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***Rogue Community College District  
Board of Education – May 19, 2015 Meeting Minutes***

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1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:05 p.m., Tuesday, May 19, 2015, Redwood Campus (RWC), 3345 Redwood Highway, H2 Conference Room, Grants Pass, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Tim Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski  
  
Board member(s) absent: Brett Johnson
3. **Introduction of Guests and Public Comment** – Liela Forbes, President, RWC Associated Student Government (ASG); Zachary Malatesta, President, Riverside Campus (RVC) / Table Rock Campus (TRC) ASG, and RCC District employees in attendance including Peter Angstadt, Judy Basker, Kori Bieber-Ebenhack, Tracy Davenport, Roger Friesen, Kirk Gibson, Kevin Hoff, Sara Moye, Linda Renfro, Larry Sheely, Curtis Sommerfeld, Carmen Sumner, Denise Swafford, Grant Walker, and Denise Nelson. There was no public comment.
4. **Presentations**

A. Oregon Community College Association Report – Andrea Henderson, Executive Director

Ms. Henderson reported OCCA staff has been busy with the current legislative session. Good news was received when the state’s recent revenue forecast was released. There will be a larger kicker than anticipated and additional resources might be available to help push community college funding. There is still quite a bit of work needed toward reaching the \$550 million level. She is more than cautiously optimistic this funding level will be reached. Andrea commended President Angstadt on the “Creating New Taxpayers” message he gave to the Ways and Means committee.

The possibility of receiving deferred maintenance dollars exists, however, this would be Article 11g funding and would require a match. The State of Oregon is ranked the 46<sup>th</sup> worst state in the country for funding education, however, our State has the highest goals in the country (40-40-20).

Free Community College for all has renewed interest in the legislature. Accelerated learning is also an issue discussed during this legislative session. It looks like Senate Bill (SB) 84 is currently on hold. Andrea believes this will not get resolved during the current session.

**11.A.d**

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There is a Senate Bill relating to waiver of tuition for community college courses. This would require tuition for certain courses offered at community colleges to be waived if the person meets specified criteria. This would help students who do not qualify for the Pell Grant. This is a difficult issue. If there's a window of time in the current legislative session to address this, Andrea thinks we still might see something on it. She added the challenge is to change to an access conversation instead of success. Dr. Talbert commented there has been discussion about this having an impact on the Opportunity Grant. Conversations regarding this issue are still happening and some legislators are pushing the concept. OCCA's lobbying position is a resounding "no." Dean Wendle added that Tennessee has already implemented a free community college program. Also, 45% of our students receive the Pell Grant. He anticipates this will be an issue that will be discussed to the end of the legislative session.

The Oregon Education Investment Board (OEIB) was designed to bring better clarity in the higher education system and to bring sectors together. The OEIB statute is being rewritten. The current statute automatically sunsets next March. The Achievement Compacts are going away. Data will still be collected. The current effort is to change OEIB to collaborate with, vs. direction and control.

Governor Brown has been in place over four months now. As a result, the Outcomes Based Funding initiative seems to have slowed down. Andrea anticipates the current legislative session will probably adjourn the end of June.

Board members thanked Ms. Henderson for her presentation.

## **5. Reports**

- A. Student Government – Liela Forbes commented the pay it forward program discussion will not conclude before the end of this legislative session. The biggest problem is how to pay students now. A work group has been recommended to continue this discussion.

Events include a) barbecue at RWC on May 20; b) hosted Something Old-Something New, Oregon Humanities project, there was a large turnout with good conversation and content; c) RWC blood drive, very good turnout; d) In-service, Leila provided a presentation to the group; e) financial literacy event, somewhat low turnout; f) hosting government elections; g) the League of Extraordinary Nerds will be coordinating a clubs event.

Future goals are to strengthen relationships with the Marketing & Recruitment department to help provide more resources related to student financial needs and also increase involvement with legislative work.

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Zachary Malatesta reported TRC Student Government, to an extent, has created great events that tie into the goals of the College.

Recent events include a) Smash Bros Night on April 27, in support of student retention. There were 24 students at the event. This event helped create a study group which meets in the tutoring center; b) Smart Money Monday, April 27, relates to financial literacy; c) In-service, Zachary provided a presentation to the group; d) Sexual Assault Awareness event April 29, the goal was to educate students on national campus issues. Student government displayed silhouettes with sexual assault survivor stories taped to them, also identifying available resources; e) spring barbeque at RVC May 13, elections, club/student engagement, resource information, over 100 people attended including students and employees.

Future events include a barbecue at TRC on May 20, blood drive at RVC on May 27, and another blood drive at TRC on June 1.

Tim Johnson complimented Ms. Forbes and Mr. Malatesta for their presentations at in-service. They did a great job.

Board members thanked Leila and Zachary for their leadership.

- B.** Faculty Association – No report.
- C.** Classified Association – No report.
- D.** Faculty Senate – Tracy Davenport reported Faculty Senate awards were presented at in-service. Six part-time and six full-time faculty members received awards. The Faculty Senate luncheon will be held on May 22 at TRC. Board members are invited to attend. To date, Pat Ashley has provided her RSVP. Kevin Talbert and Joseph Zagorski are interested in attending if available. The “All Faculty” annual meeting will be held the afternoon of commencement. The new Josephine County Co-Chair will be announced at that time.
- E.** Finance and Audit Committee – Dean Wendle reported the ending fund balance is holding steady at \$4.7 million. The College has reserved funding while waiting for the outcome of the PERS decision. Thankfully, due to good planning, the College is covered for the expense related to the decision. Tuition revenue has decreased more this year than anticipated. Projections for next year include a larger decrease in tuition revenue. Cost control measures will prove important. Mr. Wendle complimented staff for doing an outstanding job.

**6. President’s Report**

- A.** Monthly Calendar and College Issues

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President Angstadt reported administration is being proactive with the predicated loss in student enrollment. We are looking at ways to increase recruitment and enrollment.

- The RWC flagpole dedication is scheduled on May 26, 12:00 p.m. Board members were asked to RSVP to Denise Nelson if planning to attend.
- GED graduation will be a small event this year. It will be held on 6/11, 6:00 p.m., at the Jackson County Central Library in Medford.
- Commencement will be held on Saturday, 6/13 at 6:30 p.m. (Board members arrive no later than 5:30 p.m.) RWC, Grants Pass.
- Peter proposed a summer Board meeting schedule to include a Special Board meeting in July for the purpose of the annual board organization per statute (forgoing the regular scheduled meeting on the third Tuesday of the month). The August Board meeting will remain scheduled on the third Tuesday of the month. Board members agreed. Denise Nelson will poll Board members to determine a date for the July meeting.
- The theme of in-service was student success. Peter thanked Liela Forbes and Zachary Malatesta for their participation. They added a great perspective to the event. Denise Swafford did an excellent job coordinating the event with a team of great volunteers.

**B.** FTE Report (see file)

**C.** Update on Discovery Transition – Ms. Ebenhack-Bieber provided a Student Services and Programs Update to the Board for review in advance of the meeting (see file). Discovery Programs will experience a name change, based on providing efficient student services. This will still be a cohort model. The only thing changing is the location where students receive services. We are hopeful this will best meet the needs of our students. There will be similar programs as before, such as mentoring. Dean Wendle commented there is a good number of people that need this help and the cohort service is important.

**D.** Faculty Senate Meeting Notes (see file)

**E.** Allied Health Occupations & Kids Unlimited Gallery Reception – This is being provided as an information item. Board members interested in attending were asked to contact Denise Nelson.

**7. Foundation and Vice President’s Reports**

**A. Foundation** – Judy Basker, Executive Director, Foundation

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Ms. Basker reported this is her one-year anniversary with the Foundation. She is looking forward to more change and modernization. The Foundation is enforcing Board member term limits. Five Board members will be rotating off with eleven new Board members taking seat. They are looking for representation from the Cave Junction area. She has calculated that over the last 12 months, the Foundation has reviewed approximately 25,000 pieces of paper. New systems will be put into place. The scholarship award ceremony will be held on May 27 at the Crater High School Performing Arts Center.

**B. College Service – Vice President Sommerfeld**

Mr. Sommerfeld reported he will be traveling to Columbia Gorge Community College to meet with four community colleges regarding Rogue Net. Two of the schools are looking at other systems and might possibly leave Rogue Net. RCC staff members, including programmers, will also be attending the meeting.

**C. Student Services – Vice President Ebenhack-Bieber**

Ms. Ebenhack-Bieber provided a Degree Audit Update to the Board for review in advance of the meeting (see file). Dean Wendle commented it would make the report more meaningful to include comparison data on percent of completions. He indicated he would also like to know what programs are more successful at retaining students. Kori responded that cohort students do better. She reported it is challenging to accurately determine students' intentions. Mr. Wendle complimented staff for their recent work with bringing high school students to RWC. Kori responded this is part of the recruitment efforts of the Marketing and Recruitment department. Katy Wicks, Admission Recruiter, did an excellent job with this effort including a well-planned scavenger hunt.

**D. Instruction – Vice President Gibson**

Mr. Gibson reported there is a lot of work occurring around dual credit within Southern Oregon Success, Southern Oregon Education Service District, K-12, Aspire, Science Works, and etcetera. Discussions are also taking place with Klamath Community College, Oregon Tech and Southern Oregon University. Groups are openly discussing challenges regarding this topic and he believes we are turning a good corner. The trust level with K-12 is increasing by virtue of conversations. A replication grant is in the works. The dual credit label is wildly used. Some models are more proficiency based than dual credit. He recommends, when Board members are involved in conversation regarding this topic, begin with asking if the discussion is around dual credit or the proficiency model. Reaching clarity around these terms is important.

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**8. Board Action and/or Information Items**

Joseph Zagorski moved, seconded by Tim Johnson, the Board approve agenda items 8.A, 8.B, 8.C, 8.D, 8.F, 8.G, 8.L, 8.M and 8.N as presented. (See agenda items/resolution titles listed below.)

- A. Adopt Board Policies VII.A.040: Students/Admissions, Finance, Enrollment/ (Deferred Tuition) and VII.A.130 (Student Credit Line) (Second Reading)
- B. Adopt Board Policy VII.A.080: Students/Admissions, Finance Enrollment/ Degrees, Certificates and Diplomas (Second Reading)
- C. Adopt Board Policies VII.A.020: Students/Admissions, Finance, Enrollment/Tuition and Fees and VII.A.050: Tuition Refund Policy (Second Reading)
- D. Adopt New Board Policy: V.D.080: Human Resources / General / Miscellaneous: Presidents, Vice Presidents, Deans and Faculty Emeritus (Second Reading)
- F. Approve 2015/16 Full-Time Faculty Renewal List
- G. Approve 2015/16 Full-Time Management, Administrative and Professional Employee Renewal List
- L. Approve Emeritus Status – Billie Miracle
- M. Approve Emeritus Status – Francine Gentile
- N. Approve Emeritus Status – Greg Marton

**The motion unanimously carried.**

- E. Adopt 2015-2019 Strategic Plan (First Reading)

Pat Ashley expressed thanks, that at the request of the Board, the Strategic Plan was presented in a different format. She thanked Mary O’Kief and Denise Nelson for their work to accomplish this task.

Joseph Zagorski commented the Board was involved with development of the Strategic Plan from day one.

No action taken – first reading.

- H. Approve Copier Services Contract with Canon Solutions

Tim Johnson moved, seconded by Joseph Zagorski, the Board adopt Resolution No. B80-14/15, approving a contract with Canon Solutions to provide multifunctional copiers to RCC locations at approximately \$4,659 per month for 60 months plus the cost of prints.

**The motion unanimously carried.**

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**I. Approve Contract for Roofing Services at Table Rock Campus**

Kevin Talbert moved, seconded by Tim Johnson, the Board adopt Resolution No. B81-14/15, approving the contract with Pressure Point Roofing, Inc. for Roofing Services at the Table Rock Campus in the amount of \$140,500 with a contingency to be used for unforeseen circumstances in \$5,000 not to exceed \$145,500.

Dr. Zagorski reported the Board Facilities Committee met, including Board member Dean Wendle, and discussed the significant problems with the roof at TRC.

**The motion unanimously carried.**

**J. Approve Construction Technology Suspension**

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopts Resolution No. P82-14/15, approving the suspension of the Construction Technology Programs effective June 30, 2015.

President Angstadt reported the College used to have a two-year degree, however, it was suspended. The demand for this training in our area has decreased. Economists show a high number of people still unemployed in this field.

**The motion unanimously carried.**

**K. Approve New Degree – Associate of Applied Science Degree in Family Support Services**

Joseph Zagorski moved, seconded by Tim Johnson, the Board adopts Resolution No. P83-14/15, approving the Associate of Applied Science Degree in Family Support Services.

**The motion unanimously carried.**

Ms. Ashley requested a change to the order of agenda by moving the Board Discussion Items just prior to Executive Session. Board members agreed.

**9. Approve Consent Agenda**

Joseph Zagorski moved, seconded by Ron Fox, the Board approve the consent agenda as presented.

**A. Meeting Minutes**

- a. April 21, 2015 Budget Committee
- b. April 21, 2015 Board of Education

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- B. Human Resources**
  - a. Full-time Faculty Retirement – Francine Gentile
  - b. Full-time Faculty Retirement – Joe Momyer
  - c. Full-time Faculty Retirement – Greg Marton
  - d. Full-time Faculty Early Retirement – Greig Thomson
  - e. Full-time Management Retirement – Laurie Rydell
  - f. Full-time Management Early Retirement – Susie Ashbridge
- C. Grants**
  - a. The Gift: LD/ADHD Reframed
- D. Financials**
  - a. Monthly Financial Data Report – April 2015

**The motion unanimously carried.**

**10. Board Committee/Advisory Reports**

- A. Jackson/Josephine County Advisory Committees** – President Angstadt reported Jackson County Advisory Committee did not meet this month. The Josephine County Advisory Committee met and reviewed questions related to the Budget Committee.
- B. Executive Committee** – Pat Ashley, Kevin Talbert and Joseph Zagorski participated in the committee meeting. Ms. Ashley reported the committee reviewed four meeting agendas (12:00 p.m. Lunch w/Staff, 1:15 p.m. Board Work Session, 3:00 p.m. Budget Committee and 4:00 p.m. Board meeting).
- C. Facilities Committee** – Dean Wendle reported he attended the Board Facilities Committee meeting along with Joseph Zagorski. He reported that TRC will need four heating/ventilation/air conditioning (HVAC) systems. The complete May Facilities Report was included with the Board meeting material (see file).
- D. OCCA/OSBA** – Dr. Talbert reported OCCA staff have done a great job during the current legislative session. Andrea Henderson and team have done an outstanding job taking initiative when needed. He expressed his gratitude for a job well done.
- E. President’s Evaluation Committee** – Dr. Talbert reported the committee has completed the evaluation process and met with President Angstadt. An evaluation of the President’s goals was conducted. The outcome of the evaluation was very positive.

**11. Board Discussion Items**

- a. All Oregon Academic Team Luncheon – April 30, 2015**



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Dr. Talbert reported this was a great event. The achievement of two RCC students was celebrated along with 30 others students from across the state. Governor Brown took time to meet and have conversations with each person then took pictures with the students in the Governor's ceremonial office. She did an amazing job, especially because she took time to connect with each person. Governor Brown made the event memorable for each student.

**b. RCC's 2nd Retiree Reunion – May 5, 2015**

President Angstadt commented it was nice to see these colleagues again. Mike Holland provided a very nice historical presentation on OCCA. Dean Wendle and Kevin Talbert attended and both agreed this was a nice event.

**c. Spring Inservice – May 8, 2015**

Pat Ashley, Tim Johnson and Joseph Zagorski participated. Mr. Johnson commented the keynote speaker did a great job. The music provided (by staff) was good too. There was a good employee turnout providing Tim with an opportunity to see more faculty than he's ever seen. He suggested every Board member should attend this event at least once. Pat Ashley added John Harelson, long-time RCC Advisory Committee member was honored at the event followed by a very nice lunch in his honor.

Pat Ashley called the meeting into a ten-minute break at 6:06 p.m. Joseph Zagorski left the meeting at this time.

**12. Executive Session** – Pat Ashley called the meeting into Executive Session in accordance with ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents; ORS 192.660(2)(d) Labor Negotiations; ORS 192.660(2)(e) Real Property Transactions; ORS 192.660(2)(i) Performance Evaluations of Public Officers, and closed Executive Session at 6:38 p.m. bring the meeting back into an open, public session.

**13. Old Business** - None

**14. New Business**

MAIN MOTION

Kevin Talbert moved, seconded by Dean Wendle, the Board renew President Angstadt's employment contract keeping all provisions the same as the current contract, except a salary increase the same as all other administrators will receive for fiscal year 2015/16.

**The motion unanimously carried.**

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**15. Roundtable**

Pat Ashley discussed the issue of lack of public transportation to TRC. It would be nice to join together with businesses such as Amy's Kitchen, however, their work shifts are very different than class schedules. It is possible the variance in schedules could offset each other. Ron Fox suggested speaking directly with the Rogue Valley Transportation District (RVTD). It might be advantageous for Julie Brown, RVTD representative, to meet with the Board Chair. Vice President Ebenhack-Bieber has discussed this with RVTD and has tried to get bus service at TRC. The Board requested a report providing known facts to date regarding this subject.

Kevin Talbert reported the Board Ad-Hoc Subcommittee – President Search (Pat, Kevin and Dean) met to discuss an approach for contracting with an executive search consultant. He explained there are different type of approaches such as a Request for Proposal (RFP) or Request for Information (RFI). Given the purpose of securing a consultant, the committee recommends developing an RFI. The committee will work with Sara Moye, Director of Human Resources and Risk Management, and Jodie Fulton, Contract and Procurement Manager, throughout the process. Staff anticipate an estimate expense of \$50,000 to \$80,000, thus \$65,000 has been currently budgeted for the consultant, candidate travel expenses and travel expenses for the Board.

**MAIN MOTION**

Ron Fox moved, seconded by Tim Johnson, the Board authorize the Ad-Hoc Subcommittee – President Search, to move forward with developing a Request for Information.

**The motion unanimously carried.**

Dean Wendle asked about the Illinois Valley Learning Center, specifically the College's return on investment. President Angstadt will provide the Board with financial information.

**16. Adjournment** - Pat Ashley adjourned the meeting at 6:58 p.m.