

Student information, defined as “Directory Information” in the RCC catalog, may be released to any person upon request. By completing this form, you will restrict your student information to institutional use only; excluding requests by public safety officials in the event of an emergency.

In accordance with the Family Education Rights and Privacy Act (FERPA), RCC considers the following to be “directory information.”

- Name, address, telephone number, and e-mail address
- Major field of study
- Dates of Enrollment
- Degrees and awards received
- Participation in official recognized college activities and sports
- Academic credit information
- Most recent previous educational agency or institution attended
- Photograph
- Student ID

**NOTE:** By making this request you are asking that your student information not be released to anyone, for any reason (including personal emergencies), at any time. For example, Rogue Community College will not release information to:

- Family members
- Potential / current employers
- Your name will not be included in honor roll announcements or the commencement program
- Schools
- Day care providers

**If you want to discuss information regarding your own student account you must do so in person and have valid photo identification. RCC will not communicate via phone or email while this exemption is in place.**

All inquiries regarding you and your records at RCC will be answered with the following:

*“I have no information on that person”*

I have read the information above and confirm that I do not want Rogue Community College to release to anyone, or include in any publication, my directory information as listed above.

\_\_\_\_\_  
Name (Please Print) \_\_\_\_\_  
Student ID#

\_\_\_\_\_  
Student’s Signature \_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date \_\_\_\_\_  
Date

**Note:** The directory information exemption will remain in effect until rescinded by the student.

**Fax to:** (541) 471-3585

**Email to:** [rcs@roguecc.edu](mailto:rcs@roguecc.edu)

**Mail or hand-deliver to:**

Rogue Central Redwood Campus 3345 Redwood Hwy Grants Pass, OR 97527	Rogue Central Riverside Campus 202 S Riverside Medford, OR 97501	Rogue Central Table Rock Campus 7800 Pacific Avenue White City, OR 97503
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