QuickBooks classes in Josephine and Jackson counties offered by RCC

Rogue Community College’s Small Business Development Center has lined up two beginning level classes on how to effectively use QuickBooks Pro for business or office.

QUICKBOOKS PRO 2006 training will be held in Josephine and Jackson counties in August. Students will learn about set up sales and accounts receivables, bank deposits, inventory, labor charges, invoicing, statements, purchasing, accounts payable, bank reconciliation, customized reports, and payroll. Tuition is $219. Basic computer skills are required.

The Jackson County course will be held from 6 to 9 p.m. Tuesdays and Thursdays, Aug. 1-17, at RCC’s Riverside Campus, B Building, Room 17, 227 E. Ninth St., Medford. The Josephine County class will be at the RCC Small Business Development Center, 214 S.W. Fourth St., Grants Pass, on Tuesdays and Thursdays, Aug. 15-31.

Jackson County instructor Kittie Kennedy is the owner of Business Advantages, LLC, and is a QuickBooks Pro advisor. David Blauser, the Josephine County instructor, is a local CPA and QuickBooks Pro advisor.

Pre-registration is required by noon two working days before the class to avoid cancellation. Enrollment is limited. Register on-line at www.roguecc.edu/bcwd, at any RCC registration site, or call the SBDC at 956-7494 for pre-registration and further information.

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The Small Business Development Center is partially funded by the U.S. Small Business Administration. SBA’s funding is not an endorsement of any products, opinions or services. All SBA funded programs are extended to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities will be made if requested in advance. Contact RCC Small Business Development Center, 214 SW Fourth Street, Grants Pass, 956-7494 to make arrangements.