Learn to develop business plans and maintain payrolls

Building a successful business plan and keeping track of finances will be the topics of two upcoming classes at Rogue Community College’s Small Business Development Center.

BUSINESS PLANNING FOR SUCCESS – 6-9 p.m., July 25. Anyone thinking of starting or buying a business will save time and money by beginning with this workshop. This three-hour class will cover the “whys and how tos” of getting ready to grow your business. Tuition: $50. Instructor: Roger Harding, SBDC Small Business Management Program.

FUNDAMENTALS OF FINANCE AND ACCOUNTING: PAYROLL BASICS – 6-9 p.m., July 26 and 28. Learn the basics of maintaining a payroll and paying the taxes. Continuing Education Units (CEUs) are available. Tuition: $76. Instructor: David Blauser, CPA.

Classes will be held at the RCC Small Business Development Center, 214 S.W. Fourth St., Grants Pass. Pre-registration is required by noon two working days before the class to avoid cancellation. Enrollment is limited. Register on-line at www.roguecc.edu/SBDC, at any RCC registration site, or call the SBDC at 956-7494, 245-7500, Ext. 7494 or 1-800-411-6508, Ext. 7494 for pre-registration or further information.

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The Small Business Development Center is partially funded by the U.S. Small Business Administration. SBA’s funding is not an endorsement of any products, opinions or services. All SBA funded programs are extended to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities will be made if requested in advance. Contact RCC Small Business Development Center, 214 SW Fourth Street, Grants Pass, 956-7494 to make arrangements.