthly financial statement. Updates to projected revenue have been incorporated into the statement. The changes result in a \$90,000 increase in ending fund balance. The increase is related to the \$141,000 distribution of property tax revenue from Jackson County due to the termination of the Urban Renewal Agency.

F. Foundation Report – Judy Basker, Executive Director, RCC Foundation, provided a report. She has been with the Foundation 21 days now and is in the process of learning systems. She is meeting with all Foundation Board members on an individual basis. Will be developing the Board with the addition of new members and requested names of potential nominees. Other priority items will be staffing and budgeting. She will work on building a presence of the Foundation in Jackson County by first locating office space on the Riverside campus. She would like to work in Jackson County at least 2 days per week. She is hopeful for a nice space to entertain guests that come our way.

G. OCCA/OSBA Reports – Dean Wendle thanked Andrea Henderson for her report earlier in the meeting.

H. President’s Evaluation Committee – Dr. Zagorski reported the committee worked with President Angstadt on development of goals and also worked toward updating the President’s contract.

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6. Consent Agenda – Tim Johnson moved, seconded by Joseph Zagorski, the Board approve the consent agenda as follows:

A. Meeting Minutes

- a. May 20, 2014 Budget Committee Meeting
- b. May 20, 2014 Board Meeting

B. Human Resources

- a. Full-Time Management Retirement – Claudia Sullivan, Director of Enrollment Services
- b. Full-Time Management Appointment – Josh Ogle, Director of Instructional Media
- c. Full-Time Management Appointment – Steve Schilling, Dean of Instruction, School of Science and Technology

C. Grants

A. New Grants

- 1. Community Health Worker Education & Training

B. Continuation Grants

- 1. U.S. Small Business Administration (SBA)
- 2. ABS Title II

D. Financial

- a. Monthly Financial Data Report – May 2014
- b. Quarterly Budget Transfers

The motion unanimously carried.

7. Board Action and/or Information Items

A. Adopt 2014/15 Budget, Appropriations and Tax Levy

Tim Johnson moved, seconded by Ron Fox, the Board adopt Resolution No. B98-13/14, to adopt the 2014/15 budget, make applicable appropriations, and levy all taxes as required by said budget.

The motion unanimously carried.

B. Adopt RCC 2014/15 Achievement Compact (Second Reading)

Joseph Zagorski moved, seconded by Pat Ashley, the Board approve Resolution No. P90-13/14 adopting the 2014/15 RCC Education Achievement Compact as presented.

The motion unanimously carried.

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C. Approve Contract for College-Wide Security Services

Pat Ashley moved, seconded by Tim Johnson, the Board approve Resolution No. B99-13/14, approving a multi-year contract with Tac-One Security, Inc. for college-wide contracted security services. The contract will be in effect July 1, 2014 for \$315,155 annually with a cost escalation cap of 3%.

The motion unanimously carried.

D. Approve Termination of College of the Redwoods Exchange Agreement

Tim Johnson moved, seconded by Joseph Zagorski, the Board adopt Resolution No. P100-13/14, approving the termination of the College of the Redwoods exchange agreement.

The motion unanimously carried.

8. Board Discussion Items

A. July Telephonic Meeting for Annual Board Organization/Annual Calendar

Pat Ashley coordinated the 2014/15 Board committee assignments by contacting each Board member to discuss committee interest. The outcome of her work was incorporated into a proposed committee assignment list (see file). Denise Nelson will coordinate/schedule a July telephonic meeting to conduct the annual board organization as directed by Oregon Revised Statute. Board members thanked Ms. Ashley on her work coordinating this process.

B. June 9, 2014 Board Work Session (Self-Evaluation and Appreciative Inquiry)

Dean Wendle commented he liked the type and format of the evaluation used this year. Ron Fox added the self-evaluation and appreciative inquiry discussion related to each other very well. Staff will develop board self-evaluation outcomes and action plan as well as an appreciative inquiry community outreach timetable and action plan.

C. June 11, 2014 Higher Education Coordinating Commission Dinner

Joseph Zagorski appreciated the good dialogue during dinner and complimented Kevin Talbert on the comments he provided as OCCA Board Chair. Pat Ashley enjoyed speaking with Tim Nesbitt, Chair, HECC Board of Directors and David Longanecker, President, Western Interstate Commission for Higher Education (WICHE).

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D. Graduation Ceremonies (TRiO/GED/Commencement)

Board members complimented staff for organizing three wonderful events. Members enjoyed participating in these events and hearing student's success stories.

E. 2013/14 RCC Board of Education Areas of Focus

In order to provide time for the Board's strategic discussion, Denise Nelson will incorporate quarterly staff lunches and work sessions into the annual calendar. With this schedule, Finance and Investment committee meetings might possibly be reduced to 30 minutes. Denise Nelson will also develop a draft revision to the Board meeting order of agenda as a result of Board discussion at the June 9 work session (self-evaluation segment). Denise will research Board meeting agendas of other Oregon community colleges and discuss with Pat Ashley.

F. General Discussion

- Dean Wendle indicated, with state educational goals leading toward high school students needing to earn nine or more college credits before their high school graduation, our relationship with K-12 needs to be strong. Board members discussed the issue that if the state mandates the credits, a determination needs to be made regarding who is going to deliver the credits. Would it be the OEIB? Andrea Henderson commented the state agencies are not in charge of this area, the accrediting agencies would be.
- Discussion occurred regarding nursing degrees. Kirk Gibson reported RCC just had 38 nursing students – the highest number ever in a class. We are capped due to capacity in rotation. This is a very complex issue, worthy of further discussion and possibly a cost benefit analysis.

9. Administration Information Items

A. President's Monthly Report (see file)

- In her first three weeks of employment, Foundation executive director, Judy Basker, has raised over \$20,000 in new donations for scholarships.

B. FTE Report – (see file)

C. Student Success Report – Commencement Demographics/Statistics (see file)

D. Accreditation Liaison Officer Summary – Accreditation Report (see file)

Dean Wendle called for a five minute break from 5:55 to 6:00 p.m.

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10.Executive Session: Dean Wendle called the meeting into Executive Session pursuant to ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents; and ORS 192.660(2)(i) Performance Evaluations of Public Officers at 6:00 p.m. and closed Executive Session at 6:21 p.m.

11.Old Business

A. OCCA Annual Board Training, August 26-28, Silverton, OR

Denise Nelson reported, to date, Board members Pat Ashley, Kevin Talbert, Dean Wendle and Joseph Zagorski have indicated interest in attending. A resolution will be presented for Board approval at the July telephonic Board meeting.

B. Update – ACCT 2014 Leadership Congress, October 22-25, Chicago, IL

After members reviewed the Congress agenda, it was determined no Board members would be participating.

C. Update – Consideration of the Oregon State Treasurer’s Opportunity Initiative

Ron Fox is working with Steve Vincent to coordinate a southern Oregon visit from Treasurer Wheeler regarding this initiative.

12.New Business

A. Approve President’s Management Contract

Joseph Zagorski moved, seconded by Brett Johnson, the Board approve the 2014/15 Employment Contract between President Peter Angstadt and Rogue Community College as presented.

On behalf of the President’s Evaluation Committee, Dr. Zagorski reported the Board is very happy with the continued superior performance of President Angstadt. The President’s contract includes the equivalent annual increase to that received by other management employees.

As reported at previous meetings, the President’s evaluation process was different this year. The process used seemed particularly appropriate given changes at the College and the Board’s intent to implement the Appreciative Inquiry “Rogue at 50” project. President Angstadt developed an initial set of goals that were modified after discussion with the committee (see file). Vice Presidents were consulted for their input on presidential goals.

The motion carried 5-0. Ron Fox abstained.

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13. Board Round Table

- President Angstadt reported he spoke with Dr. Mary Cullinan, President, SOU, regarding the possibility of adding a third partner (Oregon Institute of Technology “Oregon Tech”) into the Higher Education Center. Her response was positive as were initial conversations with Chris Maples, President, Oregon Tech.
- Peter indicated staff will provide follow-up regarding statutes related to RVTD’s endorsement requests.
- Ron Fox was very impressed with the Commencement ceremony. It was very moving and well executed.
- Pat Ashley commented that all graduation ceremonies this year seemed very joyous.
- Dean Wendle was happy to witness his niece graduate during the Commencement ceremony.

14. Adjournment – Dean Wendle adjourned the meeting at 6:38 p.m.