
*Rogue Community College District
Board of Education – January 15, 2013 Meeting Minutes*

1. **Call to Order** – Tim Johnson, Chair, called the Rogue Community College (RCC) Board of Education (Board) meeting to order at approximately 4:00 p.m., Tuesday, January 15, 2013 at the Table Rock Campus (TRC) conference room 206, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Mr. Johnson, Pat Ashley, Joe Davis, Kevin Talbert, Dean Wendle and Joseph Zagorski. Randy Sparacino was absent due to professional obligations.
3. **Introduction of Guests and Public Comment** – RCC District employees in attendance included Peter Angstadt, Kori Bieber, Margaret Bradford, Rena Denham, Kirk Gibson, Jacob Jackson, John Osbourn, Curtis Sommerfeld, Lisa Stanton, Denise Swafford and Denise Nelson. There was no public comment.
4. **Presentations - None**
5. **Committee/Advisory Reports**
 - A. **Student, Faculty, Classified, Faculty Senate Reports**

Fall term ended December 8, 2012 and Winter term started January 7, 2013. No reports at this time.
 - B. **Advisory Committees** – Peter Angstadt reported the Advisory Committees did not meet due to Winter break.
 - C. **Board Executive Committee** – Pat Ashley reported the committee met via teleconference on January 7 to review the January Board of Education meeting agenda. Tim Johnson, Randy Sparacino and Pat Ashley participated.
 - D. **Facilities Committee** – Dean Wendle reported the recent snow storm caused some significant damage to trees with broken branches on large and small trees on the Redwood Campus. Fortunately, fallen branches missed the buildings. The Riverside Campus bookstore plaza is 95% complete. At Table Rock Campus, the contracted work for the heating, ventilation and air conditioning (HVAC) is complete.
 - E. **Finance and Audit Committee** – December experienced less activity due to college closure. The financial statement and quarterly budget adjustments were reviewed.
 - F. **Foundation Report** – The Foundation has not met since last report. President Angstadt reported he has recently met with possible donors. Board members received the President’s Vision Statement and project proformas via handout (see file).

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G. OCCA/Oregon School Board Administration (OSBA) Reports – Kevin Talbert reported the only recent formal activity has been the Oregon Community College Association (OCCA) conference calls regarding the beginning of the legislative session. The Oregon Education Investment Board (OEIB) is in the process of adopting a strategic work plan for their board and staff. They are moving aggressively toward changes; however, it is important to note the legislature must approve changes. Dr. Talbert distributed a handout referencing the 2011 Edition of the Oregon Revised Statutes, community college section 341 referencing Board of Education composition, organization, status and powers (see file).

6. Consent Agenda – Dean Wendle moved, seconded by Joseph Davis, the Board approves the consent agenda as presented.

A. Meeting Minutes

- a. November 27, 2012 Special Board of Education Meeting
- b. December 18, 2012 Board of Education Meeting

B. Human Resources – None

C. Grants

- a. New Grant
 1. High School Drivers Training Tuition Assistance Grant
 2. Early Childhood Education/Vocational English as a Second Language Program Grant
 3. Small Business Development Center Economic Development/Outreach Grant
- b. Continuation Grant - None

D. Financial

- a. Monthly Financial Data Report – December 2012
- b. Quarterly Budget Transfers

The motion unanimously carried.

7. Action/Information Items

A. Review 2013/14 Tuition (First Reading)

As presented at the Special Board meeting (budget update) earlier today, during the months of October through December, preliminary projections are calculated, programs and department needs are evaluated, and the Budget Advisory Team meets to discuss tuition. The \$4.00 increase in tuition is a recommendation to the Board as a result of the Budget Advisory Team's work. Board members asked to receive 2013/14 expected tuition rates at other community colleges. Although tuition rates have not been set at other community colleges, staff will provide best known estimates.

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B. Review 2013/14 Fees (First Reading)

There are no recommended increases in fees.

**C. Approve Service and Annexation Agreement – Redwood Campus
(Second Reading)**

The attorney has reviewed the service and annexation agreement and suggests administration discuss anticipated costs with city staff in detail prior to submitting the agreement to the Board of discussion and a vote.

Joseph Zagorski moved, seconded by Joe Davis, the Board table the second reading of this agenda item until next meeting.

The motion unanimously carried.

**D. Approve Board Participation – Southern Oregon Business Conference,
January 24, 2013**

Joseph Zagorski moved, seconded by Joe Davis, the Board approve Resolution No. P66-12/13, approving the participation of Pat Ashley and Kevin Talbert in the 2013 Southern Oregon Business Conference.

The motion unanimously carried.

**E. Approve Board Participation – AACC 93rd Annual Convention,
April 20-21, 2013**

The agenda and expense for the American Association of Community Colleges 93rd Annual Convention was reviewed. It was determined Board members will not attend this convention.

F. Save the Date – OCCA Legislative Summit, February 20-23, 2013

The February Board meeting is scheduled to take place February 19 at 4:00 p.m. It was suggested the meeting time of the Board meeting be changed to earlier in the day to accommodate travel time to Salem in order to participate in the summit. Denise Nelson will coordinate the change.

8. Board Discussion Items

A. January 11, 2013 Oregon Business Plan: Southern Oregon Regional Summit

Kevin Talbert and Pat Ashley participated in this summit. Primary goals were discussed such as improving funding for higher education, reforming PERS, and building a bridge over the Columbia River. Timber issues were also discussed.

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B. Student Success Report

This was an item on the Board’s Discussion List. Board members appreciated the report. It was requested to provide a 5 year comparison. Kori Bieber will attempt to summarize data (5 years) into a manageable report.

Placement testing was discussed. A lot of attention is being given to this. Vice President Bieber provided Board members with an update on progress. Margaret Bradford and team developed a comprehensive flyer for placement testing and the reception area for testing is undergoing a change so that students will check-in and meet with Rogue Ambassadors to be welcomed and briefed prior to taking the test.

Discovery programs were discussed. Staff members are in the process of looking into broadening this program and will provide a report to the Board as progress is made.

Dr. Zagorski suggested Vice Presidents sit at the main meeting table with Board members. Pat Ashley agreed. A decision was not confirmed.

C. Board Member’s Suggested Discussion Items (Compiled by President Angstadt)

Board members were asked to forward discussion items to Peter for compilation. The list (see file) was compiled in no particular order.

Joe Davis liked the suggestion of holding “Listening Tours” based around student success. He thinks it would be fantastic for the Board to hear from students. He would be interested in attending a meeting with students on the Medford campus. Board members agreed that continuing discussion around student success is important; however, it was not decided if a Board committee should be formed to report on student success (see 8.C.2) Regarding student success, Kevin Talbert would like staff to identify 20 + key measures the College could track over time. Kori will work with Peter on this.

9. Administration Information Items

A. President’s Monthly Report

- RCC has the number four (out of 17) priority project on the community college capital construction list. Our project is the development and expansion of our allied health training facilities to support our recent Department of Labor \$3.1 million grant to increase allied health training opportunities. Curtis Sommerfeld spent time revising information needed for this during the winter college closure. Peter thanked Curtis for his time and effort.

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- We've received inquiries, through outreach with the campaign, about the possibility of expanding automotive tech into Jackson County. The proposed location of the Justice Training and Education Center (JTEC) was to be located in a room known as the blue room at TRC. There is potential of partnering with the White City Fire District for proposed JTEC needs. This would allow the TRC blue room space to fill other needs.
- RCC hosted Carol Samuels of Seattle NW Securities on Monday, January 14 for her presentation of PERS 101. About 30 people attended from various public entities in southern Oregon. People thanked RCC for hosting this presentation. Peter thanked Denise Nelson for coordinating the event.

B. FTE Report (see file) – 2012/13 Winter term FTE is down 4% over previous Winter term.

10. Executive Session – None

11. New Business

Dean Wendle and Pat Ashley attended the January 14 Medford Chamber Forum. The guest speaker was John Mitchell, Economic Consultant, and the topic of his presentation was “Train Wrecks and Tooth Fairies.” His message about the economy was not encouraging. The economy can be compared to a train wreck and there are no tooth fairies to magically fix it.

12. Old Business

A. Update Regarding the Possibility of Athletics at RCC – Kori Bieber, Vice President Student Services/Chief Student Services Officer

The College was approached by members of the community regarding an intercollegiate soccer team at RCC. It was agreed that Vice President Bieber would enter an information gathering stage and provide the Board with as much information as possible so the Board can make an informed decision. Peter received comments from other community college presidents regarding athletics. In general, the comments proved to be very supportive.

Kevin Talbert commented the budget information provided to the Board did not represent real costs to the college for students, e.g., the cost of instruction, advising, and admitting. Vice President Bieber indicated the number of students involved is so small, it is irrelevant at this stage. Dr. Talbert's experience has proven that athletics leads to costs and requested Kori to include this information in the spreadsheet for review next month.

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Ms. Bieber directed Board members to the first column of the spreadsheet listing the “Club Soccer” team. There is no overhead for additional programs as students would fit into existing classes and capacity. This would provide the College with a great opportunity to test the waters without making a commitment, and without being sanctioned by the Northwest Athletic Association of Community Colleges (NWAACC).

Dr. Talbert requested staff include costs in the spreadsheet. Staff will do so, and President Angstadt reported he is in the process of identifying Board members, from other community colleges with athletics, willing to discuss this topic. This will provide RCC Board members with an opportunity to receive input from the view of a fellow Board member.

An area of concern is transportation for teams between counties since RCC District serves Jackson and Josephine counties.

13. Board Round Table

- Dr. Zagorski recently spent time with his nephew who is a District Assistant Superintendent in another state. It was nice to hear the area high school offered a lot of field trips. Many high school students are graduating with associate degrees.
- Tim Johnson refers to the most recent audit when he wants to obtain information. It is a wonderful tool to utilize and thanked staff for their work putting it together. Also, he complimented Margaret Bradford and Kirk Gibson for their guest opinion printed in the Medford Mail Tribune “In a Tough Economy, Community Colleges Get Results.” Peter will forward an electronic copy to the Board.

14. Adjournment – The meeting adjourned at 5:45 p.m.