NEWS RELEASE

June 13, 2005

RCC SBDC to offer training for selected industries

HOSPITALITY INDUSTRY TRAINING: BASIC HOTEL AND RESTAURANT ACCOUNTING – 6-9 p.m., Tuesdays and Thursdays, July 19 through September 8. Accounting operations in today’s hotels and restaurants require specialized knowledge and skills. This course is an introduction to the computerized accounting used in real-world hospitality accounting situations. Topics include introduction to accounting, business formation, taxation and insurance, introduction to financial statements, analysis of balance sheet accounts, analysis of income statement accounts, the bookkeeping process, general ledger software, computerized accounting cycle, restaurant and hotel accounting, internal control of cash, and how to read and analyze financial statements. Certification by the American Hotel and Lodging Association Education Institute (AH&LA) is available for anyone in the food and lodging industry who desires career advancement. Students must pass a final examination with a grade of 69 or better to become AH&LA certified. Continuing Education Units are available. Tuition: $425; includes required text. Instructor: Kevin Marr, experienced hospitality instructor with 20 years experience in the hotel/motel industry.

INSURANCE AGENT CONTINUING EDUCATION (CEU) – 8:30-4:30 p.m. July 19-July 20. Topics include Commercial General Liability, Insurance Business Law and Ethics, Business Owners. These courses are designed to meet the continuing education requirements for Insurance Agents. They may also meet the continuing education requirements for other licensed industries. The instructor is a 36-year insurance professional who has taught CPCU classes for the Oregon Chapter CPCU and the Insurance Educational Association for 14 years. CEU Certificates will be provided at the end of each class. Tuition: 239 for all 14-hours, or take courses individually. Instructor: Ron Sample.

REAL ESTATE EDUCATION – 6-10 p.m., Mondays and Wednesdays, July 12 through August 29. Subjects covered include Real Estate Practices, Real Estate Agency, Real Estate Law, Real Estate Contracts, Real Estate Finance, Real Estate Brokerage, and Real Estate Property Management. Tuition: $675, which includes the required texts. Instructor: Sandy Powell, Broker.

All classes will be held at the RCC Small Business Development Center, 214 S.W. Fourth St., Grants Pass. Pre-registration is required by noon two working days before the class to avoid cancellation. Enrollment is limited. Register on-line, at any RCC registration site, or call the SBDC at 956-7494 for telephone pre-registration or further information.

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The Small Business Development Center is partially funded by the U.S. Small Business Administration. The support given by the U.S. Small Business Administration through such funding does not constitute or express an implied endorsement of any of the co-sponsors' or participants' opinions, products or services. Special arrangements for handicapped individuals will be made if requested in advance by calling the SBDC.