



Rogue Community College

Student Employment Services

3345 Redwood Highway
Grants Pass, OR 97527-9298
Ph: (541) 956-7091
Fax: (541) 956-7355

101 S Front
Medford, OR 07501
Ph: (541) 245-7762
Fax: (541) 245-7714

Student Begin-to-Work Form

I, _____, have been hired in a student worker position at Rogue Community College.

- I understand that I am **not** to begin working until all of the necessary paperwork has been completed and processed and my supervisor receives the "Release for Work" form from Student Employment Services.
- I understand that I must maintain enrollment in at least 6 credits and a cumulative grade point average of 2.0 or better (3.0 if working as a peer tutor) to be eligible to work in a student employment capacity at Rogue Community College. I understand that in order to verify my eligibility to be a student worker, Student Employment Services must be able to view my college records to see that I meet the minimum requirements. I give my permission for Student Employment Services to access these records.
- I further understand that I am not to work from home or unsupervised off campus unless such work is specified in the job description and approved by Student Employment Services.
- I understand and agree that I am employed at the will of the college and that my employment may be terminated at any time by the college without liability for lost wages.

Supervisor Signature

Date

Student Signature

Date

Student Social Security Number