April 5, 2010

RCC BDC offers courses covering safety and effective management

Workplace safety training and a series of Rogue Management Institute classes are being offered this spring by the Rogue Community College Business Development Center (BDC).

The workplace safety class, “Safety in the Workplace: Reducing Workplace Risk,” is scheduled April 26 and 28. Learn about safety regulations, accident and incident investigation, how to train safety teams and more. The interactive course is designed for the small business owner, managers, supervisors, and lead production persons. The instructor is John Graham. The class will meet in F Building, Room 12, on the RCC Riverside Campus, 101 S. Front St., Medford.

Rogue Management Institute (RMI) courses are held from 6-9 p.m. Tuition for each class is $99. Courses scheduled at the Business Development Center, 214 S.W. Fourth St., Grants Pass, include the following:

- “Supervision 1.01,” April 20 and 22. Gain the tools needed to become an effective supervisor. The instructor is Don Semanisin.

- “Getting Results — Effective Communication,” May 17 and 19. Learn to conduct challenging conversations with the tact that gets results. The instructor is Don Semanisin.

- “Hiring the Right People,” May 3 and 5. Learn to implement elements essential to effective human resource management. The instructor is Fred Holloway.

In Medford, “A Manager’s Guide to Maximizing Employee Performance” will be offered June 1 and 3. The (RMI) class is a structured approach to developing a process for employees to meaningfully and effectively contribute to the reduction of quality costs. The instructor is Fred Holloway, and the class will meet on the RCC Riverside Campus in B Building, Room 13, 227 E. Ninth St.

Pre-registration is required by noon two working days before the class to avoid cancellation. Enrollment is limited. Call the BDC at 541-956-7494 for registration or further information.

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