



2018-2019

**WR121 / ENG104
ARTICULATION HANDBOOK**

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HUMANITIES/ARTS AND COMMUNICATIONS

LIST OF College Now ARTICULATED COURSES

Successfully mastering competencies in the following high school courses can qualify a student for Rogue Community College credit:

| HIGH SCHOOL | RCC | RCC COURSE# | CREDIT |
|--|------------------------|------------------------|---------------|
| AP Composition or Honors English | English Composition | WR121 | 4 |
| AP Literature or Honors English | Intro to Lit (Fiction) | ENG104 | 4 |

If your course is different than listed above but you feel it may qualify for this college credit, please feel free to contact Verne Underwood.

WR121/ENG104 ARTICULATION

1. Student Selection at the High Schools:

The WR121 and ENG104 course credit option has been offered only to high school seniors enrolled in their high school Honors or Advanced Placement English course, whichever is the highest level English course offered in a given school. Juniors are eligible only if they are enrolled in an Advanced Placement course. Contact Verne Underwood to discuss other options if you think your course qualifies but is not Honors or AP designated.

2. Placement:

Students must place into WR 121 and/or ENG 104 based on their cumulative high school GPA as of the beginning of the academic year in which they are taking a dual credit course.

A minimum cumulative GPA of 3.0 is required, and changes to a student's GPA throughout the year will have no effect on their eligibility for college credit.

The following steps are for students who are very close to the cut-off, *and for whom you would also like to advocate:*

- Give a special on-demand writing proficiency exam (the WPE exam). RCC will supply the prompt.
- Send the essay and a note of your advocacy to Humanities Department Chair for grading.
- Humanities Department Chair will reply back to the teacher and the RCC College Now office with the results.

Only utilized for students whom teachers are truly advocating for, and again, who are close to the GPA cut-off.

3. Teacher Qualifications:

A Master's Degree in English, Education, or a related field is required for instructors articulating courses for WR 121 and/or ENG 104 credit. Prospective new College Now teachers must apply on our website at www.roguecc.edu/collegenow/highschoolteachers by [the indicated deadlines](#).

4. Course Syllabus:

High school teachers must submit a syllabus for approval by the college if they intend to participate in the College Now program. A syllabus template will be provided by the Educational Partnerships Department. RCC course outline information is available at any time at <http://go.roguecc.edu/departments/college-now/high-school-teachers> (click on "College Now Instructor Qualifications" which has links to all course descriptions and outlines). For questions about syllabus development, contact Verne Underwood.

5. Requirements to Obtain College Now Credit for WR121:

Students who have met the following requirements will receive four (4) credits of WR121:

- Have a verified (verified with the registrar at the high school) cumulative high school GPA of 3.0 at the beginning of the academic year.
- Pass the required on-demand writing exam, administered at the high school and graded at the college by high school instructors and RCC Humanities faculty;

- Complete the College Now online registration process (obtaining RCC ID# and registering with provided permission code).

6. Writing Proficiency for WR121:

College Now teachers must administer an on-demand writing exam to all students and then grade the exam with RCC Humanities faculty at two scheduled gradings (in winter and spring). Students get two tries at the exam and must pass it in order to receive credit for WR121.

The writings must be done in class, within the specified time limit (60 minutes). Prompts (topics to be addressed) for these essays, as well as instructions for these papers, will be sent to each high school via email from Verne Underwood.

All articulated WR121 instructors are expected to participate at the scheduled gradings for grading workload fairness and so that the instructor can relay information appropriately to non-passing students. Contact Verne Underwood if you cannot attend a grading.

7. ENG104 Requirements:

ENG104 articulations must be set up individually with an approved course reading list. Contact Verne Underwood. Students who have met the following requirements will receive four (4) credits of ENG 104:

- Have a verified (verified with the registrar at the high school) cumulative high school GPA of 3.0 at the beginning of the academic year.
- Submit a literary analysis paper which demonstrates college-level writing and meets the expectations for ENG 104 students, with a minimum length of 500 words; essay will be reviewed by Verne Underwood;
- Complete the College Now online registration process (obtaining RCC ID# and registering with provided permission code).

9. Meetings for High School and RCC Instructors

High school and RCC instructors will meet at least once a year to go over course competencies or will meet with the RCC Dual Credit Department Coordinator to assure that the curriculum and content of high school courses match RCC's.

10. Complete College Now online registration process.

College Now instructors who have arranged for a current College Now section will be provided student registration flyers. The flyers contain information on the two step registration process:

- a. Obtain an RCC ID#.
- b. Register with permission code provided on the registration flyer.

These steps are also detailed on the student registration flyer available at

<http://go.roguecc.edu/department/college-now/high-school-teachers>. College Now instructors should only provide the registration flyer to students meeting the cumulative high school GPA of 3.0 at the beginning of the academic year.

11. High School and RCC Term Alignment:

Year-long high school courses will align with RCC's 11-week spring term for WR121 and ENG104. *Please note: Beginning in 2018-19, only high school courses spanning the entire academic year will be offered College Now articulation.*

Teachers are to keep a list of eligible and ineligible students based upon the verified GPA prerequisite at the beginning of the academic year. Educational Partnerships staff will send a GPA verification form to the registrar at each high school to be completed and returned no later than October 31 each year.

12. 2018-19 Timeline for WR121 classes:

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|--|--|
| Beginning of course | Inform students that only students meeting the 3.0 cumulative GPA requirement (at the beginning of the high school course) may enroll in the RCC credit in the spring. Teachers are to keep an internal list of eligible and ineligible students. |
| February 23, 2019 | First on-demand Writing Proficiency Exam (WPE) grading day |
| March 4- April 10, 2019 | Students enroll using the RCC College Now registration flyer (<i>enrollment deadlines are posted on flyer</i>) RCC verifies GPA with high school registrars/liaisons prior to class registration. . |
| Early May (date to be announced) 2019 | Second On-Demand WPE grading day |
| May 24, 2019 | Last day with withdraw with a “W” on transcript |
| Week of June 10 | Final grades due (submit grades for fall term through your Faculty Resources Account). |

2018-19 Timeline for ENG104 classes:

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| Beginning of course | Inform students that only students meeting the 3.0 cumulative GPA requirement (at the beginning of the high school course) may enroll in the RCC credit in the spring. Teachers are to keep an internal list of eligible and ineligible students. |
| March 4- April 10, 2019 | Students enroll using the RCC College Now registration flyer (<i>enrollment deadlines are posted on flyer</i>) RCC verifies GPA with high school registrars/liaisons prior to class registration. . |
| Early May (date to be announced) 2019 | Teachers submit a literary analysis paper for enrolled students demonstrating college-level writing (with a minimum length of 500 words). Essays will be reviewed by Verne Underwood. |
| May 24, 2019 | Last day with withdraw with a “W” on transcript |
| Week of June 10 | Final grades due (submit grades for fall term through your Faculty Resources Account). |

13. Students who do not pass the first WPE:

Students who do not pass the first WPE should carefully consider whether they want to enroll in the course. They may choose to enroll in the RCC credit and take the second WPE which is graded in early May.

- However, if they do not pass the May WPE grading, they will need to withdraw from the class by following the RCC procedure and deadlines. A grade of “W” does not affect GPA but can have later financial aid implications.*

- High school teachers need to promptly report any students who are not passing to the Educational Partnerships office by the withdraw deadline. They will also assist students with the withdraw process. Information on how to withdraw from a course can be found in the [student handbook](#), bottom of page 18.

*A student with D's, F's and W's on a college transcript *may* find that they are at risk of not meeting Satisfactory Academic Progress standards when they apply for financial aid. See: <http://www.roguecc.edu/HS/Flyers/FinancialAidFlyer.pdf>

IMPORTANT: Do not use the ESD courier in June: *materials should be sent by U.S. mail or be hand delivered at the end of the school year to provide ample time for grading.*