

# Dental Assistant

## Certificate of Completion

2009-10 Academic Year

Major Code: 510601

### About the Program

This one-year certificate program prepares students to meet the requirements to become dental assistants with expanded functions (EFDA). Successful completion of the program leads to eligibility to sit for the Dental Assisting National Board's (DANB) certified dental assisting (CDA) exam. The curriculum is based in general dentistry; students are trained in four-handed chairside assisting techniques to work with general dentists during all phases of patient examination and treatment.

Program students attend classes as part of a structured cohort. Two cohorts may be formed in an academic year as workforce demand and enrollments warrant: one in fall and a second in spring. Cohort students may enroll full-time (completing the program in one year) or part-time. To provide further flexibility for work and/or family obligations, students may "step out" at any time during the program and return at a later date, but must meet program requirements in place at the time they return.

Working dental assistants with six months of current, continuous, chairside employment may also enroll in classes without formal admittance into the program, and without joining a cohort. Working dental assistants may attend most classes, but preference will be given to cohort students. Working dental assistants can enhance their education and eligibility to sit for the Dental Assisting National Board's (DANB) certified dental assisting (CDA) exam by taking RCC dental classes.

### Entry Requirements

Students are required to take a placement test to determine skill level and readiness in math, reading and writing. As part of their training program, students must begin with the courses within their skill levels as determined by placement test scores. In addition, students may also be required to enroll in classes that would increase their employability and success.

This is a limited entry program. Cohort students must meet certain minimum academic requirements (MTH20, RD30, WR30) before the program application due date. All applications will be date stamped when received and will be accepted on a first come, first served basis. Qualified applicants not accepted into the current cohort will have priority consideration into a subsequent cohort.

### Advanced Standing

Coursework from accredited colleges and universities will be accepted in accordance with college policies and the program coordinator's recommendation. In order to ensure coursework is current, program courses over five years old must be reviewed and approved by the appropriate department coordinator before being accepted toward core requirements. High school "2+2" Early College Credit will be accepted in accordance with the current agreement.

### Graduation Requirements

Students completing all courses in this program with a grade of "C" or better will receive their certificates. Certain required courses are graded on a pass/no pass basis only. A grade of "P" for these courses indicates a student earned a "C" or better grade. Credits earned in this program can be applied to the Associate of General Studies degree.

### Prerequisites

Course No.	Course Title	Credit
MTH20	Pre-algebra (or designated placement test score as shown on current indicator chart)	4
RD30	College Reading II (or designated placement test score as shown on current indicator chart)	4
WR30	Fundamentals of Composition II (or designated placement test score as shown on current indicator chart)	4
HE261	CPR or	
HE252	First Aid/CPR or current CPR card	0-3
—	Approved 3-4 credit computer science class, CS120 or above (or documented computer proficiency) <sup>1</sup>	0-4

### Required Courses

Course No.	Course Title	Credit
<b>First Term</b>		
BT113	Business English I or	
WR115	Introduction to Expository Writing or higher level composition class	3
DA101	Dental Assisting I	4
DA101A	Dental Assisting I Lab	1
DA103	Dental Materials	2
DA202	Infection Control	2
<b>Second Term</b>		
DA102	Dental Assisting II	4
DA102A	Dental Assisting II Lab	1
DA150	Introduction to Practicum and Seminar	1
DA201	Dental Radiology	4
MTH60	Fundamentals of Algebra I or	
BT160	Business Math or higher level math	4
—	Approved program elective	0-4
		14-18
<b>Third Term</b>		
BT101	Human Relations in Organizations or	
PSY101	Psychology of Human Relations	3
DA106	Dental and Medical Emergency Management	2
DA152	Practicum and Seminar in Dental Assisting I	4
DA201A	Radiology Lab	1
DA203	Chairside Assisting	2
—	Approved program elective	0-4
		12-16
<b>Fourth Term</b>		
DA104	Dental Administration	2
DA105	Legal and Ethical Issues in Dentistry	2
DA153	Practicum and Seminar in Dental Assisting II	4
DA204	Expanded Functions Dental Assistant	2
DA204A	Expanded Functions Dental Assistant Lab	1
—	Approved program elective	0-4
		11-15
<b>TOTAL PROGRAM CREDITS</b>		<b>49-61</b>

### Approved Program Electives (0-12 credits required)

Course No.	Course Title	Credit
BA101	Introduction to Business	3
BT102	Introduction to Supervision	3
CG105	Finding the Money: Scholarship Essay Writing	1
HD100	College Student Success and Survival	1
HD150	Leadership	2
—	Any health or physical education course	variable
HE261	CPR or	
HE252	First Aid/CPR (if not taken as prerequisite)	1-3
HS152	Stress Management	1
HPE295	Health and Fitness for Life	3
LIB127	Introduction to Library Research Methods	1
MO110	Medical Terminology: Clinical	3

<b>Course No.</b>	<b>Course Title</b>	<b>Credit</b>
RD115	Speedreading for College	3
SP100	Basic Communication	3
SP111	Fundamentals of Public Speaking	4
SP218	Interpersonal Communication	4
SPAN101,102,103	First Year Spanish I, II, III	4-4-4
SPAN201,202,203	Second Year Spanish I, II, III	4-4-4
WR185	Understanding English Grammar	1
WR199	Special Studies in Writing	Variable
—	Any college-level science course numbered 100 and above	3-5

<sup>1</sup> Required for graduation. Successful completion of CS101 or otherwise meeting the proficiency requirement within the last 10 years fulfills this requirement.

For more information contact the Dental Assistant program coordinator:

Grants Pass or Medford. . . . . (541) 245-7751  
Toll free in Oregon . . . . . (800) 411-6508, Ext. 7751  
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