

**ROGUE COMMUNITY COLLEGE
GENERAL INFORMATION AND
ADMINISTRATIVE PROCEDURES**

Procedure: ALCOHOL-FREE CAMPUS (AP-003)

Contact: President's Office; Ext. 7087

Pursuant to Board Policy II.B.030 – Use of Intoxicants and Controlled Substances, Alcoholic beverages are not allowed at any RCC campuses or facilities, and the consumption of alcohol on RCC property is prohibited under all circumstances including fundraisers and other special events, except as described below:

Approved College Courses - For classes relating to growing/harvesting grapes or hops, or the production/ marketing of wine or beer, limited consumption of, or tasting of, alcoholic beverages by students/staff may be an integral part of such classes. Other classes, such as those relating to public safety training may also include consumption of alcoholic beverages as an integral part of the class.

Permission for appropriate consumption of alcohol by students/staff which is considered an integral part of these special classes shall be included as part of the approval for scheduling such special classes. Under these special, limited circumstances, Dean-approved circumstances alcoholic beverages may be permitted on campuses from time to time. Prior to the advertising of such class, the instructor must complete an **Alcohol Permission Form**, including a copy of the course outline, and obtain the required approval signatures.

All course outlines/syllabi for these special classes must include notice that tasting of alcoholic beverages is strictly prohibited to students under the legal age limit, and some classes may restrict enrollment, whenever appropriate, to only students of legal age and those students able to taste alcoholic beverages as needed to successfully complete the class.

Prior to participation in the course, all students must sign an **Alcohol-Related Events Hold Harmless Agreement**. Signed **Alcohol Permission Form** and the signed **Alcohol-Related Events Hold Harmless Agreement** must be kept on file in the appropriate campus/department administrative office for six (6) years after the class has ended and remain available to Human Resources upon request.

Designated drivers, using college vehicles (owned or rented), must be assigned for any tours or field trips involving classes where alcoholic beverages may be consumed. These designated drivers are prohibited from any consumption of alcohol before or during these tours. If the designated drivers are not regular college employees, they must be approved by Human Resources prior to driving a college vehicle (owned or rented).

All federal and state statues must be honored in any service, use, or transportation of such alcoholic beverages related to these classes.

College Events - Alcoholic beverages may be allowed at certain College events including but not limited to the RCC Staff Picnic. If alcoholic beverages are allowed at any College event, that event must be held at an off-campus location, be scheduled during a college closure or outside of regularly scheduled work hours, include voluntary attendance only, and the College will not purchase, supply or serve the alcohol.

Right of Refusal - In all situations, the RCC Board, President, and/or his designee has the right to deny the privilege to have alcoholic beverages included in any College course or College event.

Approved: 06/26/02

Amended/ECouncil Approved: 11/22/04

AP-003