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*Rogue Community College District  
Board of Education – October 21, 2014 Meeting Minutes*

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1. **Call to Order** – The Rogue Community College (RCC) Board of Education (Board) meeting was called to order by Patricia Ashley, Chair, at 4:00 p.m., Tuesday, October 21, 2014, RCC/Southern Oregon University (SOU) Higher Education Center (HEC), 101 S. Bartlett, room 129, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Pat Ashley, Ron Fox, Brett Johnson, Kevin Talbert, Dean Wendle and Joseph Zagorski

Board member(s) absent: Tim Johnson

3. **Introduction of Guests and Public Comment** – Student representatives in attendance: Perla Estrasa, President, Riverside Campus (RVC) Associated Student Government RCC (ASGRCC) and Liela Forbes, President, Redwood Campus (RWC) ASGRCC.

RCC District employees in attendance: Peter Angstadt, Judy Basker, Kori Bieber, Roger Friesen, Rhonda Misner, Sara Moye, Mary O’Kief, John Osbourn, Larry Sheely, Curtis Sommerfeld, Lori Sours, Lisa Stanton, Denise Swafford, Linda Wagner and Denise Nelson

Public Comment: Linda Wagner, RCC Faculty and Nursing Department Chair, representing herself, attended the meeting to speak to the Board about the collective bargaining agreement. She, and other faculty, learned approximately four weeks ago that “fair share” would be included with the collective bargaining agreement. At first, she thought all faculty would have a voice regarding this issue. Since then, it has become clear that only dues paying members would have a vote regarding fair share. She indicated that, if fair share is enacted, this would mean full-time faculty will have to pay \$823 in dues and part-time faculty dues would be \$400 maximum – prorated based on their percentage of workload. Concerns exist regarding fair share. She indicated that some people have philosophical or religious reasons for not joining the union and the fact that, because those people do not belong to the union, they will not have a voice in making the decision regarding fair share, seems like taxation without representation. She had originally understood that at least the dues paying members would be able to vote with regard to inclusion of fair share in the contract, but she now understands that a recent decision was made [she believes by the faculty and management team (FAMAT)] to embed fair share into the contract without providing all members a chance to vote, she believes fair share will happen. If it is possible to undo the embedding, she believes it would be fair to allow the dues paying members, some of which object to fair share, the opportunity to vote without it being embedded in the contract. If it is embedded in the contract she doesn’t see how anyone would vote against the contract as a whole, just to voice their opinion regarding fair share.

**10.A.b**

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President Angstadt indicated that Ms. Wagner could speak to FAMAT regarding this. In addition, he understands the faculty association executive committee might try to hold meetings to discuss this as well. As a citizen, she could also speak to her specific board representative.

**4. Presentations – None**

**5. Reports**

**A. Student Government –** Perla Estrasa reported the Riverside campus student leadership have been working on goal setting as a team. Goals will include increasing and understanding financial literacy, continuing student resource awareness and student awareness regarding RCC and community emergency resources. They are also working on two events a) Halloween Bash (family friendly) and b) mid-November financial aid event. The ASGRCC-RVC team worked to increase voter registration which resulted in 297 registrations!

Liela Forbes reported the Redwood campus ASGRCC team also conducted a voter registration drive which resulted in 130 registrations! This team has been working on breast cancer awareness projects, Red Cross blood drive (resulting in one of the most successful drives in Oregon) and Halloween costume contests. ASGRCC is hosting the Southern Oregon College Student Leadership Summit on Saturday, November 8. This leadership training opportunity provides a variety of workshops taught by academic leadership professionals from RCC as well as community colleges throughout the state.

**B. Faculty Association and Faculty Senate –** No report(s)

**C. Classified Association –** No report

**D. Faculty Senate –** No report

**6. President’s Report**

**A. Monthly Calendar and College Issues (see file)**

- **Foundation:** Jodi Simons, currently with our TRiO program, has accepted the position of Assistant Director for the Foundation.
  - The Jackson County Commissioners have asked us to return to their 10/22 meeting for a formal vote on their participation in the Flex Tech and Health Sciences initiatives.

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- President Angstadt complemented Ron Goss for his wonderful job as facilitator for the October 9<sup>th</sup> board work session.
- Peter has been working with Graham Slater, the research director for the Oregon Employment Department. They have been discussing the need to track job placements for students. The Employment Department can do this, on a limited basis, with a charge for this service. President Angstadt reported he is reviewing the types of information we would need and the associated costs.
- Ron Fox attended the Medford Forum on Monday and reported that President Saigo, Southern Oregon University, talked about pursuing athletics in their recruitment strategies. This seems to be a nationwide trend.
- Kevin Talbert reported he attended a Rotary meeting where RCC’s John Osbourn provided a very good presentation on the proposed health care facility.

**B.** FTE Report – (see file)

**C.** October 15-16, 2014 Accreditation Evaluation Team Visit - Denise Swafford received commendation for her work as RCC’s Accreditation Liaison Officer with the mid-cycle accreditation visit. Ms. Swafford reported this was a collegial visit from the accreditation representatives. They commented RCC’s strategic plan is somewhat complicated. They added we are “nearly golden” with our processes.

**D.** Club Soccer – Vice President Bieber thanked Rhonda Misner, Faculty and Health/PE/Recreation Coordinator for her assistance with this effort. Ms. Bieber recommends moving from Club Soccer to the Northwest Athletics Conference (NWAC) membership. RCC had a very strong men’s soccer team this year with 17 players. Six players continued from last year. It seemed challenging without the structure that NWAC would provide.

There is very strong community support for this. Another positive aspect is that student athletes maintain a GPA of 2.5 or above thus benefit from athletics academically and socially. Eight local high schools run soccer programs. Rhonda Misner commented there is definitely an excitement about athletics at RCC. This would also provide a cultural connection to the college. There are currently two international students on the soccer team. Kori indicated that low equipment sports, such as cross country, would be an option to discuss. Ms. Bieber thanked Judy Basker, RCC Foundation, for her tremendous support.

Kori reported that Marco Azurdia, Executive Director, NWAC, will attend the November Board meeting.

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Brett Johnson recommended providing the Board with the financial impacts. Other Board members agreed.

**7. Vice President’s Reports** – Note: Denise Nelson was asked to move the Foundation report to this section for future Board meeting agendas.

Judy Basker, Foundation Executive Director, reported that Jodi Simons accepted the position of Assistant Director. Ms. Simons, as part of her previous job for the past seven years, tracked alumni of the TRiO program.

- The hiring process for the next available Foundation staff position is underway.
- 40 people attended the recently held RCC retiree lunch. Everyone was very excited to see one another. Ms. Basker would like to hold at least two retiree gatherings per year.
- The Rogue Hero internal fundraising campaign is underway.
- There will be seven new members on the Foundation board.
- Judy is joining a Rotary Club in Medford.

**8. Board Action and/or Information Items**

**A. Adopt 2015-2019 Strategic Plan Goals**

Dr. Zagorski and President Angstadt reviewed the goal development process to date. Mr. Fox suggested keeping the actual number of goals to a smaller amount.

Dr. Talbert suggested the RCC Board extend an invitation to meet with the newly formed Southern Oregon University Board members. He suggested doing this soon. When reviewing the goals, Kevin identified that the innovative, bold language was not captured and could be improved upon. He also commented the financial health of the college is the responsibility of the Board and administration, therefore, the wording regarding the financial health goal statement needs to be refined.

After the timeline was discussed, it was determined the Strategic Planning Wordsmith Committee and/or the Strategic Planning Ad-hoc Committee should work to refine the goals even more while maintaining the following five categories:

- A. Access and Retention
- B. Financial Health
- C. Student Success
- D. Develop and Implement Infrastructure (broad sense)
- E. Community Engagement

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**B. Contract with Blackboard, Inc. for Purchase of the Blackboard Connect Notification System for Emergency and Non-Emergency Communication**

Kevin Talbert moved, seconded by Joseph Zagorski, the Board adopts Resolution No. B30-14/15 approving a three (3) year contract with Blackboard, Inc., not to exceed \$74,250.

**The motion unanimously carried.**

**C. Review New Board Policy “Last Date of Attendance”**

President Angstadt explained this new Board policy has been developed in result of the U.S. Department of Education, Federal Student Aid department report issued August 19, 2014. The report indicated failure to have a system to identify Last Day of Attendance for Unofficial Withdrawals. While this is not different from current practice or what the college publishes in a variety of places, it has been recommended to create a “Board Policy” for this specific issue. This is the first reading.

**D. Review 2013-14 Annual Assessment of College goals, Objectives and Outcomes**

Mary O’Kief commented this report is the result of the RCC staff assessment process wherein participants scored and rated every objective. When comparing goals year over year, it is important to note that the assessment team members change making this a subjective process. Board members Pat Ashley and Joe Zagorski attended the annual assessment meeting. Ms. O’Kief also commented on the recent accreditation visit and suggested the evaluators might have been used to seeing strategic plans driven by core themes. Board members thanked Ms. O’Kief for her work on the annual assessment process.

**9. Board Discussion Items**

**A. October 9, 2014 Board Work Session** – Board members complemented Ron Goss for his work as facilitator. This was a productive session.

**B. Rogue at 50: Community Engagement** – Developed a list of target audiences at the October 9 work session. The possibility of an outside firm assisting with this process was responded to with positive comment. Pat Ashley requested staff add “Southern Oregon University” to the group list if not on the list already.

**C. November 5-8, 2014 OCCA Annual Conference** – Five Board members including Pat Ashley, Ron Fox, Kevin Talbert, Dean Wendle and Joe Zagorski plan to attend.

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**10. Consent Agenda**

Dean Wendle moved, seconded by Ron Fox, the Board approve the consent agenda as presented.

**A. Meeting Minutes**

- a. September 16, 2014 Board Meeting Minutes

**B. Human Resources – None**

**C. Grants – None**

**D. Financials**

- a. Monthly Financial Data Report – September 2014
- b. Quarterly Budget Transfers

**The motion unanimously carried.**

**11. Board Committee/Advisory Reports**

**A. Jackson/Josephine County Advisory Committees** - Peter met with the Jackson County Advisory Committee and discussed potential funding strategies for the Allied Health and Flex Tech projects. The Josephine County Advisory Committee did not meet due to scheduling conflicts.

**B. Executive Committee** – Ron Fox reported the committee met and reviewed the October Board meeting agenda.

**C. Facilities Committee** – Denise Nelson is in the process of scheduling the quarterly committee meeting sometime in November.

**D. Finance and Audit Committee** –The committee met prior to the Board meeting and reviewed the monthly financial report. Note: Denise Nelson was asked to move this committee report to section 5 “Reports” for future Board meeting agendas.

**E. OCCA/OSBA** – Dr. Talbert reported there continues to be a lot of discussion around accelerated learning, high school dual enrollment and 5<sup>th</sup> year programs. Andrea Henderson, Executive Director, OCCA, believes issues will be resolved in the legislative session. We need to be prepared for the legislative session.

Mr. Wendle added that efforts toward “pay it forward” were not successful.

Ms. Ashley called for a five minute break at 6:15 p.m.

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12. **Executive Session** – Pat Ashley called the meeting into Executive Session in accordance with ORS 192.660(2)(d) Labor Negotiations and ORS 192.660(2)(h) Legal Counsel at 6:20 p.m. and closed the session at 6:55 p.m.
13. **Old Business** – Board members like the changes to the order of agenda including the suggestions made at this meeting to move the Foundation and Finance Committee reports as previously stated.
14. **New Business** - None
15. **Board Round Table** - None
16. **Adjournment** - Pat Ashley adjourned the meeting at 7:10 p.m.

Meeting minutes submitted by Denise Nelson, Assistant to the President and Board of Education.