
*Rogue Community College District
Board of Education – May 19, 2015 Special Meeting Minutes (Work Session)*

1. **Call to Order** – The special meeting of the Rogue Community College (RCC) Board of Education (Board) was called to order by Pat Ashley, Chair, at approximately 1:10 p.m., Tuesday, May 19, 2015, Redwood Campus, 3345 Redwood Highway, H2 Conference Room, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of a Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski.

Absent: Brett Johnson
3. **Introduction of Guests** – District employees in attendance included Peter Angstadt, Kori Ebenhack-Bieber, Kirk Gibson, Curtis Sommerfeld, Denise Swafford and Denise Nelson
4. **Overview and Purpose of Work Session** – Pat Ashley indicated this work session is being held for the following purpose(s):
 - A. Through an informal process, complete the 2014/15 Board self-evaluation
 - B. Begin to develop the 2015/16 Board Areas of Focus

5. **Complete 2014/15 Board Self-Evaluation** (Pat Ashley and Peter Angstadt)

A. 2014/15 Self-Evaluation (Informal Process)

Ms. Ashley requested Board members use a scale of 1 to 5 (with 5 being excellent) when providing input for the evaluation.

- a. Review and Evaluate 2014/15 “Next Steps” (identified as “targets” below):

Target 1

Find other community Colleges leading with creative, bold ideas.

- a. **Identify and visit another community college.**
- b. **Interview partners about best practices.**

Individual Board Member Assessment:

Rating

- | | |
|---|-----|
| 1. RCC has effective workforce/CTE programs and partnerships.
Recommendations for improvement provided (see handout/PowerPoint slides (page 7): “Competitive Location Assessment” provided for RCC from Ron Fox, dated May 18, 2015) | 4.5 |
| 2. RCC is exercising best practices. Board should meet with other colleges in the state to compare what they are doing. | 1 |

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(Target 1 assessment continued)	Rating
3. Good communication. Listening to each other and staff and necessary changes are being made where applicable.	4.5
4. Need to focus on attrition/student success. Establish baseline and develop Dashboard for measuring progress.	3
5. Lessons have been learned utilizing qualitative and quantitative measures.	3
6. Board has been engaged with other colleges via OCCA, VPs, and other college representatives.	3

Target 1 Overall Rating: 3.2

Target 2

Complete the Appreciative Inquiry (Community Engagement) process.

- a. Who are our audiences (i.e. tax patrons?)**
- b. What do they know about RCC?**

Individual Board Member Assessment:	Rating
1. Identified audience, but have not learned anything yet.	3.5
2. Good start. Board learned about process and developed an RFP, which helped define objectives. However, RFP only attracted one potential consultant and so far, the target audience has only been identified through speculation and assumptions.	1
3. Some confusion on RFP; however, it was corrected and has been a good learning process.	3
4. Incomplete/no basis for rating.	0
5. An approach has been developed, but so far progress has been off the mark.	1
6. Have not done well with RFP progress so far.	2

Target 2 Overall Rating: 2.1

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Target 3

Detailed discussion of Strategic Plan (SP).

Individual Board Member Assessment:	Rating
1. Board's involvement has been significant. A subcommittee worked with College to establish five (5) goals that frame the 2015-19 SP. Also participated in RCC's annual SP assessment.	5
2. Agrees that involvement has been better this year but still not clear how the college's Strategic Plan applies to the Board and/or the Board's own goals (our Targets/Areas of Focus.)	4
3. Board was well incorporated into this year's strategic planning process.	4.5
4. Board's involvement was well thought out leading to establishment of 2015-19 SP.	4.5
5. Board's involvement and understanding of SP is much improved over last year.	4
6. In the future, focus on established ties to budget/investment in the execution of the SP.	3

Target 3 Overall Rating: 4.2

Target 4

Align Foundation with mission of college.

Individual Board Member Assessment:	Rating
1. Alignment has been set thanks, in part, to new Executive Director, Judy Basker. The RCC Board is more connected with the Foundation.	4.5
2. The Foundation has not reached its full potential but progress is being made and mission alignment has been achieved.	5
3. Evidence demonstrates good progress.	4.5
4. Evidence demonstrates the Board has exceeded expectations on this target.	5
5. The RCC Board has been involved in the Executive Director new hire process and communication has improved. This goal was achieved.	5
6. So far progress, including outreach has been excellent and much approved.	5

Target 4 Overall Rating: 4.8

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Target 5

Restructure board meeting order of agenda.

Individual Board Member Assessment:	Rating
1. The agenda is a work in progress. Adding a vice president report covering each division was a big step for us.	4
2. We have made progress with the changes this year. Restructuring the agenda is complicated. There are legal implications and technical challenges that should be explored.	2
3. Agree with need to focus on continuous improvement.	4.5
4. Agree with above comments.	4.5
5. Also in agreement with comments above.	4.5
6. Restructured agenda but would like to keep this on areas of focus list for next year.	4

Target 5 Overall Rating: 3.9

Overall evaluation of 2014/15 Board performance (average rating for all targets): 3.6

Tim Johnson commented this is one of the best boards he has ever been around. It is an active board and well prepared. Other Board members agreed.

Kevin Talbert moved, seconded by Tim Johnson, the Board accepts the 2014/15 self-evaluation based on the “next steps” identified as targets herein.

The motion unanimously carried.

Pat Ashley called the work session into break at 2:17 p.m. and called the meeting back to order at 2:30 p.m.

6. Develop Draft 2015/16 Board Areas of Focus (Pat Ashley and Peter Angstadt)

A. Discuss Possible 2015/16 Board Areas of Focus

a. 2015-2019 Strategic Plan Goals (Information Only)

Board members agreed, having received an official letter of intent to retire from President Angstadt, an important focus for the 2015/16 fiscal year will be to complete a comprehensive search leading to the employment of a new president.

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After further discussion, thoughts and ideas for areas of focus included the following:

Hire College President: Lead a comprehensive search, interview and hire the best-qualified candidate for the position of college president.

Community Engagement: Continue to work on the Community Engagement process. Complete the first year of the plan and make significant progress toward completion.

Fundraising: Collaborate and increase fundraising efforts for the college's key initiatives.

Student Success: Set goals/direction for the College on increasing enrollment and increasing completion rates through regular monitoring of these issues, including regular questions and feedback.

- For example, determine why high schools students are not attending college and identify efforts being made to recruit them.

Note: Define boundaries of declining enrollment rate. Could this be inherent of things we can't change? Can we do more/better with more resources?

Budget/Planning: Ensure the College budget reflects its clearly identified goals and objectives.

Innovation: Encourage and motivate innovative practices and ideas, including rationale and intended outcomes.

Note: Concentrate on finding out how we can better support our actions through time with the community.

The aforementioned thoughts and ideas will be further developed at a future Board work session.

7. Adjournment - Pat Ashley adjourned the meeting at 2:55 p.m.