SBDC offers management classes

The Rogue Community College Small Business Development Center will offer two management classes in February, one in Grants Pass and the other in Medford. Interested participants can save by enrolling in both classes.

“Managing People: Problem Employees, What to Do,” is scheduled 6-9 p.m. Feb. 1 and 3 at the SBDC, 214 SW Fourth St., Grants Pass. Topics include hiring, firing, employee evaluations, inappropriate language, harassment, and conflict management. The instructor is Don Semanisin; tuition is $99.

“Managing People: Performance Management, Reviews and Goal Setting,” is scheduled 6-9 p.m. Feb. 14 and 16 at the RCC/SOU Higher Education Center, 101 S. Bartlett St., Medford. The workshop covers performance appraisal process and how to conduct interviews that encourage positive relationships and improve individual performance. Learn the elements of a successful appraisal and how to plan for appraisals by establishing goals and standards. Instructor is Fred Holloway; tuition is $99.

Enroll in both classes and pay just $188. Pre-registration is required by noon two working days before the class to avoid cancellation. Enrollment is limited. Register on-line, at any RCC registration site, or call the SBDC at 956-7494 for pre-registration or further information.

For a complete schedule of RCC Small Business Development Center courses visit www.roguecc.edu/sbdc.

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